



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	LALA LAJPATRAI COLLEGE OF COMMERCE AND ECONOMICS
Name of the head of the Institution	Dr. Neelam Arora
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02223548240
Mobile no.	9869140130
Registered Email	principal.llc@gmail.com
Alternate Email	neelam.arora@lalacollege.edu.in
Address	Lala Lajpatrai Marg, Mahalaxmi
City/Town	Mumbai
State/UT	Maharashtra
Pincode	400034

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Urban			
Financial Status		state			
Name of the IQAC co-ordinator/Director		Dr. Vinay Pandit			
Phone no/Alternate Phone no.		02223548241			
Mobile no.		9821992197			
Registered Email		principal@lalacollege.edu.in			
Alternate Email		drvinaypandit@lalacollege.edu.in			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		https://www.lalacollege.edu.in/assets/AdminAssests/Files/UploadPdf/1578549615_9.pdf			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		https://www.lalacollege.edu.in/academic/academic-calendar/53			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	C	00	2000	17-Apr-2000	16-Apr-2005
2	B++	00	2007	01-Mar-2007	29-Feb-2012
3	A	3.01	2015	14-Sep-2015	13-Sep-2020
6. Date of Establishment of IQAC			30-Jun-2000		
7. Internal Quality Assurance System					

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Initiative for Quality teaching using Moodle	24-Aug-2018 6.5	30
Workshop with IQAC university of Mumbai on Road Map for NAAC	13-Oct-2018 7.5	30
Train the Trainer	27-Sep-2018 2.00	29
Workshop for Non-Teaching Staff for basic Internet operations.	07-Dec-2018 2.00	29
Two days intercollegiate guest talk series ENNOVENT- Initiative to Excel with Alumnus	22-Jan-2019 2.5	182
Quality Initiative for fitness of Students, teaching and Non-Teaching Staff	04-Feb-2019 2.00	22
Workshop on Student Satisfaction Survey	09-Feb-2019 3.00	22
Workshop on Mechanism of Autonomous Institution	12-Feb-2019 3.00	30
Initiative for Self Defence for Girls Students	20-Feb-2019 3.00	41
Research Workshop on Quantitative Method and Data Analysis by Dr. James Abdey from HULT University	22-Feb-2019 2.5	41
An initiative for Design your Destiny	18-Feb-2019 2.00	213
Quality Initiative to Promote ICT for Attendance Management	06-Mar-2019 2.00	30
Workshop on IPR	16-Mar-2019 6.5	90
Initiative for Swayam NPTEL Courses	28-Mar-2019 0.0	50
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
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Lala Lajpatrai College of Commerce & Economics	Additional Assistance Scheme 11th Plan	UGC	2018 2019	600879
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	2
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

• IQAC has suggested to start Mass Media Studio with upgraded infrastructural equipments has been to set up for improving journalism skills. • IQAC has Set in motion the Case Development and Business Lab which has been in process to study and develop Caselets by commerce and management students and filing and orientation of GST returns for students who have opted for Addon Vocational Taxation Procedures Practices as a Diploma Course etc. • IQAC is being strong catalyst for our placement, Our Students have been placed in companies of high repute with a increase of _____ to _____ that augments the role of Placement Cell in providing employment opportunities to undergraduates. • IQAC has a constant follow up with management and Principal for the teaching appointments in the college. As per the teaching appointments for (Permanent fulltime aided post) are concerned for the aided section NOC for two posts is applied as per directives given by the HRD Ministry. • The number of approved teachers has increased from 03 to 07 teachers of the 16 full time teachers in the Selffinanced Courses. • The IQAC has been the strong driving force in promoting the research avenue among the teaching staff that reflects as follows • The number of Ph.D. holders has increased from 10 to 15 enhancing research excellence among teaching faculties. • Bachelors in Financial Management (BFM) was incepted in the academic year 201617 giving an option to students to excel in new and innovative programs. • Apart from five Addon -Vocational Courses 13 Certificate Courses have been introduced to bridge the gap between industry and academia. • IQAC pioneered Startup Culture which has been inculcated through an active Entrepreneurship Development Cell that helps and monitors various business ideas through its Mentoring Programmed Initiative incubated by its Startup Ecosystem Partner Chattur Ideas where ideas are mentored to enable them to attract investors and venture capitalists. • 06 On-campus startups have bootstrapped and have started their entrepreneurial ventures. • IQAC has initiated Innovation Ecosystem which

is inculcated with student participation on various innovative project ideas at University events like AVISHKAR RESEARCH CONVENTION. • Inter Collegiate Startup Bootcamps at Jai Hind College • IQAC is constantly focusing on Environment Ecosystem • Creating Aquatic Garden An Initiative towards Sustainable Acquascaping. • Innovative Workshops like Green Wall Workshop. • Water Harvesting. • E-Waste -Management. • Compost Pit and Green Audit. • IQAC has triggered NPTEL online Certification Courses have been implemented through SWAYAM Portal. • IQAC has inducted in Institution the research culture and has strengthen the research activities by providing seed fund to present the research papers at various national and international conferences. • IQAC and Library EResources • The library has digitalized college events photographs since 197273. The library has undertaken the digitization of rare books and popular old books for institutional use. • The library has initiated the "Digitalization Project" of college office documents. • The library users can access the eBooks through "CALIBRE" (ebooks) management software) on intranet. The library has also implemented the few library services on "cloud" through QR codes. • IQAC has initiated the Various Certificate Courses in foreign languages were introduced like Spanish, Chinese and Japanese are offered as noncredit Courses. • Under the leadership of IQAC chairperson Dr. Neelam Arora and Dr. Arun Poojari, the initialization of our dynamic Website is launched which gives a blue print of the entire college and could be accessed 24 by 7 and also institutionalize alumni association. • IQAC has been more target oriented and contributes for overall development by initiating various activities beneficial to all stakeholders of the institution. • Teaching - Learning methodologies and Learning outcomes are reviewed at periodic intervals as per the revision of syllabus laid down by the BOS, University of Mumbai • College was a lead college in revising the syllabus for Addon -Vocational Courses with industry experts to bridge the gap between industry and academia. • IQAC has initialize Incubation Centre fostering innovative ideas at College level. • College has upgraded and augmented the existing infrastructure. • To organize outreach and social awareness programmes that will reach out to needy students. • To conduct Academic Audit, • To conduct Gender Audit, • Even though college has undertaken many Green initiatives, IQAC has initialized Environmental Audit to be carried out in the next Academic Year.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To start courses in sport management and Developing mobile Apps.	QR Code were developed for downloading question papers and syllabus by IQAC Member Dr. Kadli.
To submit Activity report in the template format.	Different SOPS were made for data management system.
To promote ICT activities among stake holders.	Water harvesting was installed in college campus
To develop Android App for attendance of students.	Academic Audit will be conducted in the year 2019-20.
To develop QR code for downloading of Question Papers and syllabus.	College is recognized as Study Centre for IDOL courses of Mumbai University.
To register for NPTEL courses.	Updation of college website was done on regular basis.

To explore about the details of faculty exchange program.	Committee is working on the Faculty Exchange Program.
To tap career progression of students.	With the data base and Google Form students progression was tapped.
To arrange for digital Counter in the library to record the footfalls.	Digital Counter was installed in the Library.
Workshops to be conducted for Moodle, ICT, Quality enhancements.	Workshops on Moodle, ICT and Quality initiatives were conducted.
To install solar panels.	Management has given the permission for installing solar panels.
To start certificate course on shipping logistics.	Certificate Course in shipping logistics was conducted.
To tie up with Institutes like ICWA or IRDA.	College became the local chapter for NPTEL on 26th March, 2019 and Pror. Nimesh Punjani was nominated as the single point of contact for the same.
To develop commerce Lab and incubation Centre.	College has a registered Alumni Association.
To start diploma /certificate courses of minimum 30 hours.	Prof. Jayashree and students of BscIT have undertaken a project on Android Application to take Student's attendance online.
Amalgamation of NAAC recommendations in the strategies for the quality improvement	Organised a session on New NAAC guidelines on 13/10/2018, Resource person was Dr. Bhole from Savitribai Phule Pune University.
To organize a session on new NAAC guidelines.	Incubation Centre is process.
Improvement in performance of students is required.	Activity reports are submitted in the template format developed.
To organize a short term course in collaboration with University of Mumbai.	Equipments were purchased for recording of the lectures.
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14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1" style="width: 100%;"> <thead> <tr> <th style="width: 50%;">Name of Statutory Body</th> <th style="width: 50%;">Meeting Date</th> </tr> </thead> <tbody> <tr> <td>CDC i)13th July, 2018 ii) 2nd November, 2018, iii)30th January, 2019, iv) 11th April, 2019</td> <td>13-Jul-2018</td> </tr> </tbody> </table>		Name of Statutory Body	Meeting Date	CDC i)13th July, 2018 ii) 2nd November, 2018, iii)30th January, 2019, iv) 11th April, 2019	13-Jul-2018
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CDC i)13th July, 2018 ii) 2nd November, 2018, iii)30th January, 2019, iv) 11th April, 2019	13-Jul-2018				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No				
16. Whether institutional data submitted to AISHE:	Yes				

Year of Submission	2018
Date of Submission	30-Sep-2018
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

For effective implementation of the Curriculum faculty members prepare 'Teaching Plan'. Every topic of the curriculum is assigned definite number of lectures. These teaching plans are reflection of the teaching time required for each module of the syllabus. The Time Tables are prepared every year. All departments take special and remedial lectures for slow learners. Seminars and Project work including report writing and presentation are incorporated in the curriculum. Students take up internship in industry to gain hands-on industry experience. Every class is equipped with modern teaching aids like smart boards and projectors. The teaching faculty makes presentation and uses the smart board to impart knowledge to the students. The interactive method of teaching is views whereby students are encouraged to ask questions. Case studies are discussed. Some faculty members use Google Class Room as a learning management system. To give guidance to the students appearing for University Exams, Subject Experts are invited to give guidance to the students on how to write the exam paper. Number of guest lectures on various topics related to the subjects wherein industry experts share their knowledge with the students. To give a practical aspect of the syllabus industrial visits ranging from one day to eight days is organized at national level. For international exposure students were sent to Spain for industrial visit and to Germany under Student Exchange Programme. The Head of the Department hold periodic meetings to decide on the manner of completing the syllabus. Assignments are given to students to improve their writing skill and help them to perform better in the exam. Periodically class tests are taken to review the knowledge and performance of the students. Extra lectures are held for the students on Sundays and Bank Holidays and also during vacation. The students also prepare dissertation and projects which grooms them for research. Students satisfaction survey is conducted by IQAC to enhance the teaching learning activity and better the performance of the student. To learn business skills students participate in entrepreneurship mela organized by the college wherein they put up stalls and learn how to be self-independent. To inculcate leadership qualities among students number of management festivals are held in the college involving playing of management game, case studies, management quiz, mock interview sessions, CV writing, soft skills etc. Number of certificate courses and vocational courses are available in the college in various areas such as Digital Marketing, Soft Skills, Financial Planning Programme, Logistics Management, ACCA Programme, Excel and Tally, which the students can join along with their regular curriculum. The college has resourceful library with books available on every subject. The library has digitalized old question papers and syllabus. QR Code is put up on every floor for easy access by staff and students, who can scan the QR Code and get access to question paper and syllabus. Two computer labs with lease lines and free internet are available for the students.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
Financial Plan and Economic Indicator	Nil	02/05/2018	18.00	Employability	Components of Financial Markets Primary Secondary markets
Soft Skill Development	Nil	01/08/2018	10.00	Employability and Entrepreneurship	Knowledge of Social Communication skills
Case Study	Nil	01/10/2018	15.00	Employability and Entrepreneurship	Case Study analysis Corporate Cases
Mutual Fund Advisor Course	Nil	01/10/2018	21.00	Employability	Study of Mutual Funds and awareness of investment opportunities available
Event Management	Nil	01/09/2018	30.00	Employability	How to be an effective event manager
Blogging	Nil	01/09/2018	20.00	Employability	Knowledge on how to blog
Advanced Excel	Nil	01/10/2018	30.00	Employability	Yes. Students learnt IT skills.
Microsoft Certification in Security Fundamentals	Nil	02/01/2019	30.00	Employability and Entrepreneurship	Concepts of Cyber Security (Practical)
TALLY GST	Nil	01/03/2019	120.00	Employability	Tally And GST helps one to get use to the application tally ERP 9.0 . It's a very useful course as most of the firms use this

application and helps one to get easy employment as they already know how to work on that application

Chinese Language (Mandarin (HSKI))

Nil

23/03/2019

30.00

Employability

Yes. Students learnt Foreign Language

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BCom	Commerce	11/06/2018
BCom	Accounting & Finance	11/06/2018
BCom	Financial Management	11/06/2018
BCom	Banking & Insurance	11/06/2018
BSc	Information Technology	11/06/2018
BA	Mass Media	11/06/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	268	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Shipping Logistics	04/02/2019	21
ACCA	26/03/2019	40
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCom	Management Studies	8
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

Feedback was ascertained from alumni of Lala Lajpatrai College for the holistic development of the institution as ex students also become a strong pillar for an educational institution to prosper n excel through a strong support mechanism of financial nonfinancial aids. Feedback of nearly 142 alumni was analysed and concluded that the exponential learning and the courses which are imparted to the students by the college are job oriented and helps to get a wider exposure in the corporate world. Alumni being the major stakeholder wished to contribute through incorporating new courses, practical workshops, sports tournaments and many more. The analysis is available on the website.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	B.Com	530	1247	528
BMS	Management Studies	258	1236	257
BCom	Accounts & Finance	72	500	56
BCom	Banking & Insurance	72	162	42
BCom	Financial Management	72	106	42
BA	Mass Media	72	392	53
BSc	Information Technology	72	91	64
MCom	Accounts	69	138	59
MCom	Management	89	92	72

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution	Number of fulltime teachers available in the institution	Number of teachers teaching both UG and PG courses
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			teaching only UG courses	teaching only PG courses	
2018	1042	131	32	0	5

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
32	32	26	26	13	26
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

• Mentoring of students is done by different departments of the college. Students mentoring is based on the objectives given below : 1) To have student teacher healthy relation. 2) To enhance the skill of advance learners. 3) To identify the problems faced by weak students. 4) To prevent the dropout rate. 5) To prepare students for the different competitive exams. • Faculties have been appointed as mentors for each division, who look into the students' performance, attendance and discipline. The mentor also orients students and parents about the course, examination pattern, curricular, cocurricular, extracurricular activities conducted and collects feedback from them. Every term minimum 2 Parents –teachers meetings are conducted for the same. • Students are motivated to visit faculties or the counsellor and share their problems with them. Students are also free to approach the Principal and discuss their problems as and when they feel the need to do so. • In certain cases where students are facing family or emotional problems. They are advised to visit professional counsellor. • Students participating in various intercollegiate competitions for presenting papers, guidance given to such students. • At undergraduate and postgraduate level wherever students has to get presentation and dissertation, guidance and mentoring is given to such students. • Various committees and associations such as WDC, NSS, DLLE, and Anti-ragging cell provide support and guidance to the students, give them a platform to explore, acquire and display their skills, both at college and community level, thus providing them a healthy way to channelize their potential and groom their personality. • College has a number of certificate courses going on which expose the students to new career avenues, motivate and help them prepare for the chosen path. Faculties also organize guest lectures, workshops and seminars to help students learn and apply new skills. • Outcome of the mentoring system in the current year 201819 : 1) There was a drastic improvement in student teacher relationship. 2) Students have won the 1st prize for the Avishkar Research Convention and were selected at the district level. 3) Many students have shown outstanding performance in sports at intercollegiate level. 4) EDC students participated in HR LIT FEST 2019 and won 2nd prize in BUZZ (SPELL BEE). 5) Ms. Divya Patel and Mr. Sachin Dalvi presented their research idea on Stress and Stress Management among youth and won 1st prize in national seminar at NSS College, Mumbai. 6) Students have also presented ideas on Net Jackets for cronic neck pain among University Professors. 7) Students presented Lala EDC at Business Model Competition (VOOT Camp) organized by ECell of Jaihind College, Mumbai. • The biggest challenge for mentors in the current scenario is to reduce the dropouts in the College. • The studentteachers mentor ratio for : AIDED Section is 1 : 120 and for SelfFinanced Courses is 1 : 60.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1173	32	1 : 37

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
34	32	2	0	13

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National,

International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. Neelam Arora	Principal	Nari Ratan Samman
2018	Dr. Arun Poojari	Vice Principal	Best Teacher Award.
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	4000155	V	19/11/2018	18/03/2019
BCom	4000152	II	11/04/2019	02/05/2019
BCom	4000155	IV	06/05/2019	20/05/2019
BCom	4000156	VI	03/05/2019	07/07/2019
BCom	2C00921	I	10/12/2018	03/01/2019
BCom	2C00921	III	02/11/2018	05/12/2018
BCom	2C00921	V	29/11/2018	03/04/2019
BCom	2C00921	II	12/04/2019	04/05/2019
BCom	2C00921	IV	02/05/2019	20/05/2019
BCom	2C00921	VI	07/05/2019	17/06/2019
BSc	IS00251	I	05/12/2018	04/01/2019
BSc	IS00253	III	31/10/2018	14/12/2018
BSc	IS00255IS00251IS00251	V	28/11/2018	07/03/2019
BSc	IS00252	II	10/04/2019	28/05/2019
BSc	IS00254	IV	02/05/2019	20/05/2019
BSc	IS00256	VI	11/05/2019	18/06/2019
BCom	2C00141	I	07/12/2018	05/02/2019
BCom	2C00141	III	22/11/2018	22/01/2019
BCom	2C00141	V	03/11/2018	25/02/2019
BCom	2C00141	II	13/05/2019	28/06/2019
BCom	2C00141	IV	03/05/2019	15/06/2019
BCom	2C00141	VI	11/04/2019	25/05/2019
BMS	2M00151	I	10/12/2018	15/01/2019
BMS	2M00153	III	01/11/2018	07/01/2019
BMS	2M00155	V	30/11/2018	30/03/2019
BMS	2M00152	II	12/04/2019	04/05/2019

BMS	2M00154	IV	04/05/2019	28/05/2019
BMS	2M00156	VI	07/05/2019	22/06/2019
BCom	2C00451	I	10/12/2018	03/01/2019
BCom	2C00453	III	02/11/2018	11/01/2019
BCom	2C00455	V	30/11/2018	25/02/2019
BCom	2C00452	II	12/04/2019	02/05/2019
BCom	2C004552C00454	IV	04/05/2019	20/05/2019
BCom	2C00456	VI	09/05/2019	02/07/2019
BCom	2C00341	I	10/12/2018	03/01/2019
BCom	2C00343	III	02/11/2018	14/01/2019
BCom	2C00346	V	30/11/2018	14/02/2018
BCom	2C003422C00345	II	12/04/2019	04/05/2019
BCom	2C00344	IV	04/05/2019	20/05/2019
BCom	2C00345	VI	29/05/2019	29/06/2019
BCom	4000151	I	07/12/2018	04/01/2019
BCom	4000153	III	01/11/2018	03/01/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

• The examination committee for selffinance course is formed to smoothly conduct all the exam related matters of the institute. Aided course do not have internal test as per university guidelines. • On College Affiliated University websites, regulations curriculum syllabi of all programmes offered by the college are available which also contains examination details. • Internals evaluation of the students is done through internal test, practical test, presentation, projects, assignments, vivas. • To avoid any discrepancy to keep integrity of college papers assessed by subject professor cannot open the mask enter the marks on its own in his subject mark sheet, this is done by another professor. • As per university guidelines, assessed paper are moderated and moderator's feedback is also taken to keep transparency in assessment. • Filing records are kept for all exam related documents. • Installation of cameras are done in every classroom to act as security, control measure to avoid unfair means. • A special committee is made for unfair means. • We have trained staff to conduct examination as per university rule, to help OSM, printing papers. • A separate room is dedicated for paper downloading where only authorized staff are permitted to be present. • Before distributing papers to students, two random students from same stream are asked to sign over bundles of question paper, checking properly sealed, time of opening question paper time of distributing papers can be matched for transparency of exam process. • We have system of reverification reevaluation. • Declaration as perUniversity 30 days.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

• Academic calendar is made available to the institute by all department and includes dates for curricular activities as well cocurricular activities, technical events, class tests, submission of mark list, list of holidays, etc. Exam schedule is adhered in calendar. • Academic calendar, and notices related

to curricular activities, exams are made available to students on notice board and website. • Our college coordinates with University by reporting an updates on academic calendar as to syllabus -based and revised syllabus based, practicals, internals and assignments.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.lalacollege.edu.in/courses/b-com/7>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
2M00151	BMS	Management Studies	257	191	74.32
2M00153	BMS	Management Studies	244	215	88.11
2M00155	BMS	Management Studies	241	212	87.97
2M00152	BMS	Management Studies	292	208	71.23
2M00154	BMS	Management Studies	244	221	90.57
2M00156	BMS	Management Studies	234	217	92.73
4000151	BA	Mass Media	53	30	56.60
4000153	BA	Mass Media	69	35	50.72
4000155	BA	Mass Media	55	35	63.64
4000152	BA	Mass Media	53	34	64.15
4000154	BA	Mass Media	69	52	75.36
4000156	BA	Mass Media	48	45	93.75
2C00451	BCom	Accounting & Finance	56	48	85.71
2C00453	BCom	Accounting & Finance	69	59	85.51
2C00455	BCom	Accounting & Finance	58	55	94.83
2C00452	BCom	Accounting & Finance	56	51	91.07
2C00454	BCom	Accounting & Finance	69	63	91.30
2C00456	BCom	Accounting & Finance	58	57	98.27
2C00341	BCom	Banking & Finance	42	23	54.76

2C00343	BCom	Banking & Finance	63	55	87.30
2C00345	BCom	Banking & Finance	54	41	75.93
2C00342	BCom	Banking & Finance	42	30	71.42
2C00344	BCom	Banking & Finance	63	59	93.65
2C00346	BCom	Banking & Finance	52	52	100
1S00251	BSc	Information Technology	64	42	65.63
1S00251	BSc	Information Technology	61	36	59.02
1S00251	BSc	Information Technology	46	31	67.40
1S00251	BSc	Information Technology	63	42	66.67
1S00251	BSc	Information Technology	61	47	77.04
1S00251	BSc	Information Technology	45	32	71.11
2C00921	BCom	Financial Management	42	28	66.67
2C00923	BCom	Financial Management	70	60	85.71
2C00925	BCom	Financial Management	33	18	54.55
2C00922	BCom	Financial Management	42	33	78.57
2C00924	BCom	Financial Management	70	64	91.43
2C00926	BCom	Financial Management	33	31	93.94
2C00141	BCom	Commerce	528	298	56.44
2C00143	BCom	Commerce	473	245	54.80
2C00145	BCom	Commerce	392	383	97.70
2C00142	BCom	Commerce	528	324	61.36
2C00144	BCom	Commerce	473	301	63.64
2C00146	BCom	Commerce	392	297	75.77

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.lalacollege.edu.in/igac/student-satisfaction-survey/290>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	00	00	0	0
Minor Projects	01	Mumbai University	0.1	0.1
Interdisciplinary Projects	00	00	0	0
Industry sponsored Projects	00	00	0	0
Projects sponsored by the University	00	00	0	0
Students Research Projects (Other than compulsory by the University)	00	00	0	0
International Projects	00	00	0	0
Any Other (Specify)	00	00	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Role of Intellectual property right and patent in facilitating trade capacity of India	DLLE in collaboration with DLLE UNIVERSITY OF MUMBAI	05/10/2018
Innovation in Management, Communication and IT.	Commerce	29/09/2018
International Conference on Commerce, Management and Tech.	SelfFinance and Sr. College	10/03/2019
Intellectual Property Right (IPR)	BFM	16/03/2019

TYBBI Syllabus revision workshop	BBI and BOS University of Mumbai	07/07/2018
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3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
00	00	00	Lenadena	A Book App	25/01/2019
00	00	00	World4travellers	Travelling Tourism	08/03/2019
00	00	00	Sohala	An Event Management Business	18/12/2018
00	00	00	Udveg	Stress Management App.	27/09/2018
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Commerce	1
Accountancy	1
BMM	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	BMS	0	00
National	BAF	2	2.05
National	B.M.S	1	7.36
National	BMM	8	7.36
National	BBI	0	7.36
National	B.Sc.IT	4	7.36
National	BFM	3	7.36
National	Commerce	14	6.25
International	Accounting Economics	0	5.11

International	BBI	1	6.17
International	BMM	0	00
International	Commerce	4	7.11
International	Account	2	6.23
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
BAF	0
BFM	0
BScIT	3
BMS	1
BMM	0
BBI	0
Commerce	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
00	00	00	2019	0	00	0
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	Nil	0	0	Nil
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	15	32	89	59
Presented papers	26	25	1	0
Resource persons	0	1	1	33
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
DLLE University of Mumbai Fest Udaan intercollege competition Street play and poster making competition	Department of Life Long Learning and Extension - University of Mumbai	2	16
Seminar on Gender Equality	DLLE UNIT - Gurunanak Khalsa College	2	5
Road safety Awareness Camp	NSS Unit	3	115
Yoga Day Week	NSS Unit	3	139
Paper bag Making Workshop	NSS Unit	3	150
Tree Plantation week	NSS Unit	3	145
Anti Plastic Week	NSS Unit	3	170
DLLE UNIT Awareness program on how to clean surrounding in differed Municipal Schools.	Department of Life Long Learning and Extension unit working with NGO Each One Teach One.	2	83
NIOS Awareness program for attended and for community (poor people) in different area)	Department of Life Long Learning and Extension Unit	2	30
Hunar Festival for NGO children	Department of Life Long Learning and Extension UNIT working with NGO Each One Teach One	2	46
Students worked as volunteer in NGO to support their program	Department of Life Long Learning and Extension UNIT volunteers working for NGO Each One Teach One.	2	30
DLLE STUDENTS Participated in essay writing	Amlani college DLLE Fest Elysium	1	3

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
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Over all support to NGO through students volunteer of Department of Life Long Learning and Extension.	Recognition	NGO Each One Teach One	30
Essay writing Competition	3rd Prize	Amlani College	1
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat Abhiyan	Department of Life Long Learning and Extension Unit	Beach Cleaning Drive	2	96
Green Environment	Department of Life Long Learning and Extension Unit	Go Green Breathe Clean (model competitions)	2	111
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Seminar	80	1,60,000	1
International Conference	140	2,80,000	1
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship	Tax Procedure and Practices	Ashish J. Parmar and Associates	04/02/2019	10/04/2019	Ms. Vidhya Thakur
Internship	Tax Procedure and Practices	Ernst and Young LLP	10/05/2018	10/07/2018	Ms. Garima Bhandari
Internship	Tax Procedure	N. K. Kalra and	03/05/2018	04/07/2018	Mr. Raunak Bhatla

	and Practices	Associates			
Internship	Tax Procedure and Practices	Naveen Kumar and Associates	11/04/2019	10/05/2019	Ms. Pratiksha Jain
Internship	Tax Procedure and Practices	S. Srivastava and Co.	06/10/2018	04/02/2019	Mr. Sparsh Thapar
Internship	Tax Procedure and Practices	R D Associates	01/07/2018	01/09/2018	Mr. Ashish Soni
Internship	Tax Procedure and Practices	Shah Sangoi Associates LLP	01/03/2019	30/04/2019	Ms. Kajal Gollar
Internship	Tax Procedure and Practices	Sanjay Dhingra Associates	07/05/2018	06/06/2018	Mr. Raghav Arora
Internship	Tourism and Travel Management	Travel 361 Degrees	07/05/2018	21/07/2018	Mr. Mohit Agarwal
Internship	Tourism and Travel Management	Travel 361 Degrees	12/04/2019	12/06/2019	Mr. Sahil Soni
Internship	Tourism and Travel Management	Nityanand Tours And Travels	01/09/2018	30/09/2018	Ms. Deepti Katyal
Internship	Back Office	Saraf Associates	17/05/2019	02/07/2019	Sanisha Shirodkar
Internship	Back Office	Bajaj Finserv	11/10/2018	20/11/2018	Bhavya Pinesh Shah
Internship	Back Office	Bajaj Finserv	11/10/2018	20/11/2018	Adit Dipesh Mehta
Internship	Back Office	Ernst Young	13/05/2019	31/07/2019	Farzan O Batty
Internship	Back Office	Aditya Birla Capital	05/11/2018	15/12/2018	Ria Kothari
Internship	Back Office	Mandhana Retail Ventures .ltd.	17/05/2019	17/07/2019	Harsh Sirimalla
Internship	Back Office	Aditya Birla Capital	05/11/2018	15/12/2018	Simran Khanduja
Internship	Back Office	Aditya Birla	05/11/2018	15/12/2018	Satpreet Kaur

		Capital			
Internship	Back Office	Aditya Birla Capital	05/11/2018	15/12/2018	Aniket Jangid
Internship	Back Office	Aditya Birla Capital	05/11/2018	15/12/2018	Rachit Karkera
Internship	Back Office	Aditya Birla Capital	05/11/2018	15/12/2018	Dhanraj Zaveri
Internship	Back Office	Thomas Cook	03/09/2018	03/10/2018	Dhanraj Zaveri
Internship	Back Office	Big Start	17/12/2018	16/02/2019	Dhanraj Zaveri
Internship	Back Office	Laxmi Narayan Sons	09/05/2019	23/10/2019	Enara Ratansi
Internship	Back Office	Bajaj Fin Served.ltd.	02/07/2018	02/09/2019	Aditya Parte
Internship	Back Office	Wallfort Financial Services	01/10/2018	31/12/2018	Vedant Mandhana
Internship	Back Office	Krono Digital Marketing	01/02/2018	31/05/2018	Vedant Mandhana
Internship	Back Office	Sea View Properties	01/06/2018	31/08/2018	Vedant Mandhana
Internship	Back Office	Jainam Jewels	20/06/2018	20/08/2018	Pranav Jain
Internship	Back Office	Jio	15/11/2018	15/01/2019	Rohit Sharma
Internship	Back Office	Emerald Jewels	05/01/2019	07/07/2019	ZeeshanMotiwala
Internship	Back Office	Kumar Kukreja Co	05/06/2018	05/10/2018	Jitesh Kalra
Internship	Back Office	Styromoulders India	01/05/2018	31/12/2018	Vidhi Bafna
Internship	Back Office	Dhruva Advisors	15/05/2019	15/06/2019	Shlok Soni
Internship	Back Office	Aditya Birla Capital	05/11/2018	15/12/2018	Priyanka Bhadange
Internship	Back Office	Company: RWITC LTD Mahalaxmi Race Course Mumbai	01/11/2018	15/12/2018	Sania Suhail
Internship	Back Office	Future Tech Partner	01/08/2018	31/10/2019	Pragati Gupta
Internship	Back	Jayana	01/06/2019	30/06/2019	Shreya

	Office	pharma			jain
Internship	Computer Application	Vinayak Enterprises	12/11/2018	31/12/2018	Ms. Payal Shettigar
Internship	Computer Application	Finxpert	04/06/2018	30/09/2018	Mr. Tanmay Kadam
Internship	Computer Application	Access Systems	01/01/2018	31/03/2018	Ms. Yogita Jedhe
Internship	Computer Application	M. H. Trading	01/12/2018	31/12/2018	Ms. Samreen Shaikh
Internship	Computer Application	NMSS Computer Institute	02/05/2018	31/07/2018	Ms. Rachana Gupta
Internship	Computer Application	DTDC Courier and Cargo Ltd.	03/01/2019	05/03/2019	Ms. Monika Chapa
Internship	Computer Application	DTDC Courier and Cargo Ltd.	03/01/2019	05/03/2019	Ms. Priya Cheryala
Internship	Computer Application	Spiderjuice Pvt. Ltd.	07/09/2018	11/11/2018	Ms. Khushboo Suthar
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
SEF Institute	02/07/2018	Travel Tourism	2
Professional Foreign Language Centre	26/07/2018	Spanish Language	6
Finplan International	26/03/2019	ACCA	22
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
4159500	4275797

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Newly Added
Laboratories	Existing

Seminar Halls	Existing
Classrooms with LCD facilities	Newly Added
Classrooms with Wi-Fi OR LAN	Newly Added
Seminar halls with ICT facilities	Existing
Video Centre	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Fully	2.0	2007

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	2132	298373	1615	260960	3747	559333
Reference Books	525	2479624	555	2136708	1080	4616332
Journals	66	85196	60	91547	126	176743
Digital Database	1	5750	1	5900	2	11650
CD & Video	0	0	0	0	0	0
Library Automation	0	0	0	0	0	0
Weeding (hard & soft)	0	0	3375	742340	3375	742340
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	176	70	176	7	0	22	8	12	14

Added	0	0	0	0	0	0	0	0	0
Total	176	70	176	7	0	22	8	12	14

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

12 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1071500	1050181	3029000	2941098

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college continuously strives to upgrade and maintain college infrastructure and equipment's. All equipment maintenance is covered under annual maintenance Contract. These equipments include computers, printers, air conditioners, water coolers, telephones, software etc. The maintenance work is carried out by experts in the field. In addition to external experts, the college also has full electrician, laboratory assistant who look after the day to maintenance. A full time housekeeping staff is deputed in the college to look after the cleanliness and hygiene in the college. A full time staff is appointed to look after the upkeep of the infrastructure and equipment. In case any equipment like computers, printer, cooler, lights etc. are not working the user will make a formal complaint in writing giving details of the fault to the principal. The principal will then direct the caretaking staff member to contact the technical staff to look into the faults. The technical staff will submit a detailed report of the fault. A quotation is submitted for replacement of part. The principal then forwards the quotation to the management for sanction. Once the quotation is sanctioned the technical staff is informed either in writing or orally to proceed with the repairing work. Once the work is completed the full time staff will inspect the work done and inform the principal about the completion of the work. The bill is raised and the same is forwarded to the accounts department for issue of cheque to the service provider. Annual maintenance contracts are made for the software used in the library. The proper lighting and ventilation is done near book shelves as well as reading hall. Regular dusting and cleaning is done by using vacuum cleaners. Pest control is carried out to increase the life of resources in library. Furniture and fixtures are repaired as per the requirement. The weeding committee for library is set up to weed out books which are out of syllabus, fragile in condition or with poor content. As regarding utilization of facilities every classroom in the college is fitted with projectors. The college has an auditorium and a seminar hall and conference room, A large number of college programs are held there. Professors who wish to use the seminar hall and conference room have to give a requisition letter giving the details of the program, date time etc. Based on the requisition the same is sanctioned by the principal. As regarding auditorium the staff members have to

fill up the requisition form available in the office. The details of the program along with date and time are to be mentioned in the form. The form also contains the rules and regulation about the manner in which the auditorium is to be used. After the program is concluded the professor submits a report of the same to the principal.

<https://www.lalacollege.edu.in/infrastructure/procedures-and-policies/28>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Free ships and Scholarships	100	1497330
Financial Support from Other Sources			
a) National	Other Scholarship	49	187741
b) International	NIL	0	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Learning Foreign Languages	21/06/2018	7	Professional Foreign Language Centre (Borivali)
Yoga Meditation	21/06/2018	80	Kush Panchal

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	IELTS	21	31	4	147

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of	Number of	Number of	Name of	Number of	Number of

organizations visited	students participated	stduents placed	organizations visited	students participated	stduents placed
OBEROI (TRIDENT), ADITYA BIRLA CAPITAL, BAJAJ FINSERV, IKS HEALTH, CAPITAL FIRST, IIFL, KALPATARU, SAVAGE PALMER, HINDUSTAN TIMES, VIA COM, WIPRO, TCS, JIO	191	129	GHELANI, RED RAIL, FLUENCY, SEVENTH SKY, CCS, CAPGEMINI, SILVER LINK TECHNOLOGY, TALERANG, 3G	121	18

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	80	BMS	-	-	-
2018	63	BMS	-	For Immigration	-
2018	64	M.Com	-	-	M.Com II
2018	65	B.Com (Add-on Vocational Courses)	-	-	-
2018	66	BMS	-	Abroad	Higher Education
2018	67	BMS	-	-	Further Studies
2018	68	BMS	-	-	-
2018	69	BMS	-	WES-U.S University	Further Studies
2018	70	BAF	-	-	Further Studies
2018	71	BAF	-	-	Further Studies
2018	72	BAF	-	-	Further Studies
2018	73	BMS	-	WES-U.S University	-
2018	74	M.Com	-	Abroad	Further Studies
2018	75	B, Sc. IT	-	-	-

				Immigration	
2018	76	B.Sc.IT	-	Abroad	Further Studies
2018	77	B.Sc.IT	-	Abroad	Further Studies
2018	78	BMM	-	University of London	Further Studies
2018	79	BMS	-	WES-Canada	PG
2018	81	BMS	-	PR for Canada	-
2018	82	BMS	-	-	-
2018	83	BMS	-	King College London	-
2018	84	BMS	-	-	-
2018	85	BMS	-	University of Exeter	Further Studies
2018	86	BMS	-	-	-
2018	87	BMS	-	-	Further Studies
2018	88	BMS	-	London School of Eco	Further Studies
2018	89	BMS	-	-	Further Studies
2018	90	BMS	-	Immigration	-
2018	91	BMS	-	-	Further Studies
2018	92	BMS	-	-	-
2018	93	BMS	-	-	-
2018	94	BMS	-	-	Further Studies
2018	95	M.Com	-	-	Further Studies
2018	96	B.Sc.IT	-	-	Further Studies
2018	62	BMS	-	-	Higher Education
2018	63	BMS	-	For Immigration	-
2018	64	M.Com	-	-	M.Com II
2018	65	B.Com (Add-on Vocational Course)	-	-	-
2018	66	BMS	-	Abroad	Higher

					Education
2018	67	BMS	-	-	Further Studies
2018	68	BMS	-	-	-
2018	69	BMS	-	WES-U.S University	Further Studies
2018	35	B.Com	-	NIL	NIL
2018	1	BMS	-	For PR in Canada	-
2018	3	BMS	-	WESCanada University	B.Sc.IT Sem III
2018	33	BMS	-	Abroad	MBA
2018	4	BBI	-	Migration	-
2018	5	BBI	-	Abroad	Higher Education
2018	6	M.Com	-	Immigration	--
2018	8	BMS	-	Immigration	-
2018	9	BMS	-	Immigration	SYBMS SemIII
2018	10	BMS	-	For PR in canada	-
2018	11	M.Com	-	-	-
2018	12	BMS	-	-	Further Studies
2018	13	BMS	-	For PR in Canada	-
2018	14	BBI	-	-	-
2018	15	M.Com	-	-	Add-On Vocational
2018	16	BMS	-	Immigration	-
2018	17	M.Com	-	Immigration	-
2018	18	B.Sc.C.S	-	-	-
2018	19	BMM	-	For PR in Canada	-
2018	20	M.Com	-	Canada University	Further details
2018	21	BMM	-	U.S Univeristy	PG
2018	22	B.Sc.IT	-	Immigration	-
2018	23	M.Com	-	-	-
2018	24	BMS	-	For PR in	-

				Australia	
2018	25	BMM	-	-	-
2018	26	BMM	-	WES-U.S University	Further Study
2018	27	BMS	-	WES-U.S University	Further Study
2018	28	BMS	-	-	-
2018	29	BMS	-	For Immigration	-
2018	30	BMS	-	For PR in Canada	-
2018	31	BMM	-	For Immigration	-
2018	32	M.Com	-	Abroad	MBA
2018	34	BMS	-	University of Toronto	Further Study
2018	35	BMS	-	-	-
2018	36	BMS	-	Both Univeristy -U.K	Further Study
2018	37	M.Com	-	Canadian Univeristy	P.G
2018	38	BBI	-	-	-
2018	39	BMS	-	London University	-
2018	40	BAF	-	For Immigration	-
2018	41	B.Sc.IT	-	Abroad	Further Education
2018	42	BMS	-	Abroad	Further Education
2018	43	BMS	-	-	-
2018	44	BAF	-	-	Higher Studies
2018	45	BMM	-	Abroad	Further Studies
2018	46	B.Sc.IT	-	For PR in Canada	-
2018	47	BMS	-	-	Higher Education
2018	48	BAF	-	-	Higher Education
2018	49	M.Com	-	-	-
2018	50	BMS	-	Austin Mccombs Texas University	Further Studies

2018	51	BMS	-	Abroad	Further Studies
2018	52	BMM	-	-	-
2018	53	BMM	-	WES-U.S. University	Further Studies
2018	54	BMM	-	-	-
2018	55	BAF	-	For PR in Canada	-
2018	56	B.Sc.IT	-	WES-U.S. University	Further Studies
2018	57	B.Sc.IT	-	-	-
2018	58	B.Sc.IT	-	For Immigration	-
2018	59	BMM	-	Abroad	Further Studies
2018	60	BMM	-	Abroad	Further Studies
2018	61	BMS	-	Abroad	M.Com
2018	62	BMS	-	-	Higher Education
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
GRE	0
TOFEL	0
Civil Services	0
Any Other	0
NET	0
SET	0
SLET	0
GATE	0
GMAT	0
CAT	1
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Amlani College Fest Elysium in essay writing won third prize	Inter Collegiate Level	3
Udaan intercollege competition Street play competition	Inter Collegiate Level	12

Poster making	Inter Collegiate Level	2
Research paper presentation competition	Inter Collegiate Level	2
Mehendi Competition	College Level	8
Cookery Competition	College Level	6
Poster/Slogn Writing	College Level	10
Essay Writing Competition	College Level	16
Best out of Waste	College Level	7
Guest Lecture on Gender Sensitization	College Level	83
One day workshop on Rangoli Making	College Level	14
State level workshop for women on health is wealth	State level in collaboration with MSCW	60
Intercollegiate event "Yuva Abhivyakti"	Intercollegiate level	0
Workshop on Selfdefence for Female students.	Mumbai University	49
A visit to "All Saints Home" Naigaon (Women's Old Age Home)	College Level	16
Group PPT Presentation Competition	College Level	16
ARCHERY Tanisha Gujarl (T.Y.BMM)	InterUniversity level	1
SWIMMING Aniket Jagtap (S.Y.B.Com)	InterUniversity Level	1
CARROM Vishal Kyatam (S.Y.BBI)	InterCollegiate Level	1
WATER POLO Pranav Solanki (T.Y.BAF) Abhishek Jaiswal (F.Y.B.Com) Aniket Jagtap (S.Y.B.Com)	InterUniversity Level	3
VOLLEYBALL Tanmay Kadam (T.Y.B.Com) Sahil Sakpal (T.Y.B.Com) Nimesh Cheryala (F.Y. Bsc.IT) Nikhil Meka (S.Y. BBI) Kanhailal Dubey (M.comI) Laxman Shivaratri (T.Y.Bsc.IT) Viraj Gole (F.Y.B.Com) Sagar Loka (T.Y.B.Com) Sushant Mora (S.Y.B.Com) Praful J	InterZonal Level	12
TABLE TENNIS	Inter -Collegiate Level	4
FOOTBALL	Inter -Collegiate Level	18

BASKETBALL	Inter -Collegiate Level	10
BADMINTON	Inter -Collegiate Level	11
KABADDI	Inter -Collegiate Level	12
SWIMMING	Inter -Collegiate Level	4
Creative Garden -An initiative towards sustainable Acquascaping in collaboration with University of Mumbai	Inter Collegiate Level	87
Employability Skill Assessment in collaboration with University of Mumbai	Intra Collegiate Level	20
Make Road Safer in collaboration with Mash Project Foundation Jubilant Foodworks Ltd.	Intra Collegiate Level	86
Workshop on Bird water Feeders	Intra Collegiate Level	24
Peace Day ((Poster Making Quiz Competition)	IntraCollegiate Level	35
Constitution day (Poster Making)	IntraCollegiate Level	15
Yoga Day (Poster Making)	IntraCollegiate Level	22
Voters Awareness (Poster Making)	IntraCollegiate Level	20
Guru Purnima (Best Out of Waste)	IntraCollegiate Level	30
Tree Plantation (Poster Making)	IntraCollegiate Level	35
Presentation competition for S.Y and T.Y for all department	Intra Collegiate Level	113
Presentation competition for FY all department	Intra Collegiate Level	69
Go Green Breathe clean environment friendly models competition	Intra Collegiate Level	111
Debate competition	Intra Collegiate Level	59
Rangoli Competition	Intra Collegiate Level	14
Solo dance	Intra Collegiate Level	9
Essay writing competition	Intra Collegiate Level	18
Poster Making	Intra Collegiate Level	67
HANDBALL	Inter -Collegiate Level	10

WATER POLO	Inter -Collegiate Level	3
SHOOTING	Inter -Collegiate Level	2
ATHLETIC	Inter -Collegiate Level	9
VOLLEYBALL	Inter -Collegiate Level	10
ARCHERY	Inter -Collegiate Level	1
POWER LIFTING	Inter -Collegiate Level	2
CRICKET	Inter -Collegiate Level	16
CARROM	Inter -Collegiate Level	6
51st Inter Collegiate University Youth Festival	Undergraduate Inter -Collegiate Level	20
B.Com Week(201819)	IntraCollegiate Event	50
Prism (201819)	Intra -Collegiate Event	60
Fly High Aviation Seminars	IntraCollegiate level	100
Arena Animation Seminars	IntraCollegiate level	75
NIIT Seminars	IntraCollegiate level	150
Computrain Seminars	IntraCollegiate level	140
Career Counselling	IntraCollegiate level	80
Lokmanya Tilak Punyatithi	College Level	60
Marathi Speaking Class	College Level	30
Historic Place visit to Sinhgarh	College Level	48
Navratri Utsav	College Level	100
Historic place visit to Vasai Fort	College Level	35
Chhatrapati Shivaji Maharaj Jayanti Celebration	College Level	50
Maharastrian Food Festiva	Inter collegiate Level	50
Marathi Bhasha Diwas celebration	Inter Collegiate Level	450
Elesium intercollegiate fest 201819 BM AMLANI COLLEGE FEST 12TH JAN 2019	Inter Collegiate Level	1
Meterdown, AFL Net ping pong	Intercollegiate fest	4
Minute to win it	Inter Collegiate Level	2
Net Tag 2nd	Inter Collegiate Level	4
AFL NET	Inter Collegiate Level	5
Box Cricket	Inter Collegiate Level	6

Treasure Hunt	Inter Collegiate Level	3
Elocution	Inter Collegiate Level	1
Entrepreneurship Mela -from Passion to Profession	Inter Collegiate Level	500
Sankalp Events: 1.Poster Making 2.Prop Painting 3.Rangoli 4.Best out of waste 5.Photo Frame Making	IntraCollegiate Level	45
Depression (Poster Making)	IntraCollegiate Level	20
Road Safety (Poster Making Quiz Competition)	IntraCollegiate Level	35
Blood Donation (Poster Making)	IntraCollegiate Level	24
German Exchange Program 2018	Inter collegiate Level	3
Tsunmi 2018 -PreEvent	Inter collegiate Level	150
Tsunami 2018 2nd Preevent	Inter collegiate Level	60
Yoga Session by NSS participated by SYBMS students.	Intra Collegiate Level	5
Students development programme (1) by CGAI Seminar on 'How to manage money and how to be a Smart Investor'	Intra collegiate Level	30
Results Day Rank Holders in Mumbai University for TYBMS Sem VI April, 2018	Intra Collegiate Level	3
TEDEx. By LLIMS	Inter Collegiate Level	60
Student Development Program (2) by Aditya Birla Cap Senior VP.	Intra Collegiate Level	50
Orientation for SYBMS Electives	Intra Collegiate Level	50
Students Development Program (3) by IBS	Inter Collegiate Level	30
Tsunami CL Meet	Inter Collegiate Level	120
Tsunami Medical Camp (Day 1) Preevent No. 3	Inter Collegiate Level	150
Participation in Environmental Awareness Day by BFM Department	InterDepartmental Level	15
One day Industrial Visit at Silvasa.	Intra Collegiate Level	60

Tsunami Medical Camp at Byculla (Day 2)	Inter Collegiate Level	50
DLLE Presentation	Intra Collegiate Level	8
Tsunami Preevent MTV VOX POX Preevent No. 4	Inter Collegiate Level	30
Competition Marathi Vangyamay Mandal	Intra Collegiate Level	4
Career Meet -Financial Markets 2018 organized by National Stock Exchange	Inter Collegiate Level	30
Program by Retract Club	Inter Collegiate Level	10
Students Development Programme No. 4 Visit to NSDL (Kamla Mills Compound)	Inter Collegiate Level	32
Tsunami -PreEvent No. 5	Inter Collegiate Level	60
Inter collegiate Competition by R. J. Jhunjhunwala College	Inter collegiate Competition	4
Students Development Program No. 5, Interactive Guest Lecture by HUL	Intra Collegiate Level	40
Quiz Competition	Intra Collegiate Level	20
Students Development Programme no. 6 by Essa Seminar on behavioural skills	Intra Collegiate Level	40
Tsunami PreEvent no. 6 at Phoenix Market City	Inter Collegiate Level	700
Tsunami Preevent no. 7 -Cricket	Inter Collegiate Level	80
Tsunami Day 1 -Band Event	Inter Collegiate Level	70
Tsunami Day 2 -Youth Parliament Day	Inter Collegiate Level	60
Tsunami Day 3 -Treasure Hunt	Inter Collegiate Level	70
Tsunami Day 4 - Surprise Event	Inter Collegiate Level	90
Tsunami Day 5 -Mega Management Day	Inter Collegiate Level	60
Fr. Conceicao Rodrigues Memorial Debate	IntraCollegiate Debate	1
Tsunami day 6 -Sport Day	Inter Collegiate Level	80
Tsunami day 7 -Carnival Day	Inter Collegiate Level	60

Tsunami Cultural Day	Inter Collegiate Level	150
HIV/Aids (Poster Making)	IntraCollegiate Level	17
Tug of War	Intercollegiate Fest	3
PR Marketing Seminar by Shane Fernandes	Intra stream	40
Crisis Communication Symposium by Dr. Sanjay Ranade, HOD Masters JN Media Communication , Mumbai University	Intra stream	60
Punjabi Association Cultural Event	Intra Collegiate	40
Writing Skills Seminar by Ms. Vibha Singh	Intra stream	45
Mebido 18 Workshops and Symposiums :1) . Art Design and Branding Mehek Malhotra 2.) Journey of a Diabetic Chef by Harsh Kedia 3.) Stories by RJ Glen 4.) Rohal Darda Dance Workshop	Inter Collegiate	350
Insight Week Workshop On Photography and Videography	Intra stream	30
Insight Week Workshop on Youtube and Video Editing	Intra stream	35
Insight Week Workshop on Aesthetic Make Up	Intra stream	45
Insight Week Workshop on Digital Marketing and Prezi Software for Presentations	Intra stream	50
Insight Week Workshop on Content Writing	Intra stream	40
Lohri Celebration	Intra stream	60
Journalism Seminar by Ms. Neha Tripathi	Intra stream	45
100 metres race	District level(CM Chashak)	1
Green Wall -Workshop in collaboration with University of Mumbai	Inter Collegiate Level	37
Ennovent -Excel with Alumni - in collaboration with University of Mumbai.	Inter Collegiate Level	182
Inventure 2019 in	InterCollegiate	26

collaboration 1.E Cell (IIT) Bombay - Outreach partner) 2. Chattur Ideas - Startup Ecosystem Partner

-Entrepreneurial Event

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	Nil	Nil	0	0	00	Nil

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

As per the norms of university, college has set up student council and promote participation of students. Student council carries several activities throughout the year. Activities includes cultural activities and competitions, seminars and workshops for students to guide them. Seminar on career opportunities in different sectors are also organised by student council. In order to enhance extracurricular skills of students cultural fest such as Sea town fest is organised by student council. Student council encourages students to participate in Youth festival organised at University level. Students organised entire week as BCOM week to celebrate several cultural days. Student council aims to have establish student centric approach. College encourages students to participate in various academic and administrative committees such as IQAC, College development committee, placement, Anti ragging, Women development cell, DLLE, NSS, College magazine etc. Students are encouraged to organise several programmes in order to learn various skills.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Lala Lajpatrai Alumni Association was formed in 1997 and registered on 1131999 by a group of exstudents registered no. E 18020 /Mumbai. The President of Association is Mr. Subhash R. Pandey . Other prominent members being Shri Arun Mittal , MD Mittal Industries.

5.4.2 – No. of enrolled Alumni:

133

5.4.3 – Alumni contribution during the year (in Rupees) :

31867

5.4.4 – Meetings/activities organized by Alumni Association :

Alumni Meet held on 16th November 2018 at 6.30 p.m. in Lala Lajpatrai College Auditorium. About 350 students attended the Alumni Musical Night followed by dinner.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization Institute has a mechanism for delegating authority and providing operational autonomy to all the various functionaries to work towards decentralized governance system. 1. Principal level The Governing Body delegates all the academic and operational decisions based on policy to the various monitoring committees headed by the Principal in order to fulfil the vision and mission of the institute. 2. Faculty level Faculty members are given representation in various committees/cells and allowed to conduct various programs to showcase their abilities. They are encouraged to develop leadership skills by being in charge of various academic, cocurricular and extracurricular activities. They are given authority to conduct seminars/workshops/conferences/conferences/FDPs. 3. Student level Students are empowered to play an active role as coordinator of cocurricular and extracurricular activities , social service group coordinator Academic functioning: The college inculcate the culture of collective responsibility among its faculty members, the constitutional departments and nonteaching staffs. The college delegate authority and provides operational autonomy at various level of an organisation. This results in delegation of management process. Under supervision of Principal , Vice Principal, Head of departments and coordinators: The departments are provided academic autonomy which is a concrete step towards effective decentralised governing system which makes the line and staff function smooth. Each department is given full autonomy to plan and prepare academic calendar, schedule activities, designing and assigning different projects, to conduct seminars and workshops, to decide symposia and hands on training programs, guest lecture in the areas which benefits students, faculties and institution at whole. Administrative functioning: The office administrative responsibility distribution and monitoring are handled by the Registrar in tandem with the college authorities. Though budget preparation is an administrative responsibility, individual budgets are prepared at departmental level and final budget is prepared based on those departmental inputs. For effective implementation and improvement of the institute following committees are formed: (list Attached) Participative Management The institute promotes a culture of participative management by involving the staff and students in various activities. All decisions of the institution are governed by management of facts, information and objectives. Both students and faculties are allowed to express themselves for any suggestions to improve the excellence in any aspect of the Institute.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Library, ICT and Physical Infrastructure / Instrumentation	1.Library: Library is automated with Soul software .It is developed with state of the art ICT to augment the needs of the user. Free internet access is available for students and staff, and also printing photo copy facility is available. Few services are cloud based i.e syllabus and question papers. In the year 201819 library was updated

with 1617 textbooks, 530 Reference books, 32 ebooks and 60 journals. 2. ICT: Usage of ICT: In teaching learning process: 32 LCD projectors are installed at classrooms, departmental seminar rooms, Wi Fi enabled campus separate webinar room for conducting webinar. In administration: Library fee admission biometric employee attendance system attendance. 3. Infrastructure / Instrumentation: A total of 174 computers and 20 laptops are operational from which 70 computers are kept in computer lab with internet facility for students

Curriculum Development

Lala Lajpatrai college is the college affiliated to the University of Mumbai and follows the curriculum scheme and syllabus of the affiliating university and also offers some ad on vocational courses. The College also runs Voc. course i.e. Vocational Studies affiliated to Mumbai university as well for which students can enrol along with their regular undergraduate program.

Teaching and Learning

New and modern methods of teaching and learning like field trips, films, PPTS etc. are utilized and regular feedback from students is obtained. The teaching learning outcomes are monitored on regular basis both - at the department and college level. Students are encouraged to participate and guided by faculty to even present papers in National/International conferences. Regular Seminars and Workshops are conducted for effective learning.

Examination and Evaluation

Examinations are decided by the university including evaluation procedures. One Internal assessment each semester this forms the basis for the internal assessment marks to be sent up to the university for inclusion with the annual university examination result for courses and a final external examination at the end of each semester. Examinations are well planned. Continuous assignments and tutorials are taken.

Research and Development

Lala Lajpatrai college is a PHD research centre and two of our college faculty has enrolled for PhD at college research centre. Funds are allocated to faculty members for attending research based seminar, workshops and faculty

development programs. Under Principal and coordinator's guidance various departments of the College organizes National, International conferences, and workshops annually to promote research activity in the institution. The teaching staff is appraised, acknowledged and felicitated for their research paper publications in national and international journals for encouragement and motivation.

Human Resource Management

The College has specific policies and processes for Human Resource Management. In case of recruitment, the interview Panel board comprises of the Principal the Professors and other need based members. External experts are also included in this board for transparency. Screening of applicants is as per norms, agreed, is online before calling for interviews. For a wider applicant based, advertisements in national daily newspapers are published. The College has been a backbone for many allround activities too to ensure a healthy environment for its employees. Cultural Programmes are conducted under Staff Academy to motivate and spread positive energy in the college campus. In this league programmes like Yoga Day, Women's Day are also organized for stress management and awareness. Teaching faculties are given Duty Leave to participate in national and international conferences. To upgrade and enhance the standards of academic environment, Permanent teaching faculties are send to various refresher, orientation and Short Term courses and some Departments of the College also conducts refresher , Faculty Development Programme and Short Term Courses.

Industry Interaction / Collaboration

The College has organized many placement derives throughout the year. Many Companies participated. Placement cell of College has Organized Placement Drive with Different Companies. Besides that workshops and interactions are planned and organized with students and teachers to enhance employability skills among the students. College have Entrepreneur cell and activities Conducted through this cell Every year. College willing to start our own Incubation Centre for our Students.

Admission of Students	Admission as per the norms laid down by the university of Mumbai. A dedicated admission team is available which guides students and parents throughout admission process including online filling up of university admission forms.
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6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	The College makes continuous efforts to go paperless in all its administrative and official works. All online and computerized functioning is done to practice transparency while sharing information within the college, faculties and departments
Finance and Accounts	Fully equipped computerized methods are followed to keep tracks and records of all finances of the College. Advanced software is used to keep scanned documents, e-filing and budget transactions accurate.
Student Admission and Support	For constant support and assistance to the student community online tools are used to keep in touch and inform them about various notices time to time. Students are notified through college website about result, timetable and various upcoming events. Short messaging services are also used to inform and notify students parents about their wards attendance.
Examination	The College conducts annual Semester Wise examination smoothly. Notices related to exams are also posted and updated on priority basis. Thus the examination committee in College ensures transparency and quicker methods of conducting exams. Besides that marks of the internal exams and semester exams are also sent to the University online. System is Student Friendly.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Prof. Monali Shah	Faculty development Programme (Lala	NIL	700

		Lajpatrai Institute of Management)		
2018	Kanna Bhatt	Faculty development Programme (Lala Lajpatrai Institute of Management)	NIL	700
2018	Sangeeta Makkad	One day International Conference on World Road to Cashless Economy at (Clera's College of Commerce)	NIL	1500
2018	Rajesh Mankani	One day State level workshop on Intellectual Property Rights (Lala Lajpatrai College)	NIL	1115
2018	Minum Saksena	Faculty development Programme (Lala Lajpatrai Institute of Management)	NIL	700
2018	Vaidehi Kamath	Faculty development Programme (Lala Lajpatrai Institute of Management)	NIL	700
2018	Famida Shaikh	Faculty development Programme (Lala Lajpatrai Institute of Management)	NIL	700
2018	Priti Parikh(For Students)	Development Programme for BMS Student (Lala Lajpatrai Institute of Management)	NIL	784
2018	Sangeeta Makkad	National conference in (Lala Lajpatrai Institute of Management)	NIL	500
2018	Minum Saksena	Seminar on	NIL	2355

	(For Student)	IPR by Department of Life Long Learning Extension (Lala Lajpatrai Institute of Management)		
2018	Rajesh Mankani	State Level Workshop - (Maharashtra College)	NIL	300
2018	Vaidehi Kamath	State Level Workshop - (Maharashtra College)	NIL	1000
2018	Nidhi Singh	Workshop of BSc.IT (Vivek College of Commerce, Goregaon)	NIL	600
2018	Sunera Lulaniya	Workshop on Revised Syllabus -(Vidyalankar School of Information Technology, Wadala East)	NIL	600
2018	Jayshri Ingale	Workshop on Revised Syllabus (Hinduja College)	NIL	600
2018	Loveena Atwal	Workshop on Revised Syllabus (V.G. Vaze College of Arts, Com., Sci)	NIL	1000
2018	Akshaya Bagwe	Workshop on Revised Syllabus (DTSS College)	NIL	1000
2018	Famida Shaikh	Workshop on Revised Syllabus (DTSS College)	NIL	1000
2018	Sangeeta Makkad	Faculty development Programme (Lala Lajpatrai Institute of Management)	NIL	700

2018	J. H. Kadli	State Level Training Programme Empowerment of IQAC NAAC new guidelines for IQAC (University of Mumbai Dhirajlal Talakchand Sankalchand shah college of Commerce)	NIL	2500
2018	S.V.Lasune	State Level Training Programme Empowerment of IQAC NAAC new guidelines for IQAC (University of Mumbai Dhirajlal Talakchand Sankalchand shah college of Commerce)	NIL	2500
2018	Mahalaxmi Kumar	Revised syllabus on T.Y.B.Com - (Tolani College)	NIL	800
2018	All Teaching Staff	Publication charges for National Conference -IJEDR - (Lala Lajpatrai College)	NIL	24900
2018	M.C. Baruah	National Conference on Languages and Literatures of India - (Somaiya Vidyavihar, Mumbai)	NIL	1500
2018	Vishakha Walia	Honarium to Guest Lecture Garland, Tulsiplant for workshop on Emotional intelligence (Lala Lajpatrai	NIL	1060

		College Institute)		
2018	Mohana Bandkar	Workshop about NAAC Guidelines organized by IQAC - (Maharashtra College)	NIL	300
2018	Neelam Arora	National Conference on Extension education in Rural Communities -(Hindi Vidya Prachar Samiti College of Law)	NIL	1000
2018	Rahul Shetty	Inter college institute department Avishkar Research convention (Mumbai University)	NIL	200
2018	Divya Nigam	Workshop on value education (UGC Human Resource Development centre)	NIL	1300
2018	Dr. Hanif Lakdawala	IQAC Workshop on a Quality Initiative for Student Satisfaction Survey - A Mind Map for Stakeholders (Lala Lajpatrai College)	NIL	1500
2018	Dr. Neelam Arora	International Conference (B.L Amlani College of Com. M. R. Nathwani College of Arts)	NIL	1500
2018	Dr. Neelam Arora	One day Multi Disciplinary National Conference (Nagrik Shikshan	NIL	1200

		Santha's College of Commerce Economics)		
2018	Dr. Neelam Arora	One day Inter Disciplinary National Conference (Gurukul College of Commerce)	NIL	1200
2018	Dr. Neelam Arora	One day Multi Disciplinary National Conference (Children Welfare Centre Clara College of Commerce)	NIL	1500
2018	Dr. Neelam Arora	Development Programme (Lala Lajpatrai Institute of Management)	NIL	700
2018	Rahul Shetty	Development Programme (Lala Lajpatrai Institute of Management)	NIL	700
2018	Mohana Bandkar	Development Programme (Lala Lajpatrai Institute of Management)	NIL	700
2018	M.C.Baruah	Published Research Article Book Ref. No. - K92073	NIL	3800
2018	M.C. Baruah	Faculty Development Programme (Lala Lajpatrai Institute of Management)	NIL	700
2018	Vishakha Walia	Faculty Development Programme (Lala Lajpatrai Institute of Management)	NIL	700
2018	Dr. Siddhesh Patil	Faculty Development Programme (Lala	NIL	700

		Lajpatrai Institute of Management)		
2018	Rajesh Mankani	International Conference (Institute of Business Management Research, Chakan, Pune)	NIL	2000
2018	Rajesh Mankani	National Seminar (D.R. Patel R. B. Patel Commerce College, Surat)	NIL	1550
2018	Rajesh Mankani	National Seminar (Model College, Dombivali)	NIL	1500
2018	Rajesh Mankani	International Conference (GNVS Institute of Management, Mumbai)	NIL	2500
2018	Rajesh Mankani	National Conference (NSS College of Commerce Economics, Mumbai)	NIL	1000
2018	Sangeeta Makkad	National Conference (Viva Institute of Management Research)	NIL	1500
2018	Vaidehi Kamath	IQAC Training Programme (S.P Dnyanasadhana College, Thane)	NIL	2500
2018	Minum Saksena	International Seminar -(Hinduja College of Commerce State Level Workshop at Royal College of Arts)	NIL	1500
2018	Priti Parikh	Workshop on Revised Syllabus of T.Y.BMS (Changu Kana Thakur Arts, Commerce	NIL	400

		Science College, New Panvel)		
2018	Minum Saksena	Workshop on Revised Syllabus of T.Y.BAF - (Prahladrai Dalmia Lions College of Com Eco.SR, Malad)	NIL	500
2018	Mohd. Siddique	Workshop on Revised Syllabus of T.Y.BAF - (Prahladrai Dalmia Lions College of Com Eco.SR, Malad)	NIL	500
2018	Nidhi Singh	Seminar on Revised Syllabus of T.Y.B.ScIT (Tolani College of Commerce, Andheri)	NIL	300
2018	Rajesh Mankani	Revised syllabus workshop (Sree Narayan Guru College of Commerce)	NIL	300
2018	akshaya Bagwe	Revised syllabus workshop (Sree Narayan Guru College of Commerce)	NIL	300
2018	Jayshree Ingale	Workshop on T.Y.B.SC.IT (Maharashtra College of Arts, Science Commerce, Mumbai)	NIL	600
2018	All Teaching Staff	Int. Scholarly Research Journal for publication of National Conference -Scholarly Research Journal)	NIL	30500

2018	M.C.Baruah	Workshop on NAAC Revised Assessment on accreditation Frame Work organised by -(Royal College of Arts, Science Commerce) NIL	NIL	500
2018	Nimesh Punjani	Registration fees for state level workshop on Application of Mathematics -(MIT World peace University, Pune)	NIL	500
2018	All Teaching Staff	Int. Scholarly Research Journal for publication of National Conference - (Scholarly Research Journal)	NIL	12000
2018	Rahul Shetty	Revised syllabus of T.Y.B.Com -(Ramanand Arya D.A.V College)	NIL	300
2018	S.V. Lasune	Revised Syllabus of T.Y. B.Com (Ramanand Arya D.A.V College)	NIL	300
2018	Purnima Sharma	Revised syllabus of S.Y.B.Com course of B.com - (Mithibai Motiram Kundnnani College of Commerce Economics)	NIL	300
2018	Divya Nigam	Revised syllabus on T.Y.B.com (Khalsa College)	NIL	400
2018	Famida Shaikh	Faculty	NIL	700

		development Programme (Lala Lajpatrai Institute of Management)		
2018	Loveena Atwal	Faculty development Programme (Lala Lajpatrai Institute of Management)	NIL	700
2018	Mohd. Siddique	Faculty development Programme (Lala Lajpatrai Institute of Management)	NIL	700
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Interactive Workshop on Moodle	NIL	24/08/2018	24/08/2018	30	0
2018	NIL	Workshop for NonTeaching Staff for basic Internet operations.	07/12/2018	07/12/2018	0	10
2019	Workshop on Digital Attendance	NIL	06/03/2019	06/03/2019	30	0
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	1	03/11/2018	21/11/2018	21
Refresher Course	1	08/01/2018	28/01/2018	21

[View File](#)

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
2	0	2	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Casual leave, earned leave, medical leave, study leave, maternity leave, Fees instalment for wards of staff, Provident Fund, Loan Facility through institutional cooperative bank or recommendation for loan of other Banks, doctor in campus, Tie up with nearby hospital, Felicitation on Achievement, Canteen facility with discount, Bank in Campus, R.O drinking water facilities,	College Uniform to nonteaching staff, Felicitation on achievement, Canteen facility with discount, Bank in Campus, R.O drinking water facilities, Mediclaim facility /recommendation.	Doctor on campus, Tie up with nearby hospital, doctor in campus, Canteen facility with discount, canteen facility with discount, Group insurance, Bank on Campus, RO drinking water facilities.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Financial audit aims at ensuring financial discipline and transparency essential for the smooth running of the institution. It is also crucial for the fulfilments of requisites notified by the University and Joint Director's office from time to time. Since our college is one among the umbrella of institutions under the Lala lajpatrai Education Trust, balance sheet and budget inputs are also prepared and provided as per the management requirements. Thus, the financial mechanism of the college requires preparation and audit of institution level budget balance sheet, inputs for the campus level Trust balance sheet budget. Besides, cash balance sheet and audited grants statement also encompass the financial mechanism. The institution has very strong internal control system in respect of financial transactions. Each and every financial transaction is carried out under the supervision of head of the institution. Different Committees have been formed to pass various bills of payment. Receipts are given for each and every transaction irrespective of volume of transaction. Similarly every voucher is supported by valid document wherever applicable. The institution has a mechanism for internal and external audit. We have internal audit mechanism where internal audit is an ongoing continuous process in addition to the external auditors to verify and certify the entire Income and Expenditure and the Capital Expenditure of the Institution each year. Qualified Internal Auditors from external resources have been appointed. Likewise an external audit is also carried out on an elaborate way on interval basis. The institutional accounts are audited regularly by both Internal and statutory auditors.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
University of Mumbai /Mumbai District Aids for Red Ribbion Club	168531	NSS Programs and HIV and Aids Awareness.
View File		

6.4.3 – Total corpus fund generated

168531

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NIL	No	NIL
Administrative	Yes	Govt of Maharashtra	Yes	Chartered Accountant P S Hindavali

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

<p>There is no registered Parents Teachers Association but College regularly has Parent Teachers meeting twice a year. Also orientation program is arranged for both students and parents of First year. Attendance committee keeps computerised attendance records for all the years and defaulters in attendance are informed about the same.</p>

6.5.3 – Development programmes for support staff (at least three)

<p>1.NIOS awareness program for office and library attendants and their relatives of senior and junior college was organised on 27th September, 2018. 2.Practical workshop to train nonteaching staff for internet use was organized on7th December, 2018.</p>
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6.5.4 – Post Accreditation initiative(s) (mention at least three)

<p>(1) Studio Setup. (2) Business and Case development Lab. (3) Approved Staff. (4)Ph.D Centre two subjects commerce and Trade Transport. (5) Research Promotion. (6) 13 Certificate Courses. (7) Entrepreneurship Development Cell. (8) Compost Pit. (9) Waste Recycling. (10) Rain Water Harvesting. (11)Digitalisation of documents. (12)Dynamic Website. (13)Vocational Courses Syllabus Revision. (14)Signage Board and Public announcement system. (15)International Industrial Visit to Spain Dubai.</p>

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Quality	06/03/2019	06/03/2019	06/03/2019	30

	Initiative to Promote ICT for Attendance Management				
2019	Workshop on IPR	16/03/2019	16/03/2019	16/03/2019	90
2018	Train the Trainer	27/09/2018	27/09/2018	27/09/2018	29
2018	Workshop for NonTeaching Staff	07/12/2018	07/12/2018	07/12/2018	10
2019	Initiative for Swayam NPTEL Courses	28/03/2019	28/03/2019	28/03/2019	50
2018	Initiative for Quality teaching using Moodle	24/08/2018	24/08/2018	24/08/2018	30
2018	Workshop with IQAC university of Mumbai on Road Map for NAAC	13/10/2018	13/10/2018	13/10/2018	30
2019	Two days intercollegiate guest talk series ENNOVENT Initiative to Excel with Alumnus	22/01/2019	22/01/2019	22/01/2019	182
2019	Quality Initiative for fitness for Students, teaching and NonTeaching Staff	04/02/2019	04/02/2019	04/02/2019	22
2019	Workshop on Student Satisfaction Survey	09/02/2019	09/02/2019	09/02/2019	22
2019	Workshop on Mechanism of Autonomous Institution	12/02/2019	12/02/2019	12/02/2019	30
2019	Initiative	20/02/2019	20/02/2019	21/10/2019	41

	for Self Defence for Girls Students				
2019	Research Workshop on Quantitative Method and Data Analysis by Dr. James Abdey from HULT University	22/02/2019	22/02/2019	22/02/2019	41
2019	An initiative for Design your Destiny	18/02/2019	18/02/2019	18/02/2019	213
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Best out of Waste	30/08/2018	30/08/2018	0	7
Guest Lecture on gender sensitization	07/09/2018	07/09/2018	36	47
Installation of Sanitary Vending machine	05/07/2018	05/07/2018	60	0
Mehendi Competition on women oriented thing.	27/08/2018	27/08/2018	0	8
Cookery	29/08/2018	29/08/2018	0	6
Poster/slogan writing	30/08/2018	30/08/2018	0	10
Essay writing competition based on women related thing	30/08/2018	30/08/2018	2	14
One day workshop on Rangoli making	16/10/2018	16/10/2018	0	14
One day state level workshop	12/01/2019	12/01/2019	0	60

for women on "Health is Wealth"				
Man against violence and abuse of women (MAVA) organised in collaboration with WDC organised "Yuva Abhivvyakti" a gender sensitization inter-collegiate programme	01/01/2019	02/01/2019	0	0
Workshop on self-defence for female students	20/01/2019	21/01/2019	0	49
Visit to All Saints Home , Mazgaon (Womens Old Age Home)	08/03/2019	08/03/2019	6	10

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

I. Alternate Energy Initiatives: Under Process
 II. Waste Management Steps: We have arrangement for Rain Water Harvesting in the backyard garden of the college. Water from the same is used for watering plants in the garden. Enclosed: Please refer Annexure V for prospectus.
 III. Green Practices
 a. Public Transport The college has a high locational advantage of being situated at a close proximity of the world famous pilgrimage site of Muslims - Haji Ali Dargah and of Hindus - Mahalaxmi Temple. College can be easily accessed both from the front and back gates. Lala Lajpatrai College is a landmark in itself as two bus stops are named after it that provides locational advantage to not only our staff and students but also to the nearby residents. 90 of our students and staff use local suburban railway trains and BEST buses to commute every day to and fro their office or residence. Our college is located within the distance of 1 kilometer from Mahalaxmi station which is within a walkable distance of just 10 minutes. The pedestrian friendly roads and pavements are made by BMC to facilitate easy walk to and fro.
 b. Paperless Office The institute is trying its best to be paperless by implementing various digital applications to reach its goal of becoming a paperless office. The college has Signage Boards where all the forthcoming events, their information and notices are displayed every now and then. Our library under the guidance of Chief Librarian Dr. Jaidev Kadli has initiated Barcode CAQA To communicate every official and semiofficial event, arrangement, other information, updates etc on and about the college is circulated through the Whatsapp group messages. For everyday Roll Call / Attendance Call Google digital attendance application has been successfully implemented and used in the Self Financing Courses. Being committed to the principle of Paperless Office the college / institute has developed its website. The institute also has a mobile application where notices, circulars and many other important messages and information are shared with the users. Our college mobile application is also used for calling parents and intimating

them on the attendance report of their children / wards in the college.
Enclosed: Please refer Annexure II for evidence and testimonials. - Bills,
geotag photos, letter / certificates etc.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	52
Provision for lift	Yes	4
Ramp/Rails	Yes	4
Braille Software/facilities	No	0
Rest Rooms	No	0
Scribes for examination	Yes	5
Special skill development for differently abled students	No	0
Any other similar facility	No	4

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	Nil	14/02/2019	00	College Event	College Event	230
2019	1	Nil	23/02/2019	00	College Event	College Event	245
2019	1	Nil	02/03/2019	00	College Event	College Event	220
2019	1	Nil	17/03/2019	00	International Conference	International Conference	145
2018	1	Nil	21/08/2018	00	College Event	College Event	120
2018	1	Nil	22/08/2018	00	College Event	College Event	150
2019	1	Nil	11/01/2019	00	Meeting	Meeting	85
2019	1	Nil	13/01/2019	00	Meeting	Meeting	70
2019	1	Nil	19/01/2019	00	College Event	College Event	200
2019	1	Nil	21/01/2019	00	College Event	College Event	180

2019	1	Nil	22/01/2019	00	College Event	College Event	100
2019	1	Nil	25/01/2019	00	College Event	College Event	140
2018	1	Nil	04/10/2018	00	College Event	College Event	60
2018	Nil	1	28/07/2018	00	Environment awareness day by BFM Dept.	Environment Protection	15
2018	Nil	1	28/08/2018	19	Kerala Drive by BFM Dept.	To provide relief and help to flood affected people of Kerala Rs. 1,25 lakhs was collected and transferred to Kerala Chief Minister's Relief Fund	20
2018	Nil	1	01/08/2018	15	Text Book tag week by BFM Dept	BFM Department Students passed on as many Text books as possible to Juniors and as many students to save trees from being cut down for making papers.	15
2018	Nil	1	17/12/2018	09	Har Koi Santa by BFM Dept	Donation drive named as "Har Koi Santa"	10

						was organised to collect clothes, food, books and other stationery item through various sources and donated to cancer patients at TATA hospital.	
2019	Nil	1	06/02/2019	00	Social Service Activity carried out in school at Kandivali adopted by BFM Dept	Students distributed copies of past years question papers to 10th Standard needy and poor students to help them prepare for their upcoming SSC examination.	10
2018	Nil	1	27/09/2018	00	Social Preevent of Epitome 2019 Providing refreshment to Mumbai Traffic Police and Mumbai Police by BBI Dept.	As a part of social responsibility, the team of Epitome provided Mumbai Traffic Police and Mumbai Police with water and refreshments to	25

						give them some relief from the scorching heat and busy work. Places like Nariman Point, Marine Drive, Jai Hind Col	
2018	Nill	1	01/12/2018	00	PreEvent of Epitome 2019 Visit to a NGO in Bandra for AIDS and LGBT rights awareness by BBI Dept.	Visit to a NGO in Bandra for AIDS and participation in parade for LGBT rights awareness was organized	20
2018	Nill	1	05/06/2018	00	Tsunami 2018 - PreEvent by BMS Dept	Taken the orphan kids for outing, Various activities under Fun Fair (like moonwalk) done for them. Orphans from SMILE foundation NGO were invited.	80
2018	Nill	1	27/07/2018	03	Tsunami Medical Camp by BMS Dept	The TSUNAMI team along with Sharaddha Charitable Foundat	110

						ion organized Free Medical Checkup camp for the students and entire staff members of Lala College	
2018	Nill	1	28/07/2018	00	Tsunami Medical Camp at Byculla by BMS Dept	The TSUNAMI team along with Shraddha Charitabl e Foundat ion organized Free Medical Checkup camp Venue: Sabaji Savdaram Meher Hall, Byculla.	80
2018	Nill	1	13/08/2018	00	Swachha Bharat Abhiyan	Swachha Bharat Awareness and Clean liness drive at Mahalaxmi Station.	25
2018	Nill	1	24/09/2018	00	Beach Cleanup at Girgaon Chowpatty	A Beach Cleanup Drive at Girgaon Chowpatty was under taken in collabora tion with TIMES OF INDIA.	40
2018	1	Nill	11/08/2018	00	College Event	College Event	130
2018	1	Nill	20/08/2	00	College	College	90

			018		Event	Event	
2018	Nil	1	08/09/2018	00	Paper Bag making and Distribution	Paper bag making workshop was held in which volunteers learnt how to make paper bags from newspaper	30
2018	Nil	1	10/09/2018	00	Cotton Bag Making	Training the NSS Volunteers to make Cotton Bag which will be distributed later onto avoid the use of Plastic Bags.	30
2018	Nil	1	29/07/2018	03	Tree Plantation Week	Students planted saplings at College premises in the BMC gardens and Aarey colony, Goregaon. A rally from college to Mahalaxmi station was conducted for creating awareness on importance of Tree Plantation.	40

2018	1	Nill	14/05/2018	00	Prayer Meeting	Prayer Meeting	60
2018	1	Nill	04/08/2018	00	College Event	College Event	150
2018	1	Nill	08/08/2018	00	College Event	College Event	100
2018	1	Nill	09/08/2018	00	College Event	College Event	80
2018	1	Nill	10/08/2018	00	College Event	College Event	120
2018	1	Nill	29/09/2019	00	Collge Event	Collge Event	130
2018	1	Nill	23/08/2018	00	College Event	College Event	150
2018	1	Nill	24/08/2018	00	College Event	College Event	130
2018	1	Nill	25/08/2018	00	College Event	College Event	120
2018	1	Nill	30/08/2018	00	College Event	College Event	140
2018	1	Nill	04/09/2018	00	College Event	College Event	110
2018	1	Nill	15/09/2018	00	Ganpati Festival	Ganpati Festival	150
2018	1	Nill	18/09/2018	00	Govt. Officers Ganpati Festival Program	Govt. Officers Ganpati Festival Program	300
2018	1	Nill	24/09/2018	00	Collge Event	Collge Event	110
2018	1	Nill	28/09/2019	00	Collge Event	Collge Event	150
2018	1	Nill	05/10/2018	00	Collge Event	Collge Event	140
2018	1	Nill	06/10/2018	00	Collge Event	Collge Event	130
2018	1	Nill	07/10/2018	00	Collge Event	Collge Event	120
2018	1	Nill	11/10/2018	00	Collge Event	Collge Event	110
2018	1	Nill	16/10/2018	00	Collge Event	Collge Event	50
2018	1	Nill	20/10/2018	00	Collge Event	Collge Event	90
2018	1	Nill	01/12/2018	00	Collge Event	Collge Event	50
2018	1	Nill	02/12/2018	00	Prayer	Prayer	90

			018		Meeting	Meeting	
2018	1	Null	11/12/2018	00	Collge Event	Collge Event	150
2018	1	Null	19/12/2018	00	Collge Event	Collge Event	125
2018	1	Null	24/12/2018	00	Collge Event	Collge Event	135
2019	1	Null	08/01/2019	00	Collge Event	Collge Event	190
2019	1	Null	09/01/2019	00	Collge Event	Collge Event	200
2019	1	Null	10/01/2019	00	Collge Event	Collge Event	150
2019	1	Null	03/02/2019	00	Outside r's Event	Outside r's Event	160
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Professional Ethics for Teachers and Colleagues	18/06/2018	Teachers should: i. Treat other members of the profession in the same manner as they themselves wish to be treated ii. Speak respectfully of other teachers and render assistance for professional betterment iii. Refrain from lodging unsubstantiated allegations against colleagues to higher authorities and iv. Refrain from allowing reconsideration of caste, creed, religion, race or sex in their professional endeavour
Code of Professional Ethics for Teachers and Authorities	18/06/2018	Teachers should: i. Discharge their professional responsibilities according to the existing rules and adhere to procedures and methods consistent with their profession in initiating steps through their own institutional bodies and/or professional organisations for change or any such rule

detrimental to the professional interest ii. Refrain from undertaking any other employment and commitment including private tuitions and coaching classes which are likely to interfere with their professional responsibilities iii. Cooperate in the formulation of policies of the institution by accepting various offices and discharge responsibilities which such offices may demand iv. Cooperate through their organizations in the formulation of policies of the other institutions and accept offices v. Cooperate with the authorities for the betterment of the institutions keeping in view the interest and in conformity with dignity of the profession vi. Should adhere to the conditions of contract vii. Give and expect due notice before change of position is made and viii. Refrain from availing themselves of leave except on unavoidable grounds and as far as practicable with prior intimation, keeping in view their particular responsibility for completion of academic schedule

Code of Professional Ethics for Teachers and NonTeaching Staff	18/06/2018	i. Teachers should treat the nonteaching staff as colleagues and equal partners in a cooperative undertaking, within every educational institution and ii. Teachers should help in the function of joint staffcouncils covering both teachers and the nonteaching staff.
Code of Professional	18/06/2018	Teachers should: i. Try

<p>Ethics for Teachers and Guardians</p>		<p>to see through teachers' bodies and organizations, that institutions maintain contact with the guardians, their students, send reports of their performance to the guardians whenever necessary and meet the guardians in meetings convened for the purpose for mutual exchange of ideas and for the benefit of the institution.</p>
<p>Code of Professional Ethics for Teachers and Society</p>	<p>18/06/2018</p>	<p>Teachers should: i. Recognize that education is a public service and strive to keep the public informed of the educational programmes which are being provided ii. Work to improve education in the community and strengthen the community's moral and intellectual life iii. Be aware of social problems and take part in such activities as would be conducive to the progress of society and hence the country as a whole iv. Perform the duties of citizenship, participate in community activities and shoulder responsibilities of public offices v. Refrain from taking part in or subscribing to or assisting in any way activities which tend to promote feeling of hatred or enmity among different communities, religions or linguistic groups but actively work for National integration.</p>
<p>Code of Professional Ethics for Teachers and Students</p>	<p>18/06/2018</p>	<p>Teachers should: i. Respect the right and dignity of the student in expressing his/her opinion ii. Deal justly and impartially with students regardless of their religion, caste, political, economic, social and physical</p>

characteristics iii. Recognize the difference in aptitude and capabilities among students and strive to meet their individual needs iv. Encourage students to improve their attainments, develop their personalities and at the same time contribute to community welfare v. Inculcate among students scientific outlook and respect for physical labour and ideas of democracy, patriotism and peace vi. Be affectionate to the students and not behave in a vindictive manner towards any of them for any reason vii. Pay attention to only the attainment of the student in the assessment of merit viii. Make themselves available to the students even beyond their class hours and help and guide students without any remuneration or reward ix. Aid students to develop an understanding of our national heritage and national goals and x. Refrain from inciting students against other students, colleagues or administration.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Awareness Activity for physically handicapped	12/12/2019	12/12/2019	4
Observation of National Voter's day	25/01/2019	25/01/2019	41
General Election awareness	05/04/2019	05/04/2019	80
Mass Awareness through Charts.	05/04/2019	05/04/2019	60

Voter's pledge Forms fill up.	05/04/2019	05/04/2019	100
Demonstration of EVM Machine operation.	05/01/2019	05/01/2019	200
Savitribai Phule Jayanti	03/01/2019	03/01/2019	28
Netaji Subhashchandra Jayanti	23/01/2019	23/01/2019	99
Homage to Pulwama attack martyrs	14/02/2019	14/02/2019	38
Shahid Diwas /Martyrs Day	23/03/2019	23/03/2019	31
Jyotiba Phule Jayanti	11/04/2019	11/04/2019	15
Ambedkar Jayanti	14/04/2019	14/04/2019	18
Tukdoji Maharaj Jayanti	30/04/2019	30/10/2019	23
Mahatma Basveshwar Jayanti	07/05/2019	07/05/2019	21
Veer Savarkar Jayanti, 28th May x)Maharana Pratap Jayanti, 6th June	28/05/2019	28/05/2019	11
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- i) An Intercollegiate guest talk on Creating Aquatic Garden - an initiative towards Sustainable Acquascaping " was organized on 30th March, 2019 from 11.00 a.m to 1.00 p.m in Room No. 207, 87 Students attended the same and were benefitted on the same.(GL)
- iii) Bird Feeders -Students of our college collected waster plastic bottles from garbage and other places and converted into bird feeder which was distributed to all the staff members and students to store water and grains for birds in it.
- iv) Solar Battery Charger Our students from BScIT came out with an innovative idea to charge mobile through solar power to save electricity.
- v) Footstep Energy Generator Our students came out with this idea and gave a demo of the same as to how in a crowded place energy can be generated and stored using the energy from peoples footstep called Piezoelectric Effect.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Response: Best Practice 1 Title of the Practice : College Health Centre for students and staff Objectives : a) To cater to the health benefits for students and staff (teaching and nonteaching) b) To provide health care and medical consultancies to the teaching and non teaching fraternity along with the student community of the college free of cost. c) To provide a platform where health issues can be easily addressed in time without incurring any cost and other physical restrictions • The above quoted/mentioned programme aims at

providing in time medical facilities and consultancy required for students and staff • Many a time our staff and students due to their packing working schedule round the clock and sometimes due to the poor socioeconomic background they keep on postponing the visit to the physician to address their health and other medical issues. • Under such circumstances our College Health Centre comes to a handy use where all our students and staff can visit the inhouse health centre without wasting time and at zero cost • The preliminary diagnosis and consultancy is provided herein itself. In case, the health a medical issue requires more a serious attention then it/case is referred to the bigger hospital and specialist. The Context : Our College (Lala Lajpatrai College) is situated in the South Mumbai region which is a hub of uptown greater commute Mumbai. Proth students and staff commute from far off places (the suburban towns of Mumbai city) to report to college in time. The daily commuting and travel for work and education leaves no time for themselves apart from taking toll in healths. In such situation, a place like College Health Centre comes as a savior that saves both time and pretty healthy issues from getting complicated due to timely intervention of Health Care Centre and its physician. This health centre has been actively cattering to the health care and medical needs of our students and staff ever since our college was incepted. In a city like Mumbai where half of one's time is spent in commuting for work and education there this Health Centre comes as an apt platform that provides the required support and facilities to address various health issues well in time. The Practice : • The college has a small Health Centre that is located in the mezzanine floor of the college. Dr. Komal Jatania, the General Physician looks after it as its Resident Doctor. • Dr. Komal Jatania is present in the College Health Centre on every Thursday to attend to the medical need of our staff and students. Evidence of Success : • The practice of Health Centre has proved to be a great success in itself apart from being of paramount importance. • In last five years (20152016 to 20192020) starting from Trustees to Teachers, Now Teaching staff to Students all have availed the Health Centre Services and its benefits from time to time. • Due to timely consultation of medical practitioners many an ailments have been awaited right in time which could have been proved to be fatal in later years. Problems Encountered and Resources Required : • Infrastructure limitation. Due to lack of space we are not able to provide the space to the health centre for the regular running and maintenance. • Clash of timing between the visiting Doctor's visiting hours and staff's timing (work timing). Resources Required : • A full time Medical Offer/Resident doctor who will be around atleast half a day everyday so that all can avail the facility without much hassle. Best Practice 2 Response : 7.2.1 Rain Water Harvesting Title of the Practice : Rain Water Harvesting in the college that benefits the nearby and local communities Objectives : • At the rate the ground water is getting depleted the rain water harvesting is a necessity of the day. • To share our bit of responsibility towards the conservation of water and accountability towards conserving environment. We, at Lala Lajpatrai College have started Rain Water Harvesting this/last year in 20 • This Rain Water Harvesting was incepted in our college with an objective to save the rain water from being getting wasted so that the demand for water can be met through the ground water. • This rain water harvesting was also intended for the rain water harvestable from the roof and the maneuvering yard of the College premises. The Context : • Mumbai is an Island City surrounded by water bodies all around - the water which can not be used for drinking. Mumbai being a financial capital of the Country is overcrowded with population. To meet the demand of a water Mumbai's water supply comes from seven lakes spread across called Modak Sagar, Tansa Lake, Vehar Lake, Tulsi Lake, Upper Vaitarna, Bhusta and Middle Vaitarna. These lakes too in return are dependent on monsoon rains. Every time the Lake's water level deeped down people in Mumbai has to face water crisis. • To take lessons from such crisis and also to show our responsibilities towards environment. We at Lala Lajpatrai College have incepted Rain Water Harvesting

that will benefit our neighborhood who can utilize the ground water through boring pumps and taps as well. Practice : • On 13/12/2018 Rain Water Harvesting work was initiated in our college backyard that included Rain Water Harvesting filtration unit below ground with excavation, filter material, perforated media for water percolation, protecting brickwork with covering material and Sign Board etc. • A PVC pipe 6" dia is put underground facilitate rain water's collecting and movement for harvesting. • Pipe protection Net too has been put up for the protection and sustenance of water drain pipes. • The underground tank has the capacity of 208000 liters water for storage. Evidence of Success : With the available rainwater of 4347000 liters during monsoon where the water requirement for 3200 people for various purposes is 208000 there everyday 208000 liters can be fulfilled by Rainwater Harvesting alone for flush water. Best Practice 3 College open merit scholarship is given to meritorious students by the College Trust. During the academic year 20182019 04 students were given freeship for the whole year. Their tuition fees for S.Y.B.Com. and T.Y.B.Com. was waived off.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.lalacollege.edu.in/about/best-practices/10>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Institutional Distinctiveness Response : Global exposure of our students and faculties through academic and sociocultural exchange programme is our unique institutional distinctiveness. • Providing a global platform to both our students and teachers is a part of our vision and mission plan towards which the entire college is committed to attain this and is working towards its betterment so that it reaches the next level whereby our students can seek both education and employment in the Global platform. Our courses are designed with tie ups from the foreign Universities whereby our students undertake the courses and appear for examinations in India while the Certificates/Degree/Diplomas are awarded by the foreign University. Along with these academic courses we also have IndoGerman Cultural exchange programme under which our students visit Germany to understand the sociocultural and educational perspectives of Germany. IndoGerman Exchange Programme : • Under this IndoGerman Cultural Exchange programme even those students who do not belong to the sound economic background and can not afford to go around are given a chance to visit Germany. • Under this Exchange Programme students have to bear up only 25 of the expenses while remaining 75 of the expenses are completely born by the College Management that includes air travel tickets, lodging and boarding is provided by German students. German students visit India and are hosted by our students. • The following have been our students thrust area under Global Exposure under which various efforts and related works have carried out in last five years. • Our College (Lala Lajpatrai College) has been sending 5 to 6 (five to six) students for the IndoGerman Exchange Programme since last eight (08) years. • Our students go to Germany in the month of May for three weeks and stay with their German host families. They learn about the culture, education experiencing the hospitality of the German host families and beautiful sights of Germany. • In tern, when these German students visit India they are hosted by our students. International Conference : • College organized an International Conference on 10 March 2019 in collaboration with University of Mumbai and Centre for Educational and Social development. International Industrial Visit : • The student got International exposure as the College organized an International Tour to Spain. The students visited Barcelona, Madrid, Valencia and Seville. The students visited Barcelona

and Valencia University. They also visited Ladro Factory in Valencia which is a Factory of Porcelain Artifacts. Collaboration with Association of Chartered Certified Accountants : • The college offers Educational Course in International Accounting and Finance with Association of Chartered Certified Accountant's Program. The College has signed an MOU with FINPLAN International Education to impart the training. 44 students are currently being trained through regular lectures and practical training to make them globally competent.

Provide the weblink of the institution

<https://www.lalacollege.edu.in/about/institutional-distinctiveness/14>

8.Future Plans of Actions for Next Academic Year

In Mumbai due to space constraint there is no scope for growing horizontally in terms of infrastructure moreover our college being in the South Mumbai just surrounded by sea it is all the more difficult. Despite these challenges we intend to grow vertically both in our infrastructure as well as in quality. Under CAS based on API points for the further placements and promotions of our Teaching Staff we have successfully carried and completed the placement of all those Faculty members who had applied for the same. So far two academic audits have been conducted. The first Academic Audit was conducted in 2016 while the second one was done on 30th of July 2019. The Green and Carbon Audit was also carried out successfully in June 2019. The Gender Audit was carried on 2nd August 2019. Despite the unseen challenges our vision and mission remains the same - to try and strive hard till we succeed.