



LALA LAJPATRAI COLLEGE OF COMMERCE & ECONOMICS

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POLICY DOCUMENT FOR FINANCIAL SUPPORT TO TEACHERS

Lala Lajpatrai College extends full support to the faculties for attending various seminars, conferences, workshops, paper presentation, paper publication and membership fees.

Objectives:-

The college encourages the faculties to participate and attend in various National and International seminars, conferences, workshops organised by various universities/colleges. Also college encourages faculty to publish papers.

Financial support provided:

- Payment of Registration fees
- Payment of publication charges
- Membership fees of professional Association
- Enrolment charges for a professional development course
- Payment of registration fees and honorarium to panel members for career advancement scheme.

Procedure:

- The teachers apply to the principal about their intention to participate/present/publish papers in seminars, workshops and conferences.
- The principal forwards the application to the accounts department for making the payment
- In case, the teachers pays the fees the same is reimbursed after the submission of the original receipt and a copy of the certificate received by the faculty received from the organising body.
- The college sanctions membership fees of recognised and important associations upon submission of the application by the concerned teachers for the same, records for the same are maintained by the accounts section.



Navee
PRINCIPAL