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LALA LAJPATRAI COLLEGE OF COMMERCE & ECONOMICS

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List of IQAC Meetings



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List of IQAC Meetings

Academic Year	No of Meetings	Date of Meeting
2017-18	02	3 rd July, 2017
		21 st April, 2018
2018-19	02	22 nd Sep, 2018
		13 th March, 2019
2019-2020	02	23 rd Aug, 2019
		17 th Feb 2020
2020-21	03	10 th November
		3 rd March 2021
		28 th May, 2021
2021-22	03	12 th July 2021
		24 th Dec 2021
		2 nd Feb 2022



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Ref. No.: 3:7/

Date: 21/06/2017

NOTICE **(SENIOR COLLEGE & SELF-FINANCE COURSES)**

All IQAC Committee members are hereby informed to attend a meeting scheduled to be held in Principal's Cabin on 3rd July, 2017 at 11.00 a.m.

Ms. R. Mehra (Convenor)
Ms. V.V. Bhide
Dr. J.H. Kadli
Dr. S.V. Lasune
Ms. Kranti Ukey
Mr. Nimesh Punjani
Dr. Arun Poojari
Dr. Vinay Pandit
Ms. Sunehra Lunania
Mr. Nilesh Mohile
Dr. Meena Chintamaneni
Ms. Meena Jangam
Ms. Poonam Parab
Mr. Vimlesh Kabra
Mr. Shubham Kadam
Mr. Pranav Shedge
Ms. Zainab Bijapure

The agenda of the meeting is as follows:

- 1) Review of the activities conducted in the academic year 2016-17.
- 2) Plan of activities to be conducted in the academic year 2017-18.
- 3) Submission of AQAR report.
- 4) Ph.D. Research Centre in the College.
- 5) Workshops, Seminars, Webinar, Guest Lectures to be conducted.
- 6) Responsibilities of Think Tank Committee.
- 7) Status of online assessment of T.Y.B.Com. Examination answer papers.
- 8) Any other matter with the permission of the Chair.



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IQAC meeting was conducted on 3rd July, 2017 which marked the beginning of the academic year 2017-2018. The meeting was attended by the members of IQAC to discuss on the agenda focusing on Quality Enhancement.

MEMBERS PRESENT :

1. Dr. Neelam Arora (Chairperson)
2. Ms. Renuka Mehra (IQAC Co-ordinator)
3. Ms. V.V. Bhide
4. Dr. J.H. Kadli
5. Dr. S.V. Lasune
6. Dr. Vinay Pandit
7. Ms. Kranti Ukey
8. Mr. Nimesh Punjani
9. Ms. Sunehra Lulaniya
10. Mr. Nilesh Mohile
11. Ms. Rashi Parab
12. Mr. Shubham Kadam
13. Ms. Zainab Bijapure
14. Mr. Pranav Shedge

Dr. Neelam Arora was in the Chair.

Leave of absence was granted to Dr. Arun Poojari, Dr. Meena Chintamaneni, Ms. Meena Jangam and Mr. Vimlesh Kabra.

BUSINESS TRANSACTED :

- Dr. Neelam Arora instructed the members of IQAC to organize a National Conference in the 1st term, an International Seminar in the 11nd term and atleast three workshops in the academic year 2017-18.
- Dr. Neelam Arora emphasized on organizing a Webinar in collaboration with foreign universities.
She instructed that virtual classroom should often be used for either a Guest Lecture or online relay of industrial visits and also line presentations etc. She also suggested that the students engaged in German Exchange Program should relay their visit to Germany online.
- Dr. Neelam Arora instructed the IQAC Convenor Ms. Renuka Mehra and members of IQAC to organize a workshop under IQAC for the non-teaching staff on stress management, yoga or team work etc.
- Dr. J.H. Kadli said that we can even impart computer training to the non-teaching staff. He took the responsibility of conducting a training session for them on Digitization.
- Dr. Neelam Arora said that we should motivate and help them to complete their education and introduce them to IGNOO or other open universities and encourage them to explore further career options.

Neelam



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- Dr. Neelam Arora instructed the student members of IQAC to devise a strategy for students to attend lectures. She also advised them to hold a seminar for students to improve their attendance throughout. She also suggested to form a vigilance squad and keep a check on the students bunking lecture and to encourage them to attend the classes.
- Ms. Zainab student member asked that if any strict action could be taken against the defaulters atleast once as the students take it very lightly.
- To this Dr. Neelam Arora replied that at first we should take some soft steps like sending e-mails and letters to the parents or making calls to them informing them about the absence of their ward. Also, they should be made to write some assignments or projects and later we can think of taking strict action.
- Non-teaching staff member Ms. Poonam requested that steps must be taken for the digitalization of the office documents.
Dr. Neelam Arora suggested that we should ask the B.Sc.IT students to digitize our office. She said that we can give them the line projects under Earn and Learn Scheme. She instructed Ms. Sunehra Lulaniya to co-ordinate with Ms. Nidhi and involve the B.Sc.I.T. Students in digitizing the office documents. She said that they can also think of getting it done by organizing a competition for students in groups.
Ms. Vidya Bhide suggested that different operations should be given to different groups.
- Ms. Sunehra informed that the current software pertaining to Results is not proper and shows random errors.
Dr. Kadli said that the students can be asked to make the Result Software as well. To this Ms. Sunehra said that it won't be possible as it would then be a very long project. Dr. Neelam Arora instructed Ms. Poona to look after the Rectification of the software by changing the service provider. She further suggested to call quotations from two / three good companies whose services can be hired.
- Dr. Neelam Arora instructed that Orientation for F.Y. and S.Y. students must be organized and Regular Time-table for F.Y., S.Y. & T.Y. must be implemented from 12th July, 2017.
- Mr. Nimesh Punjani suggested that B.Sc.I.T. students can help in making the college App for sending attendance alerts etc.
- Dr. Neelam Arora instructed the Convenor Ms. Renuka Mehra to submit the online AQAR on time.
- Dr. Neelam Arora informed that the Ph.D. Research Centre for commerce and trade and transport industry is started and many students have applied for the same.
- She said that Ph.D. Admissions, Registrations and Course-Work will be soon started.
Dr. S.V. Lasune said that we can plan the course work in collaboration with SGM College.

Now



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- Dr. Neelam Arora instructed that monthly meetings of Think-tank committee should be conducted to think of innovative ideas for quality enhancement.
- Dr. Neelam Arora informed about the status of TY Online Assessment which was as follows –

Ms. Vidya Bhide (Computers)	– 40 Papers
Mr. Nimesh Punjani (Computers)	– 15 Papers
Dr. Mohana Bandkar (Economics)	– 92 Papers
Dr. Divya Nigam (Economics)	– 125 Papers
Dr. Purnima Sharma (Export)	– Nil (Paper not downloading)
Dr. S.V. Lasune (MHRM)	– 220 Papers
Mr. Rahul Shetty (MHRM)	– 120 Papers
Ms. Mahalakshmi Kumar (Accounts)	– 140 Papers
Mr. Darshan Pagdhare (Accounts)	– 140 Papers
Mr. Ashok Mahadik (Accounts)	– 100 Papers

- Dr. Neelam Arora instructed Dr. S.V. Lasune to organize a Syllabus Revision Workshop for M.Com. Part II on 20th July, 2017. She further informed that the M.Com. Part II Admissions will start shortly. She said that M.Com. Part II lectures will commence from 24th July, 2017.
- Dr. Vinay Pandit informed that for National Conference Journal the Editor is coming from Ahmedabad to have a discussion with the Principal on 8th July, 2017.
- Dr. Neelam Arora asked the students members to think of organizing some academic events or activities for community development, besides just organizing festivals.
- Dr. J.H. Kadli and Dr. Vinay Pandit suggested that we can organize a one day or half day workshop related to CAS (IVth Ammendment) under IQAC.
Dr. Neelam Arora said that we can go ahead with it and call some J.D. nominee as the Resource Person. The tentative date decided for the workshop was 1st August, 2017.
- Dr. J.H. Kadli informed that everyone should register themselves for National Digital Library as it is very resourceful. Dr. Neelam Arora instructed that a notice regarding it should be circulated among the staff members.
- Dr. J.H. Kadli said that college website is not updated.
Dr. Neelam Arora asked Ms. Poonam to look after the matter and get the website updated soon with the help of Ms. Vishakha Walia and Ms. Mona Pandya.
- The meeting was concluded to meet again in the last week of August.


IQAC Co-ordinator




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Ref. No.: 3:7/

Date: 10/04/2018

NOTICE **(SENIOR COLLEGE & SELF-FINANCE COURSES)**

All IQAC Committee members are hereby informed to attend a meeting scheduled to be held in Principal's Cabin on 21st April, 2018 at 11.00 a.m.

The agenda of the meeting is as follows:

1. Plan of activities to be conducted in the academic year 2017-18.
2. Workshops, Seminars, Webinar, Guest Lectures to be conducted.
3. Status of online assessment of T.Y.B.Com. Examination answer papers.
4. Any other matter with the permission of the Chair.

Dr. Vinay Pandit
IQAC Co-ordinator



Dr. Neelam Arora
Principal

A meeting of the IQAC was conducted on **21st April, 2018**. The member of IQAC attended the meeting and discussed on the agenda basically related to quality improvement and amendments in NAAC.

MEMBERS PRESENT :

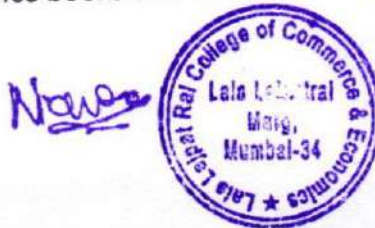
1. Dr. Neelam Arora (Chairperson)
2. Ms. Renuka Mehra (IQAC Co-ordinator)
3. Dr. J.H. Kadli
4. Ms. Kranti Ukey
5. Dr. Arun Poojari
6. Ms. Meena D. Jangam
7. Ms. Rashi Parab

Dr. Neelam Arora was in the Chair.

Leave of absence was granted to Ms. V.V. Bhide, Dr. S.V. Lasune, Dr. Vinay Pandit, Mr. Nimesh Punjani, Prof. Sunehra Lulaniya, Mr. Nilesh Mohile, Dr. Meena Chintamani, Mr. Vimlesh Kabra, Mr. Shubham Kadam, Mr. Zainab Bijapure and Mr. Pranav Shedge.

BUSINESS TRANSACTED :

- Principal Dr. Neelam Arora informed the member of IQAC that she has attended a workshop on new amendments in NAAC at Gyansadhana College, the PPT(Book) of which will be kept in the library for reference.
- She pointed out that whatever suggestions are being mentioned in the IQAC meeting showed be implemented.
- She reminded that the Book contains formats for all the activities and everyone should submit the report according to the templates.
- She instructed that for the next NAAC accreditation SSR for 5 years should be submitted entire, so at least 3 years information (as of now) should be according to the format with specific information year wise.
- She informed that for this purpose college will be appointing a typist for 3/4 months.
- Dr. Neelam Arora informed that Ms. Poonam and Ms. Meena are looking after the process of Digitization of the office.
- Dr. Kadli informed that for digitization of the office, office staff is being given and the process of digitizing the service books and fixation files is already started.



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- Dr. Arora instructed that activities for the next academic session should be based on NAAC guidelines.
- She enquired Ms. Kranti about what green initiatives could be considered as our institutional best practices. Ms. Kranti informed that activities like Best out of Waste, Anti-plastic drive, e-waste management, dry waste management and composting of canteen waste could be considered as the best practices.
- Dr. Neelam Arora announced that Dr. Kadli is appointed as the IQAC & NAAC co-ordinator from the next academic section.
- The meeting was conducted to meet again in July.

IQAC Co-ordinator



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Ref. No.: LLCA-30/

Date : 12/09/2018


NOTICE

(SENIOR COLLEGE AND SELF-FINANCED COURSES)

This is to inform all members of IQAC that there will be a meeting with IQAC chairperson and IQAC Coordinator on **Saturday, 22nd September 2018** in **Room No. 409** at **11.00 am**. Kindly all are requested to go through the objectives and functions of IQAC as per new Guidelines of NAAC so that different activities can be planned in the current academic year. Also, there are supposed to go through the Agenda of the meeting so that healthy discussion and planning is possible.

AGENDA

- 1) Discussion of Objectives and Functions of IQAC.
- 2) Different Activities to be planned and undertaken in relation to these objectives and functions.
- 3) Programs of Diploma level which can be started.
- 4) Need to see recommendations of NAAC.
- 5) Need for Study Centre for courses like CA, CS etc.
- 6) Activation of Incubation center.
- 7) SOP's of every Activity.
- 8) Promote ICT activities among teachers and Students.
- 9) Implementing Moodle.
- 10) Faculty Exchange Program.
- 11) Library Database.
- 12) How to tap student Progression.


Dr. Vinay Pandit
IQAC Co-ordinator




Dr. Neelam Arora
Principal

A meeting of the IQAC was conducted on 22nd September, 2018 in which the following agendas were discussed.

MEMBERS PRESENT :

1. Dr. Neelam Arora (Chairperson)
2. Dr. Sunil Gupta (Member from Management)
3. Dr. Vinay Pandit (IQAC Co-ordinator)
4. Dr. Arun Poojari
5. Ms. V.V. Bhide
6. Dr. Mohana Bandkar
7. Dr. J.H. Kadli
8. Dr. Mahalakshmi Kumar
9. Dr. S.V. Lasune
10. Ms. Kranti Ukey
11. Mr. Nimesh Punjani
12. Ms. Jayashree Ingale
13. Dr. Rajesh Mankani
14. Dr. Rahul Shetty (Alumini)
15. Ms. Meena Jangam
16. Ms. Poonam Parab

Dr. Neelam Arora was in the Chair.

Leave of absence was granted to Mr. Ketan Gala, Ms. Tejashri Shah, Mr. Priyank Savla and Ms. Saranga Shetty.

BUSINESS TRANSACTED :

- Meeting started with the newly appointed IQAC Co-ordinator, Dr. Vinay Pandit giving a presentation on the objectives and functions of IQAC.
- Dr. Vinay started the need of amalgamation of NAAC recommendations in the strategies for quality improvement.
- Dr. Pandit also suggested to plan activities in co-ordination with the NAAC criterion.
- He also informed everyone that IQAC has organized a session on new NAAC guidelines on 13th October 2018 which will be conducted by Dr. Bhole from Pune University.
- Need for improvement in the performance of students, faculty and institution was agreed by everyone.
- Ms. Mahalakshmi Kumar suggested that a short term course can be organized in the college in collaboration with University of Mumbai.
- Dr. Vinay referred to the last NAAC recommendations to check whether we can start some diploma or certificate course of minimum 30 hrs duration or so.
- Dr. Arun Poojari said that it's in process and talks are on with two institutes to explore the chance to start some courses in Sport Management and Developing Mobile Apps.
- Dr. Neelam Arora, Chairman of IQAC also enquired about the possibility of tie ups with reputed institutes like ICWA or IRDA for some tie-ups.
- Dr. Kadli mentioned about the NAAC recommendation to start Commerce Lab and incubation centre.

Arora



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- Dr. Arora asked Mr. Rahul Shetty to find out detailed information about the same.
- Dr. Arun Poojari said that a few start-ups plans are coming up in the near future may be immediately after the Fest Tsunami.
- It was decided by everyone that all the activity reports should be submitted in the template format developed by Dr. Rajesh Mankani.
- Dr. Vinay Pandit said that a lot is needed to be done to promote ICT activities among teachers and students.
- He also suggested that the teachers can appear their channels or Teachers tube and upload their recorded lecturer.
- Dr. Arora informed everyone that we have purchased all the equipment required for recording of lectures and Mr. Darshan can help the teachers to record their lectures. She also asked Ms. Jayshree about the progress of the technique to be developed for students' attendance using google forms. She also enquired Librarian Dr. Kadli about the QR codes to be developed for downloading question papers and syllabus. Dr. Kadli informed that its in process and will take one month to be ready for use.
- Ms. Jayshree suggested that college should register on the NPTEL site which provides many online courses beneficial for both teachers and students.
- Dr. Arora also suggested that we can also start google class rooms on the similar lines to MOODLE.
- Dr. Arun Poojari suggested that we can download and play TED talks by eminent personalities for the students twice a month to motivate them.
- Dr. Neelam Arora enquired whether the implementation of MOODLE is taking place or not ? To which Dr. Arun said that there is a problem of space in its implementation.
- Dr. Neelam Arora asked everyone to explore about the details of Faculty Exchange Programme.
- Dr. Vinay Pandit said that Alumini association needs to be strengthened and also we need to tap the students progression.
- Dr. S.V. Lasune said that we need to tap both the Educational as well as career progression.
- Dr. Vinay Pandit said that plan of action is very important for quality enhancement which also includes all the statistics of the implementation of the decision taken in the form of ATR i.e. Action Taken Report.
- He also informed that after the workshop on New NAAC Guidelines we will be forming "Quality Circle for Academic Activities".
- Dr. Kadli said that we need to arrange a digital counter in the library to record the footfalls which is later needed to be uploaded on the NAAC website.
- Dr. Arora asked for it's details and assured that it will be get done immediately.
- Since, no other matter was pending the meeting concluded to meet again in the month of March.

IQAC Co-ordinator




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Ref. No.: LLCA-30/

Date : 1/03/2019


NOTICE

(SENIOR COLLEGE AND SELF-FINANCED COURSES)

This is to inform all members of IQAC that there will be a meeting with IQAC chairperson and IQAC Coordinator on **Wednesday, 13th March, 2019** in **Room No. 409** at **11.00 am**. Kindly all are requested to go through the objectives and functions of IQAC as per new Guidelines of NAAC so that different activities can be planned in the current academic year. Also, there are supposed to go through the Agenda of the meeting so that healthy discussion and planning is possible.

AGENDA

1. Discussion of Objectives and Functions of IQAC.
2. Different Activities to be planned and undertaken in relation to these objectives and functions.
3. Programs of Diploma level which can be started.
4. Need to see recommendations of NAAC.
5. Need for Study Centre for courses like CA, CS etc.
6. Activation of Incubation center.
7. SOP's of every Activity.
8. Promote ICT activities among teachers and Students.
9. Implementing Moodle.
10. Faculty Exchange Program.
11. Library Database.
12. How to tap student Progression.


Dr. Vinay Pandit
IQAC Co-ordinator




Dr. Neelam Arora
Principal

A meeting of the IQAC was held on 13th March, 2019 in which the following agendas were discussed.

MEMBERS PRESENT :

1. Dr. Neelam Arora (Chairperson)
2. Dr. Sunil Gupta (Member from Management)
3. Dr. Vinay Pandit (IQAC Co-ordinator)
4. Dr. Arun Poojari
5. Ms. V.V. Bhide
6. Dr. Mohana Bandkar
7. Dr. J.H. Kadli
8. Dr. Mahalakshmi Kumar
9. Dr. S.V. Lasune
10. Ms. Kranti Ukey
11. Mr. Nimesh Punjani
12. Ms. Jayashree Ingale
13. Dr. Rajesh Mankani
14. Dr. Rahul Shetty (Alumini)
15. Ms. Meena Jangam
16. Ms. Poonam Parab

Dr. Neelam Arora was in the Chair.

Leave of absence was granted to Mr. Ketan Gala, Ms. Tejashri Shah, Mr. Priyank Savla and Ms. Saranga Shetty.

BUSINESS TRANSACTED :

- Minutes of the last IQAC meeting conducted on 22nd September 2018 were read out by Ms. Kranti Ukey.
- The IQAC Co-ordinator Dr. Vinay Pandit began his presentation by mentioning that there is a gap between what is planned and what action is taken. He also emphasized that we need to fill in those gaps to get the required learning outcome.
- Further, he presented the checklist which showed what activities were conducted by IQAC so far for quality enhancement and what are still remaining.
- He informed everyone that IQAC members organized following activities as decided earlier to meet the NAAC criterias –
 - Workshop on moodle.
 - Green initiatives for environmental consciousness, Ennovent, Workshop on Students satisfaction. Survey Mechanism of Autonomous Institutions.
 - Quantitative Methods
 - Design your Destiny
 - ICT for Attendance etc.



Neelam

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- Dr. Neelam Arora informed everyone that a proposal for the upgradation of Computer Lab and Incubation Centre is sent to the management.
- Ms. Jayashree asked about the possibility of installing solar panels for energy conservation, to which Dr. Neelam Arora replied that its in process and very soon it will be installed.
- Dr. Neelam Arora reminded that AQAR is needed to be submitted by 31st July. Dr. Mohana Bandkar (Convenor of AQAR) told that the process is going on and by 1st week of April it will be ready.
- Dr. Mohana Bandkar enquired about the availability of Common Room for Girl Students, to which Dr. Neelam said that its there on 2nd floor.
- Dr. Neelam Arora asked about the progress of Diploma and Certificate Courses. Dr. Arun Poojari said that the work to start Diploma Courses in process and certificate courses are started already.
- Dr. Neelam Arora asked Mr. Rahul Shetty to give the details of the certificate course in Shipping Logistics.
- Dr. Vinay Pandit emphasized that Agenda mapping should be done for planned actions.
- Dr. Neelam Arora asked Dr. Lasune (Convenor), Dr. Rajesh and Mr. Rahul Shetty to look after the installation of the Commerce Lab.
- Dr. S.V. Lasune informed that B.Com. & M.Com. distance courses (IDOL) had been started. Also a proper MOU signed and our college name appears in the list.
- Dr. Vijay informed that proper NAAC guidelines for ICT usage are being forwarded to Mr. Darshan and Mr. Nimesh to promote ICT activity among students and teachers.
- Dr. J.H. Kadli informed that QR Code for downloading the papers is being created and also students are made aware about it. He further added that this is a step towards saving papers and till now we could save papers.
- Dr. Neelam Arora informed that the website is ready and we need to update it from time to time.
- Dr. Vinay Pandit once again reminded everyone that reports of all the activities should be submitted in the valid template format which is already given along with two photographs.
- Since, no other matter was pending, the meeting concluded to meet again in the month July 2019.

IQAC Co-ordinator



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Ref. No.

LLCA/30


Date: 23-08-2019

Notice


(Senior college and Self- Financed Section)

This is to inform all members of IQAC that there will be a meeting with IQAC chairperson and IQAC Coordinator on Friday 23rd August 2019 in Room No. 409 at 11am. Kindly all are requested to go through the Agenda of the meeting so that healthy discussion and planning is possible.

Sr. No.	Agenda	Sr. No.	Agenda
1	Confirmation of Meeting held on Wednesday 13 th March 2019	4	NAAC Progress work with Management
2	Mapping of Planning and Implementation of former Agenda	5	Discussion of Model for Quality Improvement as a pilot project.
3	AQAR Report	6	Any other matter with permission of Chairperson
4	Decide one quality initiative under IQAC		


IQAC Coordinator
Dr. Vinay Pandit




Principal
Dr. Neelam Arora

**Lala Lajpatrai College of Commerce and Economics
IQAC Minutes of NAAC meeting**

A meeting was held with IQAC chairperson and IQAC Coordinator on **23rd August, 2019 in Room No. 409 at 11.00 a.m.** where following points were discussed.

Following members were Present in the meeting

Dr. Sunil Gupta
Dr. Neelam Arora
Dr. Vinay Pandit
Ms. V.V. Bhide
Dr. Mohana Bandkar
Dr. J.H. Kadli- Member
Dr. Mahalakshmi kumar
Dr. Arun Poojari
Dr. Rahul Shetty
Ms. Kranti Ukey
Mr. Nimesh Punjani
Ms. Jayshri Ingale

Business Transacted

- A meeting of the IQAC was conducted on 23rd August, 2019. IQAC meeting was conducted on 23rd August, 2019 in Room No. 409 at 11.00 a.m. to discuss on the agenda mainly on AQAR and NAAC progress work.
- The meeting started with the reading of confirmation of meeting held on Wednesday 13th March 2019.
- Dr. Vinay Pandit stressed on mapping of planning of activities and implementation of it.
- For the same Dr. Vinay Pandit gave PPT presentation on suggestions of IQAC in 2018-19 and the implementation in 2018-19.
- Dr. Neelam Arora said that the AQAR for the academic year 2018-19 is to be filled and same has to be submitted in due course of time.
- In continuation of the above matter Dr. Vinay Pandit said if AQAR is done properly than NAAC work will be amplified to an extent.
- Dr. Vinay Pandit also told that every teacher meet fill AAR (Academic and Administrative Report) once it is finalized.
- Dr. Neelam Arora told we need to conduct academic preview process a panel has to be setup and to verify the academic preparedness, question papers and suggestions. The same should be uploaded on the institute.
- Dr. Vinay Pandit added following points of discussion in relation to the quality enhancement.
 - 1) Need to monitor the effectiveness of student learning by getting students feedback, result analytics and academic review.

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- 2) Need to integrate cross cutting issues.
 - 3) Need to develop teaching levels for advanced and slow learners.
 - 4) Need to mentor students for academic and stress related issues.
 - 5) More Teachers to use ICT learning process.
 - 6) Need to develop academic and administrative plan.
 - 7) "SPARK" (Stimulating Potential to Accelerate and recrystallize Knowledge) was focused to that student centric value/skilled based activities can be conducted which courses all sever activities.
- Prof. Jayshree Ingale had discussed the valued added idea regarding information system for institution.
 - Since No other matter was there meeting conducted with permission of chairperson.


IQAC COORDINATOR




PRINCIPAL



LALA LAJPATRAI COLLEGE OF COMMERCE & ECONOMICS

Accredited 'A' Grade by NAAC

Lala Lajpatrai Marg, Mahalaxmi, Mumbai - 400 034. Tel.: 2354 8240 / 2354 8241 Fax : 2353 2896
E-mail : llcolcom@mtnl.net.in | principal.llc@gmail.com | Website : www.lalacollege.edu.in

Ref. No. *LLCA/30*

Date: 12-02-2020

Notice

(Senior college and Self- Financed Section)

This is to inform all members of IQAC that there will be a meeting with IQAC chairperson and IQAC Coordinator on Monday 17th Feb 2020 in Room No. 409 at 11am. Kindly all are requested to go through the Agenda of the meeting so that healthy discussion and planning is possible.

Sr. No.	Agenda	Sr. No.	Agenda
1	Confirmation of Meeting held on Wednesday 23 rd August 2019	4	NAAC Progress work
2	Decide one quality initiative under IQAC	5	Collaboration initiatives
3	AQAR Report submitted	6	Any other matter with permission of Chairperson

Vinay Pandit
IQAC Coordinator
Dr. Vinay Pandit



Neelam Arora
Principal
Dr. Neelam Arora

Lala Lajpatrai College of Commerce and Economics
IQAC Minutes of NAAC meeting

A meeting was held with IQAC chairperson and IQAC Coordinator on 17th February 2020 in Room No. 409 at 11.00 a.m. where following points were discussed.

Following members were Present in the meeting

Dr. Sunil Gupta
Dr. Neelam Arora
Dr. Vinay Pandit
Ms. V.V. Bhide
Dr. Mohana Bandkar
Dr. J.H. Kadli- Member
Dr. Mahalakshmi kumar
Dr. Arun Poojari
Dr. Rahul Shetty
Ms. Kranti Ukey
Mr. Nimesh Punjani
Ms. Jayshri Ingale

Business Transacted

- Confirmation of minutes of last IQAC meeting conducted on 23rd August, 2019
- IQAC director Dr. Vinay Pandit conveyed to all members to take one quality initiative.
- Dr. Neelam Arora confirmed that AQAR for 2018- 19 was submitted.
- Dr. Vinay Pandit had conveyed that MIS is the need of an hour.
- Dr. Vinay Pandit had conveyed the progress of NAAC work.
- Principal Dr. Neelam Arora told to take collaborative initiatives.
- Principal Dr. Neelam Arora informed that the 1st International conference abroad to Bangkok was successfully organized in collaboration with DPU university of Bangkok.
- Since there was no other matter the meeting was conducted with permission of chairperson.


IQAC COORDINATOR




PRINCIPAL

LALA LAJPATRAI COLLEGE OF COMMERCE & ECONOMICS

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Ref. No.: LLCA-30/

Date: 05/11/2020

NOTICE


(SENIOR COLLEGE / SELF-FINANCED COURSES)

This is to inform all members of IQAC that there will be a meeting with IQAC chairperson and IQAC Coordinator on **Tuesday, 10th November, 2020** on Zoom App at **12.00 noon**. You are requested to attend.


AGENDA

- 1) Progress & status for preparation of SSR.
- 2) Extension to be applied regarding SSR.
- 3) To conduct outcome based activities.

Sd/-


Dr. Vinay Pandit
IQAC Co-ordinator




Dr. Neelam Arora
Principal

Minutes of the Meeting

Date: 10-11-2020

A meeting was held with IQAC chairperson and IQAC Coordinator on 10th November 2020 where following points were discussed.

Following members were Present in the meeting

Dr. Sunil Gupta

Dr. Neelam Arora

Dr. Vinay Pandit

Ms. V.V. Bhide

Dr. Mohana Bandkar

Dr. J.H. Kadli- Member

Dr. Mahalakshmi kumar

Dr. S.V. Lasune

Dr. Arun Poojari

Dr. Rahul Shetty

Ms. Kranti Ukey

Mr. Nimesh Punjani

Ms. Jayshri Ingale

Dr. Rajesh Mankani

Dr. Rahul Shetty

Ms. Meena Jangam

Business Transacted

- 1) Dr. Vinay Pandit read the minutes of previous meeting which was held on 17th Feb 2020 in Room No. 409.

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Mumbai - 400 034.



- 2) Dr. Neelam Arora conveyed about the Progress of SSR since June 2020.
- 3) Dr. Sunil Gupta highlighted that about the support required for preparation of SSR.
- 4) Dr. Neelam Arora told that the online activities should be in correlation with the NAAC objectives.
- 5) Dr. Vinay Pandit said that there should be the deadline for the submission of the data.
- 6) Since the colleges were closed Dr. Neelam Arora told at least Quantitative data can be collected and submitted.
- 7) Dr. Vinay Pandit and Dr. Neelam Arora discuss about the extension to be applied regarding the submission of SSR.
- 8) Regular outcome-based activities may be conducted as conveyed by the Principal.
- 9) Since there was no other matter, the meeting was concluded with the permission of the chair.



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Principal**
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Mumbai - 400 034.



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Ref. No.: LLCA-30/

Date : 01/03/2021

NOTICE

(SENIOR COLLEGE / SELF-FINANCED COURSES)

This is to inform all members of IQAC that there will be a meeting with IQAC chairperson and IQAC Coordinator on **Wednesday, 3rd March, 2021** on **Zoom App** at **12.00 noon**. You are requested to attend.

AGENDA

- 1) Discussion regarding AQAR and SSR.
- 2) To discuss on Initiatives of IQAC.

Sd/-

Dr. Vinay Pandit
IQAC Co-ordinator



Neelam Arora

Dr. Neelam Arora
Principal

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Ref. No.: LLCA-30/

Date: 21/05/2021


NOTICE

(SENIOR COLLEGE / SELF-FINANCED COURSES)


This is to inform all members of IQAC that there will be a meeting with IQAC chairperson and IQAC Coordinator on **Friday, 28th May, 2021** on Zoom App at **12.00 noon**. You are requested to attend.

AGENDA

- 1) To discuss future action plan for quality enhancement.
- 2) To complete AQAR for 2019-20.
- 3) To identify Key Result areas for teaching and non-teaching staff.
- 4) To form committees in the next A.Y. as per NAAC Criteria.
- 5) To suggest regarding MIS.

Sd/- 
Dr. Vinay Pandit
IQAC Co-ordinator




Dr. Neelam Arora
Principal

3th March 2021

A meeting of the IQAC was held on 3th March, 2021 at 12.30 p.m. on ZOOM App. in which the following agendas were discussed.

MEMBERS PRESENT :

1. Dr. Neelam Arora (Chairperson)
2. Dr. Vinay Pandit (IQAC Co-ordinator)
3. Dr. Arun Poojari
4. Dr. Mohana Bandkar
5. Dr. J.H. Kadli
6. Dr. Rajesh Mankani
7. Ms. Jayashree Ingale
8. Dr. Rahul Shetty (Alumini)
9. Ms. Meena Jangam

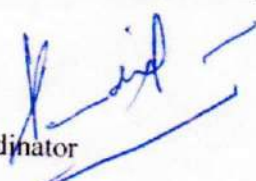
Dr. Neelam Arora was in the Chair.

Leave of absence was granted to :

1. Dr. Sunil Gupta (Member from Management)
2. Ms. V.V. Bhide
3. Dr. Mahalakshmi Kumar
4. Dr. S.V. Lasune
5. Ms. Kranti Ukey
6. Mr. Nimesh Punjani
7. Ms. Poonam Parab
8. Mr. Ketan Gala
9. Ms. Tejashri Shah
10. Mr. Priyank Savla
11. Ms. Saranga Shetty.

BUSINESS TRANSACTED :

- Minutes of the last IQAC meeting conducted on 10th November, 2020 were read out by Dr. Vinay Pandit.
- The IQAC Co-ordinator Dr. Vinay Pandit informed that as per NAAC notification AQAR for the academic year 2019-2020 is needed to be submitted by 31st May, 2021 and IQA/SSR should be submitted within 3 months after the normal activities resume as per the Government / University notification.
- Dr. Neelam Arora informed the criteria heads to complete the details of AQAR and submit it to the IQAC Co-ordinator Dr. Vinay Pandit by 10th April, 2021.
- Since, no other matter was pending, the meeting concluded with vote of thanks.


IQAC Co-ordinator




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COMMERCE & ECONOMICS
Lala Lajpatrai Marg,
Mumbai - 400 034.

A meeting of the IQAC was conducted on 28th May, 2021 in which the following agendas were discussed.

- An online meeting of the IQAC was conducted on the virtual platform on 28th May, 2021. Which was attended by all the members.
- The meeting started with the IQAC Director Dr. Vinay Pandit reading The Minutes of Previous IQAC meeting.
- Dr. Vinay Pandit asked the members to send him suggestion for future action plan for quality enhancement of the institute /college.
- Principal Dr. Neelam Arora instructed that the outcome and purpose of activities should be incorporated systematically in the templates and the quantitative data should be reflected in the excel format. He also informed that Late Ms. Meena Jangam had completed filing 90 to 95 % of the form but due to some technical glitch the data is completely gone.
- He told that Part A of the AQAR format will be filled by him and Part B will be taken care by Ms. Vaishali.
- He also informed for the academic year 2020-21 the AQAR format is changed or all the faculty members should take utmost care while filling the format for the respective criteria's. He also mentioned that criteria wise meetings will be held for online correction if required for AQAR. He also urged everyone to suggest some activities as the same would be required to be mentioned in an essay about the of 500 words about the Roadmap.
- Dr. Arun Poojari suggested that we should organize target oriented activities and for that purpose he has developed department wise KRA'S. To mention a few activities like developmental program for Non-teaching staff, workshop on yoga, meditation, and soft skill etc.
- Also, every just organized by various departments and committees should have a component selected to some social and environmental issues. He also mentioned that based on NAAC criteria some new committees should be formed namely students progression committees, collaboration activity committee, student exchange, and faculty exchange committees, internship, and placement committee, field project committee/research-based projects, alumni committee, etc. in this way target driver information can proceed through Google forms from officers, departments, administration, and different committees as well. Thus, the information collected through these Google forms will also have the NAAC criteria mentioned in it.
- Ms. Kranti Ukey asked if the new committees are to be formed then what about the existing committees whether these committees will be dissolved or still be functional. To this Dr. Arun replied that irrelevant committees can be dissolved so that the faculty members should not be overburdened.


Principal
Lala Lajpat Rai College
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- Vice-Principal Mrs. Vidya Bhide suggested that a committee of mentors should be formed to organize some programs for advanced learner and slow learners.
- Principal Dr. Neelam Arora appreciated the reflective efforts put in by Dr. Arun Poojari and Dr. Rajesh Mankani is developing the Google forms and templates and also urged everybody to use the templates for submitting the reports.
- Dr. Neelam Arora instructed that all the new emails id's and passwords should be written down in a diary which will be in the custody of the Principal.
- Dr. Suryakant Lasune suggested form a centralized information committee which would be responsible to collect, edit, classify and analyse the data / information and provide it to the different criteria heads.
- Principal Dr. Neelam Arora said that it almost like MIS and welcomed the suggestion given by Dr. Lasune.
- Dr. Lasune also mentioned that when we talk about future plans, activities should be classified into 2 categories planned and non- planned (unplanned) activities.
- Dr. Vinay Pandit mentioned that information retrieval through the centralized information system requires an expert committee which needs to be outsourced.
- Ms. Jayshree also suggested that it's better to collect the information by creating 7 different NAAC criteria-wise emails id's rather than forming committees of students for MIS as suggested email by Principal Dr. Neelam Arora.
- Ms. Kranti Ukey suggested that all the faculty members should be oriented about all the NAAC criteria so that they should be able to mention their activities along with the NAAC criteria/s in the Google forms. She also inquired if the centralized information committee would not be able to fulfill the functions then there is no purpose of constituting the same.
- Dr. Rahul Shetty also mentioned that CIS an expert phenomenon and our faculty members would not be able to capture its purpose.
- Dr. Arun Poojari agreed to the same. He also endorsed the need of orienting faculty members about NAAC criteria as suggested by Ms. Kranti Ukey.
- The meeting ended with the Principals remarks encouraging everyone to work as a team to achieve larger good for the college.



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Principal
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LALA LAJPATRAI COLLEGE OF COMMERCE & ECONOMICS

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Ref. No.: LLCA-30/


Date : 01/07/2021

NOTICE (SENIOR COLLEGE / SELF-FINANCED COURSES)

This is to inform all members of IQAC that there will be a meeting with IQAC chairperson and IQAC Coordinator on **Monday, 12th July 2021 at 12.00 noon through ZOOM App.** You are requested to attend.

AGENDA

- 1) Confirmation of previous meeting minutes.
- 2) Status of Collection and documentation of NAAC and SSR to each criteria head.
- 3) To highlight faculties who expected to undertake initiatives under IQAC.
- 4) To review the progress of subject expert for CAS of the faculties.
- 5) Any other matter with the permission of the chair.


Dr. Vinay Pandit
IQAC Co-ordinator




Dr. Neelam Arora
Principal

Lala Lajpatrai College of Commerce and Economics
IQAC Minutes of NAAC meeting

A meeting was held with IQAC chairperson and IQAC Coordinator on 12th July, 2021 where following points were discussed.

Following members were Present in the meeting

Dr. Sunil Gupta
Dr. Neelam Arora
Dr. Vinay Pandit
Ms. V.V. Bhide
Dr. Mohana Bandkar
Dr. J.H. Kadli- Member
Dr. Mahalakshmi kumar
Dr. S. V. Lasune
Dr. Arun Poojari
Dr. Rahul Shetty
Ms. Kranti Ukey
Mr. Nimesh Punjani
Ms. Jayshri Ingale
Dr. Rahul Shetty

Business Transacted :

1. Dr. Vinay Pandit read the minutes of previous meeting which was held on 3rd March, 2021 on Zoom Platform at 12noon.
2. Dr. Neelam Arora Took the glance of the NAAC and SSR. Principal asked each criteria head regarding how much Data is collected by each criteria Head As decided in CDC meeting the final documentation should be ready.
3. Dr. Vinay Pandit informed that the AQAR for 2020-2021 will be submitted by 31st Dec 2021.
4. Each one of them have already cleared his/ her doubt pertaining to SSR.
5. Dr. Neelam Arora emphasis on Priority which is to be given to Quantitative Matrix.
6. Dr. Vinay Pandit Highlighted that Faculties are expected to undertake initiatives under IQAC.
7. Dr. Neelam Arora directed each faculty to stay back for some time for NAAC work so that all faculties should can make their supporting documents.
8. Dr. Neelam Arora said that the names for the subject expert for CAS of the faculties were sent to the university.
9. This meeting was on record and since there was no other matter, the meeting was concluded with the permission of the chair.



N/w
Principal



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Ref. No.: LLCA-30/


Date : 17/12/2021

NOTICE (SENIOR COLLEGE / SELF-FINANCED COURSES)


This is to inform all members of IQAC that there will be a meeting with IQAC chairperson and IQAC Coordinator on **Friday, 24th December 2021** at **12.00 noon through ZOOM App**. You are requested to attend.

AGENDA

- 1) Confirmation of previous meeting minutes.
- 2) Status of Collection and documentation of NAAC and SSR to each criteria head.
- 3) To highlight faculties who expected to undertake initiatives under IQAC.
- 4) To make documents as per instructed by NAAC in specific format.
- 5) To review the progress of subject expert for CAS of the faculties.
- 6) To make sure that all things will be uploaded on Website / Google Drive by Website Incharge Dr. Arun Poojari and Ms. Vishakha Walia.
- 7) To emphasis on the MIS for NAAC perspective.
- 8) Any other matter with the permission of the chair.


Dr. Vinay Pandit
IQAC Co-ordinator




Dr. Neelam Arora
Principal

Lala Lajpatrai College of Commerce and Economics
IQAC Minutes of NAAC meeting

A meeting was held with IQAC chairperson and IQAC Coordinator on 24th December 2021 where following points were discussed.

Following members were Present in the meeting

Dr. Sunil Gupta
Dr. Neelam Arora
Dr. Vinay Pandit
Ms. V.V. Bhide
Dr. Mohana Bandkar
Dr. J.H. Kadli- Member
Dr. Mahalakshmi kumar
Dr. Arun Poojari
Dr. Rahul Shetty
Ms. Kranti Ukey
Mr. Nimesh Punjani
Ms. Jayshri Ingale
Dr. Rahul Shetty

Business Transacted

1. Dr. Vinay Pandit read the minutes of previous meeting which was held on 12th July 2021 on Zoom Platform at 12noon.
2. Dr. Neelam Arora Took the glance of the NAAC and SSR. Principal asked each criteria head regarding how much Data is collected by each criteria Head As decided in CDC meeting the final documentation should be ready by 31st January 2022.
3. Dr. Vinay Pandit informed that the AQAR for 2020-2021 will be submitted by 2nd Week of January 2022.
4. Each one of them have already cleared his/ her doubt pertaining to SSR.
5. Dr. Neelam Arora emphasis on Priority which is to be given to Quantitative Matrix updates from 2016 till 31st Dec 2021.
6. Dr. Vinay Pandit Highlighted that Faculties are expected to speed up NAAC work as No activities apart from mandatory activities to be conducted. Also if Faculties are wants to conduct the activities they may provide if NAAC work is completed.
7. Each faculty is expected to stay back for some time for NAAC work.
8. All faculties should make their supporting documents as per instructed by NAAC in specific format and not in any format. (For Reference one can refer a sample **SSR of college** and see **VIEW FILE for proper format**)
9. **Website in charge Dr. Arun Poojari and Ms. Vishakha** will make sure all things are uploaded on website/ Google drive including some links.
10. This meeting will be on record and if no one wants to say anything we can conclude.
11. Dr. Vinay Pandit emphasis on the MIS which college should focus from NAAC perspective.
12. Since there was no other matter, the meeting was concluded with the permission of the chair.

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Principal



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Ref. No.: LLCA-30/

Date : 01/02/2022

NOTICE (SENIOR COLLEGE / SELF-FINANCED COURSES)

This is to inform all members of IQAC that there will be a meeting with IQAC chairperson and IQAC Coordinator on **Wednesday, 2nd February, 2022** in room number **207** at **12.00 noon**. You are requested to attend.

AGENDA

- 1) Confirmation of previous meeting minutes.
- 2) Contribution of IQAC for institutionalizing the Quality Strategy.
- 3) Review of teaching learning process and learning outcome for incremental improvement.
- 4) To review the progress of SSR.
- 5) Any other matter with the permission of the chair.

Dr. Vinay Pandit
IQAC Co-ordinator



Dr. Neelam Arora
Principal

Date: 3/2/2022

An offline meeting of the IQAC was conducted on 2nd February, 2022 in Room No. 207 which was attended by all the IQAC members.

Following members were present in the meeting:

Dr. Sunil Gupta
Dr. Neelam Arora
Dr. Vinay Pandit
Ms. V.V.Bhide
Dr. Mohana Bandkar
Dr. J.H.Kadli
Dr. Mahalakshmi Kumar
Dr. Arun Poojari
Dr. Rahul Shetty
Ms. Kranti Ukey
Mr. Nimesh Punjani
Dr. Rahul Shetty

Business Transacted:

1. The meeting started with Ms. Kranti Ukey reading the minutes of previous meeting held on 24th December, 2021.
2. IQAC Director Dr. Vinay Pandit informed everyone that we have identified some quality initiatives, based on which activities should be organized considering the NAAC guidelines. All the IQAC committee members have been given the responsibility of organizing the above mentioned activities.
3. Dr. Neelam Arora, Principal & Chairperson IQAC informed that CAS of five staff members including Dr. Divya Nigam, Dr. Ashok Mahadik, Ms. Vishakha Walia, Dr. Vinay Pandit and Mr. Darshan Pagdhare for different stages is being successfully done. She further informed that we have already receive approval from University of Mumbai for Dr. Divya Nigam and Ms. Vishakha Walia.
4. Dr. Vinay Pandit informed that AQAR for academic year 2020-21 will be submitted within the stipulated time frame as just the uploading part is left which will be done soon. He also informed that the format for AQAR is changed.
5. Dr. Vinay Pandit also enlightened the members about various initiatives to be taken keeping in mind the NAAC criterion. All the members were asked to organize some quality enhancement activities to which everyone agreed.
6. Dr. Vinay Pandit stated that IQAC has played an important role in the college's operations. The further elaborated that our main focus is to align the objectives of IQAC with those of different subject Departments and different Activity Associations. He also mentioned that IQAC has endeavored to institutionalize the tactics and procedure in order for all the



stakeholders to follow them the endorse his statement by citing two of the most significant processes-

- i. IQAC has pioneered the process of creating an academic environment that has improved faculties capacity to provide high quality education.
- ii. IQAC has been promoting the holistic development of students.
He presented a detailed account about various activities organized to fulfill the above mentioned points.

7. Dr. Vinay Pandit mentioned that IQAC has been conceptualizing numerous needs and difficulties for improving academic performance and has attempted to implement ways for students and teachers to attain their full potential through Deming Wheel namely PDCA Methodology.
8. The members also discussed about the role of IQAC in attaining quality enhancement by periodicity reviewing the teaching learning process, students and methodologies of operations and learning outcomes through Academic calendar. Daily lecture record, assessment of instructions by learners, learners leaving outcome, students Grievances, Effective iterance examination and evaluation system etc.
9. Dr. Rahul Shetty and Ms. Kranti Ukey also mentioned about the Role of IQAC and college in providing assistance and encouragement to students for the advancement of their learning abilities.
10. Principal Dr. Neelam Arora instructed everyone that the process of drafting SSR according to the templates and SOP's needs to be completed as early as possible.
11. Since there was no other matter, the meeting was concluded with the permission of the chair.


IQAC Coordinator


Principal





LALA LAJPATRAI COLLEGE OF COMMERCE & ECONOMICS

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List of Collaborative Quality Initiatives with other Institutions



LALA LAJPATRAI COLLEGE OF COMMERCE & ECONOMICS

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List of Collaborative Quality Initiatives with other Institutions:

Sr. No.	NAME OF COLLABORATIVE INSTITUTION/INDUSTRY/CORPORATE HOUSE	NAME OF COLLABORATIVE INITIATIVE	NUMBER OF BENEFICIARIES
1	Maharashtra College	Career Guidance in Foreign Education 12th of February, 2020	400
2	Podar College	Three days National Level Online Workshop on Exploring Mobile Phone as an Effective tools for Online Teaching and Learning 16 th 17 th and 18 th June 2020.	600
3	H R College	Webinar on Career Guidance in Animation VFX on 13th Feb 2020	63
		Webinar on How to prepare for competitive Exams on 22nd Feb 2020	74
4	Dnyanasadhana College, Thane	Faculty Exchange Programme On 13th Oct., 2021 BBI Department started Faculty Exchange Programme. Completed formalities of signing MOU for Faculty Exchange with Dnyanasadhana College, Thane. BAF and BMM departments also did Faculty Exchange based on this MOU signed by BBI Department.	200
5	Dhurakij Pundit University, Thailand	3 International Conference on on 20 th June 2020, 18th Dec., 2021, 30th March 2021	358



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2021

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MEMORANDUM OF UNDERSTANDING (MoU)

BETWEEN

LALA LAJPATRAI COLLEGE OF COMMERCE & ECONOMICS
LALA LAJPATRAI MARG, MAHALAXMI, MUMBAI-400034

AND

MAHARASHTRA COLLEGE OF ARTS, SCIENCE & COMMERCE
246-A, JAHANGIR BOMAN BEHRAM ROAD, MUMBAI-400008.

प्रधान मुद्रांक कार्यालय, मुंबई.
प.सु.चि.क्र. ८०००००६
- 1 OCT 2021
सक्षम अधिकारी

श्री. सी. टि. आवेकर

This MoU is entered into on the 30th day of January 2020 by and between Lala Lajpatrai College of Commerce & Economics (hereinafter called Lala Lajpatrai College), Mumbai, affiliated to University of Mumbai and Maharashtra College of Arts, Science & Commerce, Mumbai, (hereinafter called Maharashtra College), affiliated to University of Mumbai.

The aforesaid Institutes are hereinafter referred to individually as Institute and collectively as Institutes.

1. Objectives of MoU :

The objectives of MoU are:

- a) To promote and enhance mutual cooperation of Academic Interest between Lala Lajpatrai College and Maharashtra College.
- b) To establish faculty and student exchange programmes between Lala Lajpatrai College and Maharashtra College.
- c) To provide technical assistance for enhancement of quality of education at Lala Lajpatrai College and Maharashtra College including usage of ICT facilities.
- d) To promote research/continuing education, curricular, co-curricular and extra-curricular activities between Institutes.

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TRUE COPY

PRINCIPAL,
Lala Lajpat Rai College,
of Commerce & Economics
Lala Lajpat Rai Marg,
Mumbai-400 034



PRINCIPAL
LALA LAJPATRAI COLLEGE OF
COMMERCE & ECONOMICS
 Lala Lajpatrai Marg,
 Mumbai - 400 034.

जाहपत्र-१ Annexure
 जयल प्रतिष्ठापनासाठी Only

मुद्रांक (वेवसाय) वेगळ्याचे नाव _____ दिनांक _____
 मुद्रांक (वेवसाय) वेगळ्याचे रहिवासी पत्ता _____
 मुद्रांक (वेवसाय) वेगळ्याची मॉड घटी अनु. क्रमांक _____

मुद्रांक (वेवसाय) वेगळ्याची सही _____ परवानाधारक मुद्रांक (वेवसाय) वेगळ्याची सही _____
 परवाना क्रमांक: ८०००००६
 मुद्रांक (वेवसाय) वेगळ्याचे ठिकाण/पत्ता: प्रविण एल. चव्हाण
 ३/२७४, मॅट्रॉन बिल्डिंग, टॉवर, लॉन्ग हॉटेल, एस.बी.एस. मार्ग, कोर्ट, मुंबई - ४०१.
 शारदाबाई साहू/प्रतिष्ठापनासाठी/वेवसाय वेगळ्यासाठी प्रतिष्ठापन तद्वि करणेसाठी मुद्रांक
 कायदाशी अनुसंधान नाही. (शरान अर्थम दि. २०/११/२०२१)
 ज्या कारणासाठी ज्यांनी मुद्रांक घेतले तेवढ्या त्यांनी त्यांचे करणेसाठी
 लक्षात घ्यावे की वेवसाय वेगळ्याचे मालकीदार/वेवसाय वेगळ्याचे मालकीदार

5 OCT 2021

2. Technical areas of collaboration :

- a) Provide academic interaction by delivering special lectures at Lala Lajpatrai College and Maharashtra College on relevant topics.
- b) Provide necessary help and collaborations wherever applicable in organizing conferences / seminars / workshops / and personality development / life skill programmes / FDP between Institutes for enhancement of skills in respect of staff and students.
- c) Cooperate in activities such as placements, Job-Mela programmes, etc.
- d) Mutual co-operation between IQAC's of both Institutes.

3. Proposed modes of collaboration :

Lala Lajpatrai College and Maharashtra College propose to collaborate through the following :

- a) Co-operation and promotion of education and training in areas of mutual interests and any other appropriate mode of interaction beneficial to both the institutes.
- b) A specific plan where needed and necessary will be worked out by the Institutes depending upon requirements and availability of resources.

4. Terms and Conditions :

- a) For continuing education to teachers and students, the financial arrangements will be made as per the mutually agreed terms without any profit.
- b) For the visits related advice and consultancy, travel and other expenses of both the faculty shall be financed by Parent College.

TRUE COPY
 PRINCIPAL,
 Lala Lajpat Rai College,
 of Commerce & Economics,
 Lala Lajpat Rai Marg,
 Mumbai-400 034



- c) The faculty members and students can use the library facility and exchange the interest for the same.
- d) Both Institutes agree to help, identify and invite the faculty members and researchers from the other Institute to participate in conferences, workshops and short term courses and as advisory/organizing committee members.
- e) To give preference to staff and student participants of either institutes.
- f) This MoU may be amended, renewed and terminated by mutual written agreement of the Institutes at any time.
- g) Either institute shall have the right to terminate this MoU upon 30 days prior written notice to the other institute.
- h) On mutual consent of both the Institutes, review meetings will be conducted once in three months with Co-coordinators and Principals.

5. Confidentiality :

The Institutes agree to hold in confidence all information/data designated by the Institutes as being confidential which is obtained from either Institute or created during the performance of the MoU and will not disclose the same to any third party without written consent of the other Institute.

The above confidential clause under this MoU excludes the information/data possessed by either Institute before entering into the MoU or independently developed and/or information already available through public domain.

6. Duration of MoU :

This MoU, unless extended by mutual written consent of the Institutes, shall expire in Two years after the effective date specified in the opening paragraph. However, on review, the MoU shall be extended for another Two years by mutual consent.

7. Co-ordinators :

Both Institutes will designate persons who will have responsibility for co-ordination and implementation of this agreement.

8. Intellectual Property Rights :

The Intellectual Property Rights (IPR) that arise as a result of joint research and collaborative activity under the agreement will be worked out on a case to case and will be consistent with officially laid down IPR policies of the two Institutes.

9. Signed in Duplicate :

This MoU is executed in duplicate with each copy being an official version and having equal validity. By signing below, the Institutes, acting by their duty authorized officers, have caused this Memorandum of Understanding to be executed, effective as of the day and year first above written.

On Behalf of

N. Anand
PRINCIPAL

Lala Lajpatrai College of Commerce & Economics,
Lala Lajpatrai Marg, Mahalaxmi, Mumbai-400034.

[Signature]
PRINCIPAL

Maharashtra College of Arts, Science & Commerce
246-A, Jahangir Boman Behram Road, Mumbai-400008.

Date : 21st October 2021

TRUE COPY

N. Anand
PRINCIPAL,
Lala Lajpat Rai College,
of Commerce & Economics
Lala Lajpat Rai Marg,
Mumbai-400 034





महाराष्ट्र MAHARASHTRA

2021

YX 406421

MEMORANDUM OF UNDERSTANDING (MoU)
BETWEEN

LALA LAJPATRAI COLLEGE OF COMMERCE & ECONOMICS
LALA LAJPATRAI MARG, MAHALAXMI, MUMBAI-400034.

AND
R.A. PODAR COLLEGE OF COMMERCE & ECONOMICS
L. NAPOO ROAD, MATUNGA (E), MUMBAI-400019.

प्रधान सुप्रीम कार्यालय, मुंबई.
प.सु.वि.क्र. ८०००००६
- 1 OCT 2021
सक्षम अधिकारी

This MoU is entered into on the 30th day of January 2020 by and between Lala Lajpatrai College of Commerce & Economics (hereinafter called Lala Lajpatrai College), Mumbai, affiliated to University of Mumbai and R.A. Podar College of Commerce & Economics, Mumbai, (hereinafter called Podar College), affiliated to University of Mumbai.

The aforesaid Institutes are hereinafter referred to individually as Institute and collectively as Institutes.

श्री. सी. टि. आंबेकर

1. Objectives of MoU :

The objectives of MoU are:

- To promote and enhance mutual cooperation of Academic Interest between Lala Lajpatrai College and Podar College.
- To establish faculty and student exchange programmes between Lala Lajpatrai College and Podar College.
- To provide technical assistance for enhancement of quality of education at Lala Lajpatrai College and Podar College including usage of ICT facilities.
- To promote research/continuing education, curricular, co-curricular and extra-curricular activities between Institutes.

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Lala Lajpatrai College,
of Commerce & Economics
Lala Lajpatrai Marg,
Mumbai-400 034



PRINCIPAL
LALA LAJPATRAI COLLEGE OF
COMMERCE & ECONOMICS
Lala Lajpatrai Marg,
Mumbai - 400 034.

जाहपत्र-१
अंक विषय रोणाचायें मात
मुद्रांक विषय रोणाचायें रक्षिवाशी पत्ता
मुद्रांक विषय रोणाचायें नोंद वही अनु. क्रमांक

परवानाधारक मुद्रांक विक्रियाची सही
परवाना क्रमांक : ८०००००६
मुद्रांक विक्रीचे ठिकाण/पत्ता : प्रविण एल. चव्हाण
३/२७२, नैपल सिव्हेस सेंटर, लक्ष्मी हाउस, एम.बी.एस. रोड,
भारतीय कार्यकारणिक/न्यायालयामोर प्रतिवापत्र यत्कर करणेसाठी मुद्रांक
कागदाची आवश्यकता नाही. (इशरत अदेश दि. ०१/०४/२००४) दुसरे
ज्य कारणासाठी ज्यांनी मुद्रांक खरेदी केले त्यांनी त्याच कारणासाठी
महाक खरेदी केल्यापासून दमिन्दात वापरणे वास्तविक अर्थ

5 OCT 2021

2. Technical areas of collaboration :

- Provide academic interaction by delivering special lectures at Lala Lajpatrai College and Podar College on relevant topics.
- Provide necessary help and collaborations wherever applicable in organizing conferences / seminars / workshops / and personality development / life skill programmes / FDP between Institutes for enhancement of skills in respect of staff and students.
- Cooperate in activities such as placements, Job-Mela programmes, etc.
- Mutual co-operation between IQAC's of both Institutes.

3. Proposed modes of collaboration:

Lala Lajpatrai College and Podar College propose to collaborate through the following:

- Co-operation and promotion of education and training in areas of mutual interests and any other appropriate mode of interaction beneficial to both the institutes.
- A specific plan where needed and necessary will be worked out by the Institutes depending upon requirements and availability of resources.

4. Terms and Conditions:

- For continuing education to teachers and students, the financial arrangements will be made as per the mutually agreed terms without any profit.
- For the visits related advice and consultancy, travel and other expenses of both the faculty shall be financed by Parent College.
- The faculty members and students can use the library facility and exchange the interest for the same.

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2
PRINCIPAL

Lala Lajpat Rai College,
of Commerce & Economics
Lala Lajpat Rai Marg,
Mumbai-400 034



- d) Both Institutes agree to help, identify and invite the faculty members and researchers from the other Institute to participate in conferences, workshops and short term courses and as **advisory/organizing committee** members.
- e) To give preference to staff and student participants of either institutes.
- f) This MoU may be amended, renewed and terminated by mutual written agreement of the Institutes at any time.
- g) Either institute shall have the right to terminate this MoU upon 30 days prior written notice to the other institute.
- h) On mutual consent of both the Institutes, review meetings will be conducted once in three months with Co-coordinators and Principals.

5. Confidentiality :

The Institutes agree to hold in confidence all information/data designated by the Institutes as being confidential which is obtained from either Institute or created during the performance of the MoU and will not disclose the same to any third party without written consent of the other Institute.

The above confidential clause under this MoU excludes the information/data possessed by either Institute before entering into the MoU or independently developed and/or information already available through public domain.

6. Duration of MoU :

This MoU, unless extended by mutual written consent of the Institutes, shall expire in **Two** years after the effective date specified in the opening paragraph. However, on review, the MoU shall be extended for another **Two** years by mutual consent.

7. Co-ordinators :

Both Institutes will designate persons who will have responsibility for co-ordination and implementation of this agreement.

8. Intellectual Property Rights :

The Intellectual Property Rights(IPR) that arise as a result of joint research and collaborative activity under the agreement will be worked out on a case to case and will be consistent with officially laid down IPR policies of the two Institutes.

9. Signed in Duplicate :

This MoU is executed in duplicate with each copy being an official version and having equal validity. By signing below, the Institutes, acting by their duty authorized officers, have caused this Memorandum of Understanding to be executed, effective as of the day and year first above written.

On Behalf of

N. Anand
Principal

Lala Lajpatrai College of Commerce & Economics,
Lala Lajpatrai Marg, Mahalaxmi, Mumbai-400034.

S. Prasad
Principal

R.A. Podar College of Commerce & Economics
L. Napoo Road, Matunga (E), Mumbai-400019.

Principal
R. A. Podar College of Commerce
Economics, Matunga, Mumbai-400 019

Date : 4th October 2021

TRUE COPY

N. Anand
PRINCIPAL
Late Lajpat Rai College,
of Commerce & Economics,
Lala Lajpat Rai Marg,
Mumbai-400 034





महाराष्ट्र MAHARASHTRA

2021

YV 244339

MEMORANDUM OF UNDERSTANDING (MoU)

BETWEEN

LALA LAJPATRAI COLLEGE OF COMMERCE & ECONOMICS

LALA LAJPATRAI MARG, MAHALAXMI, MUMBAI-400034

AND

HASSARAM RIJHUMAL COLLEGE OF COMMERCE AND ECONOMICS,
VIDYASAGAR PRINCIPAL K.M. KUNDNANI CHOWK, 123, DINSHAW VACHA RD,
CHURCHGATE, MUMBAI, MAHARASHTRA 400020

प्रधान मुद्रांक कार्यालय, मुंबई
प.स. नि.क्र. 1000098
- 9 APR 2021
सुक्ष्म अधिकारी

श्री. सी. टि. आंबेकर

This MoU is entered into on the 9th August 2021 by and between Lala Lajpatrai College of Commerce & Economics (hereinafter called Lala Lajpatrai College), Mumbai, affiliated to University of Mumbai and Hassaram Rihumal College Of Commerce And Economics, Mumbai, (hereinafter called H.R. College), affiliated to HSNC University.

The aforesaid Institutes are hereinafter referred to individually as Institute and collectively as Institutes.

1. Objectives of MoU :

The objectives of MoU are:

- To promote and enhance mutual cooperation of Academic Interest between Lala Lajpatrai College and H.R. College.
- To establish faculty and student exchange programmes between Lala Lajpatrai College and H.R. College.

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Principal,
Lala Lajpat Rai College,
of Commerce & Economics
Lala Lajpat Rai Marg,
Mumbai-400 034



- This MoU may be amended, renewed and terminated by mutual written agreement of the Institutes at any time.
- Either institute shall have the right to terminate this MoU upon 30 days prior written notice to the other institute.

- c) To provide technical assistance for enhancement of quality of education at Lala Lajpatrai College and H.R. College including usage of ICT facilities.
- d) To promote research/continuing education, curricular, co-curricular and extra-curricular activities between Institutes.

1. Technical areas of collaboration :

- a) Provide academic interaction by delivering special lectures at Lala Lajpatrai College and H.R. College on relevant topics.
- b) Provide necessary help and collaborations wherever applicable in organizing conferences / seminars / workshops / and personality development / life skill programmes / FDP between Institutes for enhancement of skills in respect of staff and students.
- c) Cooperate in activities such as placements, Job-Mela programmes, etc.
- d) Mutual co-operation between IQAC's of both Institutes.
- e) Faculty Exchange.

2. Proposed modes of collaboration :

Lala Lajpatrai College and H.R. College propose to collaborate through the following :

- a) Co-operation and promotion of education and training in areas of mutual interests and any other appropriate mode of interaction beneficial to both the institutes.
- b) A specific plan where needed and necessary will be worked out by the Institutes depending upon requirements and availability of resources.

3. Terms and Conditions :

- a) For continuing education to teachers and students, the financial arrangements will be made as per the mutually agreed terms without any profit.
- b) For the visits related advice and consultancy, travel and other expenses of both the faculty shall be financed by Parent College.
- c) The faculty members and students can use the library facility and exchange the interest for the same.
- d) Both Institutes agree to help, identify and invite the faculty members and researchers from the other Institute to participate in conferences, workshops and short term courses and as advisory/organizing committee members.
- e) To give preference to staff and student participants of either institutes.
- f) This MoU may be amended, renewed and terminated by mutual written agreement of the Institutes at any time.
- g) Either institute shall have the right to terminate this MoU upon 30 days prior written notice to the other institute.
- h) On mutual consent of both the Institutes, review meetings



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PRINCIPAL,
Lala Lajpatrai College,
of Commerce & Economics
Lala Lajpatrai Marg,
Mumbai-400 034

be conducted once in three months with Co-coordinators and Principals.

4. **Confidentiality :**

The Institutes agree to hold in confidence all information/data designated by the Institutes as being confidential which is obtained from either Institute or created during the performance of the MoU and will not disclose the same to any third party without written consent of the other Institute.

The above confidential clause under this MoU excludes the information/data possessed by either Institute before entering into the MoU or independently developed and/or information already available through public domain.

5. **Duration of MoU :**

This MoU, unless extended by mutual written consent of the Institutes, shall expire in Two years after the effective date specified in the opening paragraph. However, on review, the MoU shall be extended for another Two years by mutual consent.

6. **Co-ordinators :**

Both Institutes will designate persons who will have responsibility for co-ordination and implementation of this agreement.

7. **Intellectual Property Rights:**

The Intellectual Property Rights (IPR) that arise as a result of joint research and collaborative activity under the agreement will be worked out on a case to case and will be consistent with officially laid down IPR policies of the two Institutes.

8. **Signed in Duplicate :**

This MoU is executed in duplicate with each copy being an official version and having equal validity. By signing below, the Institutes, acting by their duty authorized officers, have caused this Memorandum of Understanding to be executed, effective as of the day and year first above written.

On Behalf of

Neelam Arora

Dr. Neelam Arora
Principal

Lala Lajpatrai College of Commerce & Economics

Pooja

Dr. Pooja Ramchandani
Principal

H.R. College of Commerce & Economics



TRUE COPY
Neelam

PRINCIPAL,
Lala Lajpatrai College,
of Commerce & Economics,
Lala Lajpatrai Marg,
Mumbai-400 034

Place : Lala Lajpatrai College of Commerce & Economics, Mumbai-400034

Date : 9th August 2021.

**MOMORANDUM OF UNDERSTANDING
BETWEEN**

**Satish Pradhan Dnyanasadhana College (Arts, Science and
Commerce), Thane-40604,
Maharashtra, India**

AND

**Lala Lajpatrai College of Commerce and Economics, Lala Lajpatrai
Marg, Mahalaxmi, Mumbai-400 034, Maharashtra, India**

The MoU is entered into on the 17th September 2021 by and between Satish Pradhan Dnyanasadhana College, Thane and Lala Lajpatrai College of Commerce and Economics, Lala Lajpatrai Marg, Mahalaxmi, Mumbai.

1. **Objective of the MoU:** The proposed MOU is for Academic joint Collaboration program for the benefit of teaching staff and students. The main objective is, to extend the benefits for the students.

2. Scope of MoU

a) Faculty Exchange

3. Proposed Mode of Collaboration

Satish Pradhan Dnyanasadhana College, Thane and Lala Lajpatrai College of Commerce and Economics, Lala Lajpatrai Marg, Mahalaxmi, Mumbai, propose to collaborate through the memorandum of Understanding with the above stated objectives for the benefit of students. The proposed mode of collaboration will also help for teaching staff of both the Institute.



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Nar
PRINCIPAL,
Lala Lajpat Rai College,
of Commerce & Economics
Lala Lajpat Rai Marg,
Mumbai-400 034

4. Terms & Condition

- a) This MoU may be amended, renewed & terminated by mutual written agreement of the institutes at any time.
- b) Either institute shall have the right to terminate this MoU upon 30 days prior written notice to another institute.

5. Duration of MoU

This MoU, unless extended by mutual written consent of the institutes, shall expire in 3 years after the effective date specified in the opening paragraph. However, on review, the MoU shall be extended for another 2 years by mutual consent.

6. Confidentiality

Satish Pradhan Dnyanasadhana College, Thane and Lala Lajpatrai College of Commerce and Economics, Lala Lajpatrai Marg, Mahalaxmi, Mumbai, agree to hold in confidence all information / data designated by the institutes as being confidential which is obtained from either institutes or created during the performance of the MoU and will not disclose the same to any third party without written consent of the other institute.

The above confidential clause under this MoU excludes the information / data possessed by either institute before entering in to this MoU or independently developed and / or information already available through public domain.



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NW
PRINCIPAL,
Lala Lajpat Rai College,
of Commerce & Economics
Lala Lajpat Rai Marg.
Mumbai-400 034

7. Coordinators

Both institutes will designate their BBI Coordinator and Principal who will be responsible for co-ordination & implementation of this agreement.

8. Signed in Duplicate

This MoU is executed in duplicate with each copy being an official version & having equal legal validity. By signing below, the institutes acting by their duly authorized officers have caused this Memorandum of Understanding to be executed effective as on the day & year mention above.

Date: 17/09/2021

Place: THANE

Dr. Afreen Eksambi

BBI Coordinator

Dr. Vaidehi Kamath

BBI Coordinator

Dr. H.K. Chitte

I/C Principal
Satish Pradhan Dnyanasadhana College,
Thane -400604

Dr. Neelam Arora

Principal
Lala Lajpatrai College of
Commerce and Economics, Lala
Lajpatrai Marg, Mahalaxmi,
Mumbai-400 034.



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PRINCIPAL,
Lala Lajpatrai College,
of Commerce & Economics,
Lala Lajpatrai Marg,
Mumbai-400 034



MEMORANDUM OF UNDERSTANDING

BETWEEN

DHURAKIJ PUNDIT UNIVERSITY, THAILAND

AND

LALA LAJPATRAI COLLEGE OF COMMERCE & ECONOMICS, INDIA



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Nar
PRINCIPAL,
Lala Lajpat Rai College,
of Commerce & Economics
Lala Lajpat Rai Marg,
Mumbai-400 002

**MEMORANDUM OF UNDERSTANDING
BETWEEN
DHURAKIJ PUNDIT UNIVERSITY, THAILAND
AND
LALA LAJPATRAI COLLEGE OF COMMERCE & ECONOMICS, INDIA**

Dhurakij Pundit University (DPU), Thailand and Lala Lajpatrai College of Commerce & Economics (LLCC), India wishing to establish relations between the two institutions, agree to cooperate with each other as follows:

Scope of the Cooperation

Subject to mutual consent, the areas of cooperation will include any program offered at either institution as thought desirable, feasible and of mutual benefits in fostering the collaborative relationship between the two institutions through such activities as:

- a. Exchange of students, and faculty and/or staff members
- b. Joint research activities and publications
- c. Participation in seminars and academic meetings
- d. Exchange of academic materials and other information
- e. Special short-term academic programs and others as appropriate
- f. 'Promoting both institutions' brand
- g. Networking and connectivity

The terms of cooperation for each specific activity implemented under this Memorandum of Understanding shall be mutually discussed and agreed upon in writing by both parties prior to the initiation of that activity. Each institution shall designate a liaison officer to develop and coordinate the specific activities and programs agreed upon.

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Lala Lajpat Rai College,
of Commerce & Economics
Lala Lajpat Rai Marg,
Mumbai-400 034



Renewal, Termination and Amendment

This Memorandum of Understanding shall remain in force for five years from the date of the final signature and is subject to renewal or termination by a six-month written notification of either party, and shall be effective on completion of the in-session semester, unless mutually agreed upon otherwise. The Memorandum of Understanding may be amended between two parties in writing as an addendum to this agreement.

In witness whereof, the parties hereto have offered their signatures:

For DPU

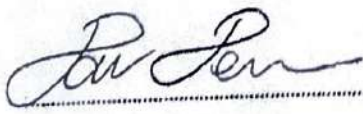
For LLCC


.....
Dr. Siridech Kumsuprom
Dean, College of Innovative Business
Accountancy
Date: 7 Feb 2020




.....
Dr. Neelam Arora
Principle
Date: 7 Feb 2020




.....
Dr. Pattanant Petchchedchoo
Vice President for Academic Affairs,
Date: 7 Feb 2020

TRUE COPY

PRINCIPAL.
Lata Lajpat Rai College
of Commerce & Economics
Lata Lajpat Rai Marg.
Mumbai-400 034



Report on Career Guidance in Foreign Education



On 12th of February, 2020 IQAC of Lala Lajpatrai College jointly Maharashtra college organised a guest lecture on 'Career Guidance in Foreign Education'. Dr. Neelam Arora welcomed the speaker Ms. Sonam Moondhra (Director – Eduabroad) by offering a Tulsi plant. 57 students across colleges and streams participated in the seminar.

Objectives of the event:

- To provide guidance to learners in getting information on foreign education and career opportunities abroad.
- To make students aware of global education & job opportunities abroad.

Outcomes of the events:

- Gain insights on foreign education
- Lucid explanation in handling formalities in studying abroad



Nam
PRINCIPAL



LALA LAJPATRAI COLLEGE OF COMMERCE & ECONOMICS

Lala Lajpatrai Marg, Mahalaxmi, Mumbai – 400034. Tel. No. 23548240/ 23548241 Fax: 23544708

E-mail: principal@lalacollege.edu.in | principal.llc@gmail.com | website: www.lalacollege.edu.in

Report on Three days National Level Online Workshop on Exploring Mobile Phone as an Effective tools for Online Teaching and Learning

Date of Event: 16th, 17th and 18th June 2020

Resource Persons	
Bhushan Kulkarni	(Knowledge Bridge- Ahmednagar)
Eknath Kore	(Knowledge Bridge- Ahmednagar)

Program Objectives:

- 1) To spread the awareness about the benefits and capacity to use the mobile phone as an effective instrument for Teaching and Learning.
- 2) To provide hands on training to the teachers in use of mobiles as medium of instructions.

Summary:

IQAC of LALA LAJPATRAI College jointly with R. A. Podar College organised a 3 days online National level workshop on Exploring Mobile Phone as an Effective tools for Online Teaching and Learning. Keeping in mind the prevailing lockdown conditions the student and teaching community have been compelled to innovate and Adopt modern means of Teaching and Learning in order to keep abreast of the changing trends and mobile phone. Therefore use of Mobile phones to teach and learn has become as one of the most important weapons for a teacher and therefore a teacher must possess a knowledge in today's times.

Outcome:

- 1) The teachers gained useful and practical knowledge about how to effectively use their mobiles as a medium of instructions.

DAY 1 Link: <https://youtu.be/d92NKXm6WwQ>

DAY 2 Link: https://youtu.be/1FgiyLq_oUw

DAY 3 Link: <https://youtu.be/NN0357PtOKI>



Nam
PRINCIPAL

Report on Career Guidance in Animation & VFX



On 13th February 2020 IQAC of Lala Lajpatrai College of Commerce and Economics and H.R. College of Commerce jointly organized a lecture on ‘**Career Guidance in Animation and VFX**’. The Resource Person was a renowned speaker, Mr. Mahesh Sawardekar, Academic Head of Arena Animation. Participation was seen from many colleges. It is the first program jointly organized by Lala Lajpatrai College and R. A. Podar College in the interest of the students. The students were very enthusiastic and asked a number of questions. Students came from other colleges also to attend the guidance lecture. The lecture was highly beneficial to the student community and gave them an insight into the ever-emerging career of animation and VFX which is surely the future.

Objectives of the event:

- To impart the importance of having a career in Animation and VFX
- To inform the techno-savvy millennial of this how enjoying and knowledgeable this career path can be.

Outcomes of the events:

- In-depth information was imparted to students about the requirements and procedures for a career in animation and VFX.
- Orientation to impart the importance of a Career in Animation and VFX



Nam
PRINCIPAL

REPORT ON HOW TO PREPARE FOR COMPETITIVE EXAMS



On 22nd February, 2020 IQAC of Lala Lajpatrai College of Commerce and Economics and H. R. College of Commerce and Economics jointly organized a seminar on ‘How to Prepare for Competitive Exams’. The Resource Person was a renowned speaker, Mr. Milan Dhanecha, Faculty for UPSC at Chanakya Mandal Pariwar. After asking about the ambitions of the students, he started his presentation where he explained about the different types of industrial revolution over the years. He explained how students should choose their career. He then told students about their job path in the private sector, public sector, and self-employment. He then moved forward to explain about competitive exams like MPSC, UPSC CDS, SSB, DRDO, Railways, EPFO, LIC, etc. He then covered a few more topics for UPSC. The students were very enthusiastic and asked a number of questions. Students coming from other colleges also attended the guidance lecture. The lecture was highly beneficial to the student community and gave them an insight into the ever-emerging career through competitive exams.

Objectives of the event:

- To interact and broaden the perspective of students in the vital areas of competitive exams.
- To gain insights from the speaker in the field of competitive exams.

Outcomes of the event:

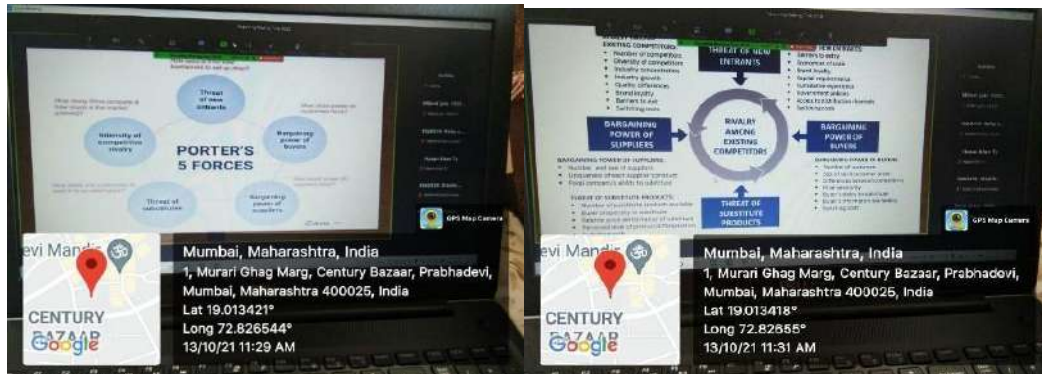
- Extensive knowledge about competitive exams



Nam

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Report on Faculty Exchange Programme



Objectives of the Program:

1. To facilitate exchange of knowledge between the students and teachers of both the colleges.
2. To provide a different perspective to students in understanding their syllabus.
3. To promote mutual cooperation between both the colleges.

Summary:

IQAC of Lala Lajpatrai College of Commerce and Economics arranged a Faculty Exchange Program with Satish Pradhan Dnyansadhana College, Thane. Dr. Vaidehi Kamath among other faculties delivered lectures for the college. Memorandum of Understanding was signed with Satish Pradhan Dnyansadhana College on 17th September, 2021 for two years. Online lectures are being by BBI and BMM Department of Lala Lajpatrai College faculties in Satish Pradhan Dnyansadhana College and vice versa.

Programme Outcomes:

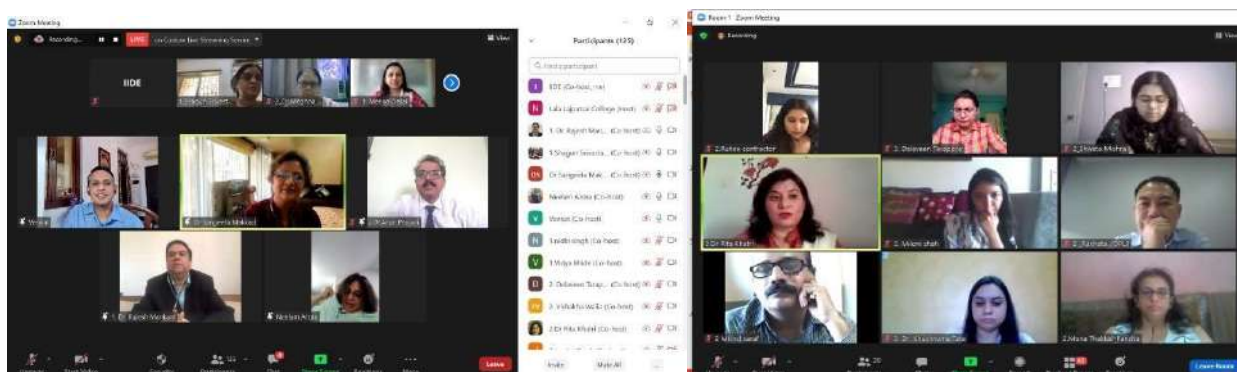
The students were very happy and glad that they got knowledge from faculties other than their regular subject teachers. They understood how a concept can be learnt from varied perspectives.

The overall confidence of students in the subjects was boosted.



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Report on International Conferences in collaboration with Dhurakij Pundit University (DPU), Thailand



Conference Dates: 20th June 2020, 18th Dec., 2021 and 30th March 2021

Objectives:

- 1) To Provide a Platform to young researchers' scholars and academia to present their research to the society.
- 2) To encourage research orientation among students and to promote research culture.

Brief summary:

The IQAC of Lala Lajpatrai College patterned with DPU, Thailand in collaboration to jointly organise various research conferences jointly to promote research in the student and teaching fraternity and also as a means of working together and exchanging ideas knowledge and cultural heritage between India and Thailand. The conferences were a grand success and both partners benefitted immensely.

Outcome:

- 1) The different types of research papers brought out the diversity of Ideas among the young researchers of today.
- 2) The conference proved to be a pivotal launched pad for new research which would benefit the society at large
- 3) The Proceeds of the various conferences were published in different reputed peer reviewed research journals which would serve the society for long time.



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Quality Sustenance & Enhancement Initiatives and Workshops

LALA LAJPATRAI COLLEGE OF COMMERCE & ECONOMICS

Accredited 'A' Grade by NAAC

Lala Lajpatrai Marg, Mahalaxmi, Mumbai – 400034. Tel. No. 23548240/ 23548241 Fax: 23532896

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IQAC WORKSHOP ON CURRICULAM ENRICHMENT



Date -14th AUGUST 2017

Venue – Room No. 207

Objectives – To Understand Methodology for Curriculum Enrichment

Resource person: Dr Pooja Ramchandani

Activity- Dr Pooja Ramchandani focused on holistic development of students by different and dynamic methods and inputs which are expected to add value to the current curriculum. The workshop highlighted concerns both nationally and internationally on different domains and competencies.

Participants – 30 staff members took part in the programme.

Outcome – Teaching staff was exposed to dynamic and updated curricular inputs which were expected by higher education institutions.

IQAC Coordinator



Principal

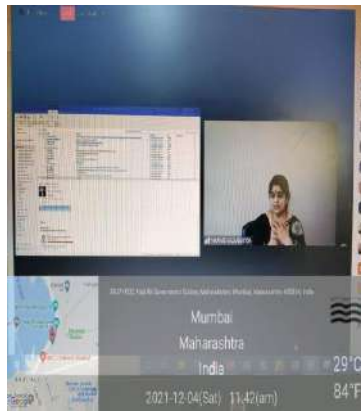
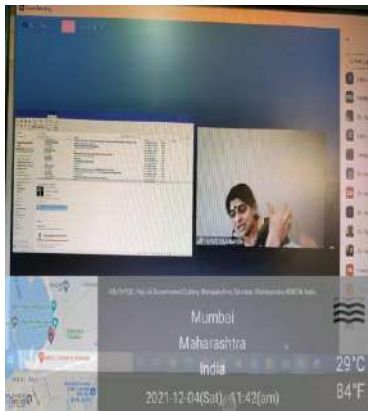


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IQAC WORKSHOP ON FRAMEWORK OF PROGRAM & COURSE OUTCOMES



Department of Commerce jointly with IQAC organised an Online Webinar on the topic Framework of Program & Course Outcomes dated 4th December 2021 from 11 am onwards on Zoom Platform by **Dr. Meena Chintamaneni (Pro Vice Chancellor – SVKMS NMIMS Deemed to be University)** The webinar elucidated the need of program & course outcomes as they are the key indicators to understand, measure and articulate the curriculum of the course effectively. The session not only helped to understand the importance but also helped to evaluate the outcomes in a phased manner. The session was graced by **28 faculties (9 male & 19 female participants)**.

Objectives of the program:

- To understand the need for framing outcomes
- To frame appropriate outcomes corresponding to subjects

Outcomes of the Program:

- Imparting Outcome based education
- Setting standards for strict articulation of the subject

IQAC Coordinator



Principal

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IQAC WORKSHOP ON RESEARCH AND PUBLICATION ETHICS



Date -10th DECEMBER 2018

Venue – Room No. 207

Objectives – To highlight the principles of publication ethics in research.

Resource person: Dr Parag Ajagaonkar, Principal Mithibai College

The workshop on Research and Publication ethics was conducted on 10th December 2018, presided over by the speaker Dr Parag Ajagaonkar, Principal of Mithibai College, Mumbai. In his address the speaker threw light on various types and principles of publication and research ethics which every researcher is expected to follow.

He gave detailed insight into the code of conduct and best practice guidelines that define publication ethics and advised the teachers to write the papers putting forth their original ideas and follow ethical standards to ensure high quality original publications without any charges of plagiarizing others' work.

Participants – 34 staff members took part in the programme.

Outcome – Teaching staff was apprised with all the aspects of research and publication ethics and methods to be adopted to comply to the ethical norms.

IQAC Coordinator



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IQAC WORKSHOP ON LIBRARY AND INFRASTRUCTURE DEVELOPMENT



Date -16th March 2019

Venue – Room No. 207

Objectives – To highlight need of library as a resource in teaching and learning

To focus on infrastructure development adequate facilities for teaching – learning and Sports

Resource person: Dr. Hanif Lakdawala

The workshop on library and infrastructure development was conducted on 16th March 2019, on the pertinent topic of library as a resource in teaching and learning and infrastructure development facilities for teaching – learning and Sports. Sir highlighted the role and importance of Library management system for systematic, easy and quick access to any information. More stress was given on and Digitalizing and maintaining records in easily accessible form. The expert also focused on the infrastructure augmentation which may be done keeping in minds students benefits.

Participants –28 staff members were present for the workshop.

Outcome – After the Workshop Staff Members were aware about the role of infrastructure development and Library Management system which is the need of an hour.

IQAC Coordinator



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IQAC WORKSHOP ON E GOVERNANCE TO MAINTAIN TRANSPARENCY IN HIGHER EDUCATION INSTITUTE



Date -7th September 2018

Venue – Room No. 601

Objectives : To Understand Methodology e-Governance to maintain transparency in Higher Education Institute.

Resource Person: Dr Kinnari Thakkar

Activity : Dr Kinnari Thakkar focused on e governance by implementing comprehensive electronic records and document management systems that would not only modernize records management practices, but also make it accessible to public. She sketched an outline of what they refer to as ‘**Access Design Principles**’ — principles that would imbue the capability to address information dissemination needs proactively and reactively within the design and acquisition of new technology.

Participants : 32 staff members took part in the programme.

Outcome : Teaching and Nonteaching staff were exposed to involvement of an assessment of current records management practices and a consideration of how these practices may be improved, with focus on Electronic Records and Document Management Systems.

IQAC Coordinator



Principal

IQAC WORKSHOP ON BEST PRACTICES



Date -29th April 2019

Venue – Room No. 207

Objectives – To Understand the role of Best Practices for Higher Education Institution.

Resource person: Dr. Ashok Wadia

The Workshop on Best Practice was organized by IQAC on 29th April 2019. Dr. Ashok Wadia had highlighted the importance, Need and Role of Best Practice in Higher education. Sir explained the format of representing Best practice in the prescribed format given by NAAC. The Workshop was more stressed on objective of practice, The context, success of evidence and Problem encountered during implementation of Best Practice.

Participants – 25 Teachers Participated in the Workshop help on 28th April 2019

Outcome – The teachers were enlightened from the framing till implementation of Best Practices for the Higher Education Institution. This workshop had act as an evaluation for the stakeholders, to exchange experiences on an implementing Best Practices and to identify and assess approaches to improve evaluation practice and how to sustain them.



IQAC Coordinator




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Orientation Program



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2017-18– ORIENTATION DAY – 12th August 2017

The SFC courses jointly conducted orientation day for first year students of all SFC stream i.e. BMS, BAF, BBI, BMM, BSc IT & BFM in the college auditorium.

The students were shown the videos of the college infrastructure and facilities and various rules & regulations pertaining to academic and extra-curricular were explained to them. They were also given a briefing regarding rules for attendance and examination related information. The various faculties introduced themselves to the students and the principal and vice-principal briefed them about the kind of life they can expect to spend in the coming three years at the college campus and the kind of outcomes they can expect academically and personality development wise. Students were also briefed about the development and application of quality benchmarks for various academic and administrative activities of the institution. They were informed about the learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process. Arrangement for feedback response from students, parents and other stakeholders on quality-related institutional processes are also undertaken by the College.

The student queries were responded to and their apprehensions were put to rest. The orientation session served as an ice-breaker and a formal inculcation of the fresher students into the college academic force.

IQAC Coordinator



Principal



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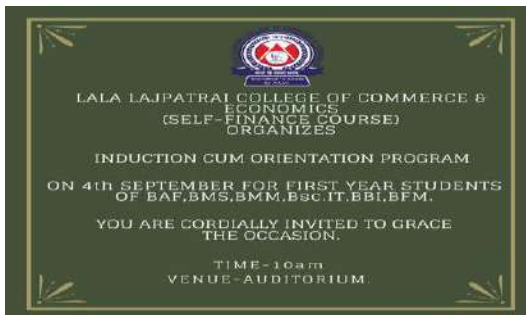
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2018-19 – ORIENTATION DAY – 04th September 2018

As has been the tradition followed in the SFC course, the SFC courses jointly conducted orientation day for first year students of all SFC stream i.e. BMS, BAF, BBI, BMM, BSc IT & BFM in the college auditorium.

The students were shown the videos of the college infrastructure and facilities and various rules & regulations pertaining to academic and extra-curricular were explained to them. They were also given a briefing regarding rules for attendance and examination related information. The various faculties introduced themselves to the students and the principal and vice-principal briefed them about the kind of life they can expect to spend in the coming three years at the college campus and the kind of outcomes they can expect academically and personality development wise. Students were also briefed about the development and application of quality benchmarks for various academic and administrative activities of the institution. They were informed about the learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process. Arrangement for feedback response from students, parents and other stakeholders on quality-related institutional processes are also undertaken by the College. The student queries were responded to and their apprehensions were put to rest. The orientation session served as an ice-breaker and a formal inculcation of the fresher students into the college academic force.




IQAC Coordinator




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2019-20 – ORIENTATION DAY – 14th September 2019

The BFM Department organized its Orientation Day for the incoming students of the new batch of 2019-20 on 14th Sep 2019. The purpose of Orientation Day is to apprise the students of what they can expect of their college journey, the college facilities, the rules, regulations, policies, examinations, curriculum, faculties, etc. Similarly they also get an opportunity to understand what it expected from them as being a part of the student fraternity of the college. The orientation day serves a medium of creating a sense of belonging in the minds of the students and helps them to assimilate themselves easily along with their seniors and peers. The event was conducted in Room No.507 whereby Dr. Rajesh Mankani, the Course Coordinator of BFM Department addressed the new students and briefed them about the course and the college and addressed their expectations and queries. A Power point presentation about the college infrastructure was shown to the students and this was followed by a detailed explanation of the rules & regulations in context with examinations, attendance, code of conduct, various certificate courses offered by college, extra-curricular activities offered, etc. Students were also briefed about the development and application of quality benchmarks for various academic and administrative activities of the institution. They were informed about the learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process. Arrangement for feedback response from students, parents and other stakeholders on quality-related institutional processes are also undertaken by the College. All aspects of student life were covered and thereafter Dr. Arun Poojari, Vice-Principal addressed the gathering and gave his inputs of the students expectations and college expectations. Lastly, the students also got to interact with a couple of senior students from the last year who shared with the new students their experiences of being in the college and belonging to the BFM Department and what it felt to be a part of the entire set-up.



IQAC Coordinator



Principal



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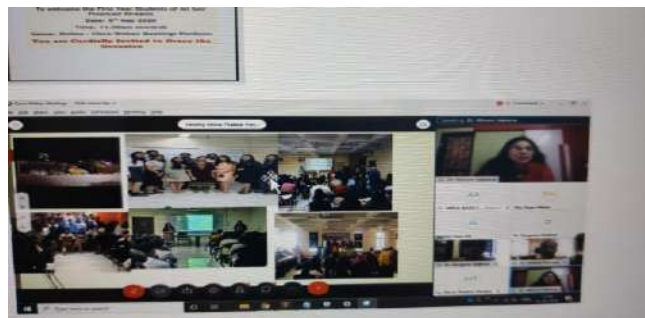
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2020-2021 – ORIENTATION DAY – 05th September 2020

Due the impact of the covid pandemic, the colleges had not opened for this academic year and the routine college was working on online mode. Since physical gatherings were not allowed, it was decided to conduct the Orientation Day for the incoming batch of First Year Students of all the streams of SFC in the online mode jointly on 5th September 2020.

Since online programs were a new experience – both for the teaching faculty and the students, this program was quite novel and innovative in the sense that all the information that needed to be provided to the first year students needed to be presented in the virtual mode and hence a detailed power-point presentation was prepared and shown to the attending students containing all relevant information regarding academic curriculum, extra-curricular activities, rules and regulations regarding attendance, examinations and other aspects that the students would require, to equip them for the coming three years of their college life. Students were also briefed about the development and application of quality benchmarks for various academic and administrative activities of the institution. They were informed about the learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process. Arrangement for feedback response from students, parents and other stakeholders on quality-related institutional processes are also undertaken by the College.

The faculty members also introduced themselves virtually to the students and an attempt was made to work around the restrictions in the best possible manner and keep the flow of things going in this virtual mode.



IQAC Coordinator



Principal

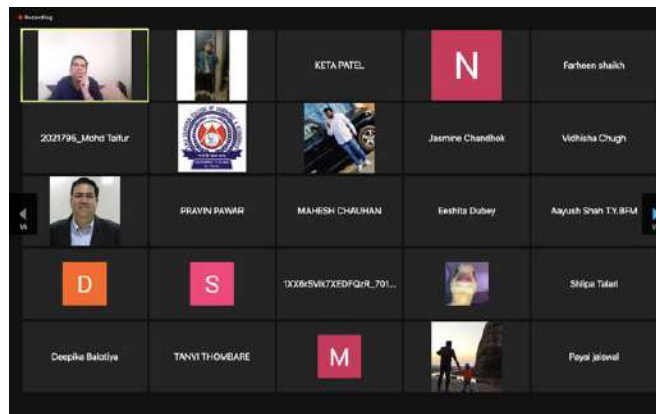


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2021-2022 – ORIENTATION DAY – 01st October 2021

Orientation day for the First Year Students of BFM Department was held online. It was attended by approximately 40 students. The students were given a briefing about the college, its history, its management, vision, mission, infrastructure and various facilities and courses offered. The students were then informed about the BFM course, its subjects, examination patten and rules regarding same. They were also made aware of the various extra-curricular activities conducted by the college and the department for all-round development of students and also enlightened them about the coming three years of their college life and what future career prospects they can expect. Students were also briefed about the development and application of quality benchmarks for various academic and administrative activities of the institution. They were informed about the learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process. Arrangement for feedback response from students, parents and other stakeholders on quality-related institutional processes are also undertaken by the College. It was an interactive session and the students had many queries which were fully answered to the satisfaction of the students



IQAC Coordinator



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Academic Audit Report (2019-2020)

UNIVERSITY OF MUMBAI QUALITY ASSURANCE CELL

(UMQAC)

ACADEMIC AUDIT REPORT

YEAR : 2019-2020

Name of College : Lala Lajpatrai College of Commerce & Economics

Mahalaxmi, Mumbai-400034.

Visit Date : 30th July, 2019

Number of Full Time Teachers : Permanent Temporary

Number of Teachers : Part Time Visiting Faculty

Number of Courses : Graduate Degree PG Degree Ph.D.

Vocational Courses

PEER TEAM REPORT

(Restricted to 5 bullet points under each aspect)

Sr. No.	Observation on Key Aspects :-
1)	<p>Academic Management</p> <ul style="list-style-type: none">➤ College organizes guidance lectures for final year students.➤ Remedial coaching is carried out in the form of extra lectures for weaker students.➤ Writers are made available for Divyangjan and Learning Disabled students.➤ Guest lectures are organized wherein the resource persons are invited from industry and academia.➤ 50% of the staff members have completed their Ph.D. and 3 members are pursuing Ph.D.➤ Number of staff members have published research papers in UGC listed journals.




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2)	Administration & Management (Supporting Academics)	<ul style="list-style-type: none"> ➤ The Management is supportive and encouraging in all academic and administrative matters. ➤ Administrative staff is efficient in maintaining and updating all the records. ➤ Personal files, Service Books, University Circulars including Syllabus and Question Papers are digitalized and can be accessed from anywhere online. <p><u>Suggestions :</u></p> <ul style="list-style-type: none"> ➤ Management can offer financial support for research to staff members for pursuing Ph.D.
3)	Academic Practices	<ul style="list-style-type: none"> ➤ Large number of certificate courses are conducted in the college. ➤ Strong extension activities carried out by DLLE and NSS. ➤ Exposure given to staff and students through various activities in the college. ➤ More participants in seminars and conferences required with external agencies. <p><u>Suggestions :</u></p> <ul style="list-style-type: none"> ➤ The commerce lab can be set up for case studies and management gain.
4)	Infrastructure, Financial & Support Facilities For Academic Activities	<ul style="list-style-type: none"> ➤ Studio for BMM and Incubation Center for entrepreneurship development is available. ➤ Upgraded computer lab with software and internet facility. ➤ College has virtual class room, resourceful library, signage board on every floor. ➤ Rain water harvesting is installed in the college.




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		<p><u>Suggestions :</u></p> <ul style="list-style-type: none"> ➤ Solar panels can be installed. ➤ College can develop facilities for the handicapped students in the form of disable friendly wash rooms. ➤ Concession in fees is given to students from weaker families ➤ Infrastructure needs to be developed.
5)	Institutional Social Responsibility	<ul style="list-style-type: none"> ➤ Students and staff donate during natural calamities to affected people. ➤ Students organize various drives for community services for under privileged people. ➤ Gender Sensitization programmes organized to enhance gender sensitivity. ➤ Number of green initiatives taken by the college in the form of e-cycling waste and other eco-friendly activities. <p><u>Suggestion :</u></p> <ul style="list-style-type: none"> ➤ More social activities required to create awareness in under privileged community present in the college vicinity.
6)	Functioning of IQAC	<ul style="list-style-type: none"> ➤ Number of reforms are carried out on the suggestions by IQAC. ➤ IQAC undertakes number of quality initiatives for quality enhancement in the college.
OVERALL ANALYSIS (Restricted to 4 bullet points under each aspect)		
Sr. No.	Observation on Key Aspects :-	
1)	Institutional Strengths	<ul style="list-style-type: none"> ➤ Strong support from management and Principal. ➤ Strong Placement Cell, Counselling Cell and German Exchange Programme. ➤ Charity programmes for the under privileged. ➤ Industrial visits to explore students in practical aspects.




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2)	Institutional Weaknesses	<ul style="list-style-type: none"> ➤ Infrastructural & Financial constraints. ➤ Lack of grants for research from National & International bodies.
3)	Institutional Challenges	<ul style="list-style-type: none"> ➤ Lack of infrastructural constraints due to space problem. ➤ Deficiency in generating revenue other than fees. ➤ Vision and Mission can be upgraded. ➤ Inadequate staff due to Govt. policy.
4)	Institutional Opportunities	<ul style="list-style-type: none"> ➤ Industry linkages. ➤ Collaboration with other Universities. ➤ Autonomous status. ➤ Skill development courses.
5)	Recommendations (Not More Than 10)	<p>1. Vital :</p> <ul style="list-style-type: none"> ➤ More number of teachers should be appointed as per requirement. ➤ Staff student ratio. ➤ Better infrastructure can be developed. <p>2. Essential :</p> <ul style="list-style-type: none"> ➤ Faculty Exchange Programme can be introduced. ➤ More participation by faculty in research related activities. <p>3. Desirable :</p> <ul style="list-style-type: none"> ➤ More students to be encouraged for national and international level sports and cultural activities. ➤ Entrepreneurship cultural can be developed. ➤ Online courses to be implemented.




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ROLES AND DUTIES (Optional for the Peer Team as per its discretion)		
Sr. No.	Observation on Key Aspects :-	
1)	State Government	<ul style="list-style-type: none"> ➤ Govt. should sanction teaching and non-teaching staff. ➤ More financial support from UGC and RUSA is required to overcome financial constraints.
2)	University	<ul style="list-style-type: none"> ➤ Expedite better work. ➤ Support development projects.
3)	College :	
	i. Management	<ul style="list-style-type: none"> ➤ To give more support for research. ➤ To develop Vision and Mission to meet changing needs.
	ii. Academia	<ul style="list-style-type: none"> ➤ More diversified courses can be started. ➤ Improvement in research publication.
	iii. Students	<ul style="list-style-type: none"> ➤ To participate in social and academic initiatives. ➤ Students to join diversified courses to improve ability and skill.
	iv. Other Stake Holders	<ul style="list-style-type: none"> ➤ Parents can be more active from parents teacher meeting. ➤ Industry academia collaboration. ➤ Better support can be accepted from Alumni.

Name & Signature of the Committee :

- I. Convenor : Dr. (Ms.) Minu B. Madlani *M B Madlani*
- II. Member : Dr. Debajit N. Sarkar *Debajit*
- III. Member : Dr. Pooja Ramchandani *Pooja*

Note : (1) The Peer Team to validate the claims of the Institution based on Part – I of the Information supplied by the Institution, Academic Audit Report and Interactions in the Institutions.

(2) Part – I, Part – II and Part – III to be submitted to APD/UMQAC.



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