Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**LALA LAJPATRAI COLLEGE OF COMMERCE AND ECONOMICS**
Name of the head of the Institution	**Dr. Neelam Arora**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**02223548240**
Mobile no.	**9869140130**
Registered Email	**principal.llc@gmail.com**
Alternate Email	**neelam.arora@lalacollege.edu.in**
Address	**Lala Lajpatrai Marg, Mahalaxmi**
City/Town	**Mumbai**
State/UT	**Maharashtra**
Pincode	**400034**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. Vinay Pandit**
Phone no/Alternate Phone no.	**02223548241**
Mobile no.	**9821992197**
Registered Email	**principal@lalacollege.edu.in**
Alternate Email	**drvinaypandit@lalacollege.edu.in**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.lalacollege.edu.in/iqac/naac/50

4. Whether Academic Calendar prepared during the year

Yes

if yes,whether it is uploaded in the institutional website: Weblink :	https://www.lalacollege.edu.in/academics/academic-calendar/53

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity Period From	Validity Period To
1	**Three Star**	**00**	**2000**	**17-Apr-2000**	**16-Apr-2005**
2	**B++**	**00**	**2007**	**01-Mar-2007**	**29-Feb-2012**
3	**A**	**3.01**	**2015**	**14-Sep-2015**	**13-Sep-2020**

6. Date of Establishment of IQAC

30-Jun-2000

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
One Day Field Visit to Destitute home	07-Sep-2019 1	26
One Day Seminar on Course Content of ACCA	23-Jul-2019 1	74
One Day Field Visit to BEST Depot	20-Aug-2019 1	27
Workshop on enhancing communication for personality development	24-Aug-2019 1	93
One Day Field Visit to Old Age Home	24-Aug-2019 1	11
One Day Field Visit to King George Memorial	25-Aug-2019 1	15
One Day Field Visit to Mentally Retarded School	26-Aug-2019 1	19
One Day Workshop on Best Out of Waste	19-Aug-2019 1	80
One Day Field Visit to Shashmira Blind School	19-Aug-2019 1	12
One Day Clean Up Drive to Dadar Area	19-Aug-2019 1	40
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**2**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. MOU with Maharashtra College and and MOU with DPU International University Bangkok 2. Rain water harvesting 3. Initiated Centre for Incubation and Entrepreneurship Development 4. Moodle is being initiated for LMS 5. International Conference at Bangkok 6. Go Green Initiative 7. Data Analysis Using SPSS 8. One day Workshop on CAS for Quality Enhancement Through Career Advancement Scheme 9. Many Field Visits and social initiatives were taken for students

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
1) To have student oriented Career guidance seminar 2) To conduct workshop on Analytical Skills and Quantitative Skills 3) To use Automated system for Attendance 4) To have workshop/seminar relating to personality development 5) To explore students by giving exposure to Field based study to give a social message. 6) To conduct programs relating to environmental concern 7) To continue college as a local chapter for NPTEL courses for the students. 8) To conduct Workshop on CAS for Quality Enhancement Through Career Advancement Scheme 9) To conduct programs relating to Social concern 10) To Conduct Program relating to Carrier Advancement scheme for faculties 11) To conduct program related to IT Skills. 12) To Organized program relating to the awareness of Intellectual property rights. 13) To have Entrepreneurship skills for budding and new entrepreneur ideas. 14) To Collaborate with other institution for optimization 15) To conduct guidance lectures for students 16) To conduct Self defense workshop for girls students in current environment 17) To organize International Conference 18) To conduct programs to improve thinking ability for students.	a) IQAC has organized seminar on Career guidance in animation and VFX. Also, Career Guidance in Foreign Education was conducted. b) IQAC has organized Workshop on "Introduction to Calligraphy and Quality initiative to enhanced different perspective of Art and Workshop on Warli Panting c) IQAC has organized Workshop on Data Analysis using SPSS. d) IQAC has organized One Day Workshop for Quality Initiative to Exhibit the Power of Vedic Mathematics. e) IQAC has started Automated Attendance system using Google forms and Google spreadsheet for defaulters list. f) IQAC has conducted One Day Seminar on Course Content of ACCA g) IQAC has initiated Workshop on enhancing communication for personality development, Ennovent – Excel your Potentials, Soft Skills is a Boon, Psychological Appraisal of Stakeholders Lets hear from them and En Route From Transition to Transaction Analysis – bridging gap between us and them h) IQAC has focused on One Day Field Visit to BEST Depot, Old Age Home, to King George Memorial, Visit to Mentally Retarded School, Visit to Shashmira Blind School, Clean Up Drive to Dadar Area, Visit to Destitute home, Visit to Orphanage home, Visit to Transgender Area, visit at Lawyers Firm i) IQAC has

conducted Go Green Initiative, Nature Visit, Terrarium – Get Close to Nature and Rain water harvesting j) Under the Aegis of IQAC From Aug 2019 till Nov 2019 college had 85 registered students for different courses under NPTEL. k) One Day Workshop on CAS for Quality Enhancement Through Career Advancement Scheme was organized by IQAC l) One Day Seminar on Prevention of Drug Abuse and Mental health was organized by IQAC m) IQAC has focused on Self Defense workshop for Girls students n) To improve IT Skills IQAC has organized ICT LMS Workshop, Google Classroom, Moodle is being initiated for LMS and Modalities in using Zoom Platform for Online Teaching. o) IQAC has Initiated Centre for Incubation and Entrepreneurship Development p) IQAC has Initiated MOU with Poddar, Maharashtra, HR College and DPU International University Bangkok q) IQAC has conducted Guidance lecture for UPSC and MPSC examinations and Seminar on "How to prepare for Entrance Exams" r) IQAC has Initiated Workshop on Selfdefense for Girls s) Under the aegis of IQAC International Conference at Bangkok was organized from 03022020 to 08022020 and visited International Industrial Visit to "Gem Gallery Pattaya" t) IQAC has conducted EQuest an online quiz competition, and also on improving emotional intelligence of students.

[View File](#)

14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
CDC	**15-Sep-2020**

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**

16. Whether institutional data submitted to AISHE:	**Yes**

Year of Submission	**2020**

Date of Submission	20-Jan-2020
17. Does the Institution have Management Information System ?	**No**

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

For effective implementation of the Curriculum faculty members prepare a 'Teaching Plan'. Every topic of the curriculum is assigned a definite number of lectures. These teaching plans are a reflection of the teaching time required for each module of the syllabus. The Time Tables are prepared every year. All departments take special and remedial lectures for slow learners. Seminars and Project work including report writing and presentation are incorporated in the curriculum. Students take up internship in industry to gain hands-on industry experience. Every class is equipped with modern teaching aids like smart boards and projectors. The teaching faculty makes presentations and uses the smart board to impart knowledge to the students. The interactive method of teaching is viewed whereby students are encouraged to ask questions. Case studies are discussed. Some faculty members use Google Class Room as a learning management system. To give guidance to the students appearing for University Exams, Subject Experts are invited to give guidance to the students on how to write the exam paper. A number of guest lectures on various topics related to the subjects wherein industry experts share their knowledge with the students. To give a practical aspect of the syllabus industrial visits ranging from one day to eight days is organized at national level. For international exposure students were sent to Spain for industrial visit and to Germany under Student Exchange Programme. The Head of the Department hold periodic meetings to decide on the manner of completing the syllabus. Assignments are given to students to improve their writing skill and help them to perform better in the exam. Periodically class tests are taken to review the knowledge and performance of the students. Extra lectures are held for the students on Sundays and Bank Holidays and also during vacation. The students also prepare dissertation and projects which grooms them for research. Students satisfaction survey is conducted by IQAC to enhance the teaching learning activity and better the performance of the student. To learn business skills students participate in entrepreneurship Mela organized by the college wherein they put up stalls and learn how to be self-independent. To inculcate leadership qualities among students number of management festivals are held in the college involving playing of management game, case studies, management quiz, mock interview sessions, CV writing, soft skills etc. Number of certificate courses and vocational courses are available in the college in various areas such as Digital Marketing, Soft Skills, Financial Planning Programme, Logistics Management, ACCA Programme, Excel and Tally, which the students can join along with their regular curriculum. The college has resourceful library with books available on every subject. The library has digitalized old question papers and syllabus. QR Code is put up on every floor for easy access by staff and students, who can scan the QR Code and get access to question paper and syllabus. Two computer labs with lease lines and free internet are available for the students.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
TALLY AND GST	Nil	01/08/2019	5	Focuses On Employabilit y	Tally And Gst helps one to get use to the application tally erp9.0 . It's a very useful course as most of the firms use this application and helps one to get easy employment as they already know how to work on that application
DYMISTIFYING FINANCIAL MARKET	Nil	01/11/2019	1.25	Focuses On Employabilit y	Understand ing of Financial market.
ECONOMIC INDICATOR	Nil	01/11/2019	1.25	Focuses On Employabilit y	Understand ing of primary and secondary markets.
SOFT SKILL DEVELOPMENT	Nil	01/11/2019	1.25	Focuses On Employabilit y	Knowledge of Social Co mmunication skills
CASE STUDY	Nil	01/11/2019	1.25	Focuses On Employabilit y	Case Study analysis - Corporate Cases
EVENT MANAGEMENT	Nil	01/11/2019	1.25	Focuses On Employabilit y	How to be an effective event manager
IRM	Nil	01/02/2020	1.25	Focuses On Employabilit y	How to be an effective risk manager

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction

Nill	Nil	Nill

No file uploaded.

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	Nil	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	169	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nill	0

No file uploaded.

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCom	Commerce	412
BCom	Bachelor of Management Studies	274
BCom	Accounting & Finance	120
BCom	Banking & Insurance	112
BA	Multimedia and Mass Communication	553
BVoc	Taxation Procedures and Practices	9
BVoc	Computer Applications	6
BVoc	Tourism and Travel Management	10

[View File](#)

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	Commerce	530	1301	527
BCom	Management Studies	265	1279	236
BCom	Accounts & Finance)	144	498	136
BCom	Banking & Insurance	72	155	51
BCom	Financial Management	72	122	58
BA	Multimedia and Mass Communication	144	469	134
BSc	Information Technology	72	142	71
MCom	Accounts	72	133	66
MCom	Management	96	200	80
View File				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1213	234	34	0	7

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used

34	34	26	13	13	26

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

• Students mentoring is based on the following objectives: 1) To have student teacher healthy relation. 2) To enhance the skills of advance learners. 3) To identify problems faced by weak students. 4) To reduce dropout rate. 5) To prepare students for different competitive exams. To enable students to cop-up with the new and sudden online system. • Each division has a Faculty appointed as mentor, who looks into the students' performance, attendance and discipline. The mentor also orients students and parents about the course, examination pattern, curricular, co-curricular and extracurricular activities. Every term minimum 2 Parents –teachers meetings are conducted for the same, wherein students' overall performance is also shared. • The College has a full-time Counsellor, Dr. Asha Agrawal, who us available on all weekdays. Students are also allowed to approach the Principal and discuss their problems as and when they feel the need. • In certain cases where students are facing family or emotional problems. They are advised to visit professional counsellor. • Faculties also guide students for participation in various intercollegiate competitions, doing research/surveys and presenting papers. In subjects where students have to give presentation and submit dissertation, guidance is given to them. • Various committees and associations such as WDC, NSS, DLLE, EDC and Anti–ragging cell provide support and guidance to the students, give them a platform to explore, acquire and display their skills, both at college and community level, thus providing them a healthy way to channelize their potential and groom their personality. • College has a number of certificate courses going on which expose the students to new career avenues, motivate and help them prepare for the chosen path. Faculties also organize guest lectures, workshops and seminars to help students learn and apply new skills, both soft and hard. •Also, keeping in mind the need to keep updated with latest changes every years special guidance lectures on resume building, facing an interview and soft skills are conducted by experts. •A special session was conducted by Principal Madam to guide students about the future developments due to Covid-19 Lockdown in and clear their doubts/ apprehensions. Before this also Madam had, by means of a short video also conveyed to the students that they should not panic as all their pending assignments for the year would be taken care of. Similar online/telephonic interactions were done by other faculties as well. • Some outcome of the mentoring system in the current year 2019-20: 1) Good student teacher relationships were fostered. 2) Students were successfully able to adjust with the new online system post March, 2020. All the pending exams, project submission and viva were smoothly conducted online. 3) Many students have showed outstanding performance in Co-curricular and extra-curricular. 4) Special online activities/games were conducted by various committees to engage students in a healthy manner and keep them away from stress and anxiety. The student teachers mentor ratio for: AIDED Section is 1: 78 and for Self-Financed Courses is 1: 80.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3162	34	1:93

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
47	40	7	0	16

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	Dr. Mohana Bandkar	Associate Professor	BHARAT RATNA RAJIV GANDHI GOLD MEDAL AWARD FOR EXCELLENCE IN

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BMS	2M00156	VI 2019-2020	12/10/2020	02/11/2020
BMS	2M00154	IV 2019-2020	16/03/2020	28/11/2020
BMS	2M00152	II 2019-2020	16/03/2020	30/12/2020
BMS	2M00151	I 2019-2020	18/10/2019	23/12/2020
BMS	2M00153	III 2019-2020	09/10/2019	25/11/2019
BMS	2M00155	V 2019-2020	19/11/2020	28/11/2020
BCom	2C00141	I 2019-2020	12/10/2019	16/12/2019
BCom	2C00143	III 2019-2020	24/10/2019	01/03/2020
BCom	2C00142	II 2019-2020	12/03/2020	11/12/2020
BCom	2C00144	IV 2019-2020	03/09/2019	26/11/2020

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

• The examination committee for self-finance course is formed to smoothly conduct all the exam related matters of the institute. Aided course do not have internal test as per university guidelines. • The regulations curriculum syllabi of all programmes offered by the college are available On College Affiliated University website which also contains examination details. • Internals evaluation of the students is done through internal test, practical test, presentation, projects, assignments, vivas. • To avoid any discrepancy to keep integrity of college papers. Papers assessed by subject professor cannot be unmasked by them .The marks for the same will be entered by a different subject professor. • As per university guidelines, assessed paper are moderated and moderator's feedback is also taken to keep transparency in assessment. • Filing records are kept for all exam related documents. • One photocopier is available to exam room. • Installation of cameras are done in every classroom to act as security, control measure to avoid unfair means. • A special committee is made for unfair means. • We have trained staff to conduct examination as per university rule, to help OSM, printing papers. • A separate room is dedicated for paper downloading where only authorized staff are permitted to be present. • Before distributing papers to students, two random students from same stream are asked to sign over bundles of question paper, checking properly sealed, time of opening question paper time of distributing papers can be matched for transparency of exam process. • We have a system of re-verification re-evaluation .• Declaration as per ………. University 30 days

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

• Academic calendar is made available to the institute by all departments and includes dates for curricular activities as well co-curricular activities, technical events, class tests, submission of mark list, list of holidays, etc. Exam schedule is adhered in calendar. • Academic calendar, and notices related

to curricular activities, exams are made available to students on notice boards and college websites. • Our college coordinates with University by reporting updates on academic calendar as to syllabus – based and revised syllabus based, practical's, internals and assignments.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://lalacollege.edu.in/iqac/criteria/219

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
2M00151	BCom	Management studies	236	157	66.53
2M00153	BCom	Management studies	239	186	77.82
2M00155	BCom	Management studies	240	228	95
2M00152	BCom	Management studies	236	230	97.46
2M00154	BCom	Management studies	240	238	99.17
2M00156	BCom	Management studies	241	240	99.59
2C00451	BCom	Accounting & Finance	136	125	91.91
2C00453	BCom	Accounting & Finance	57	51	89.47
2C00455	BCom	Accounting & Finance	70	59	84.28
2C00452	BCom	Accounting & Finance	136	134	98.52
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://www.lalacollege.edu.in/iqac/student-satisfaction-survey/220

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	0	0	0	0

International Projects	0	0	0	0
Students Research Projects (Other than compulsory by the University)	0	0	0	0
Projects sponsored by the University	0	0	0	0
Industry sponsored Projects	0	0	0	0
Interdiscipli nary Projects	0	0	0	0
Minor Projects	0	0	0	0
Major Projects	0	0	0	0
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
IPR- Issues of plagiarism in research prerequisite	BFM	15/07/2020
Seminar on Investment Awareness Risk as well as Benefits	Commerce	17/07/2019
Seminar on Financial Leverage and investment policy	Self-Finance section of senior College	24/07/2019
National conference on Emerging Innovative trends in humanities ,commerce, science and environment	B.Com section of Lala Lajpatrai College in collaboration with Mumbai university	05/06/2020
International conference on changing Business dynaics and Sustainabilty in VUCA world	Self finance section in collaboration with Dhurakij Pundit University ,Thailand	20/06/2020
International conference on Business,commerce,mana gement ,law ,humanitie and social sciences	Self finance section in collaboration with University of Swahili ,Panama	02/02/2020
Three days workshop on Exploring tools for online teachingand learning	Lala Lajpatrai College in collaboration with Poddar college.	16/06/2020

One day webinar on Upholding Ethics and Values during pandemic	Lala Lajpatrai College in collaboration with Maharashtra college	15/06/2020
A STATE LEVEL SEMINAR ON UNDERSTANDING THE GENDER SPECTRUM- EXPANSION, CHALLANGES AND RIGHTS	Lala Lajpatrai College in collaboration with DLLE University of Mumbai	21/09/2019
2 day Free workshop on various technologies	Lala Lajpatrai College in collaboration with NIIT	12/06/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
0	Nill	Nill	Nill	Nill

No file uploaded.

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
1	CIED (Center of Innovation and Entrenep reneurship Development)	Lala Lajpatrai College	Nill	Nill	21/12/2019

No file uploaded.

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Accounts	1
Commerce	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Com., A/c. Self. finance	22	Nill
International	Com., A/c. Self. finance	12	Nill

View File

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NIL	0

No file uploaded.

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
00	00	00	Nill	0	00	0

No file uploaded.

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	0	0	Nill	0	0	0

No file uploaded.

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	79	259	81	453

View File

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
25th January, 2020:- In collaboration with Each One Teach One NG0, 70 Students of DLLE Unit volunteered Annual Day Celebration of the NGO at Sophia Babha Auditorium, Peddar Road	Each one teach one	Nill	70
Free Health CheCK up 16 th January 2020	Health spring	2	20
Self Defence workshop for Girls 26th Sept 2019	Mumbai University	2	40
NGO Visit for Teaching Awareness Program 14th Sept 2019	Kutumba Foundation	2	40
Medical Observation Camp	Each one Teach One	2	40

18TH TO 28th Nov 2019				
NGO visit For Helping Children on Sports Day	Each one Each one		2	40
Campaign on Say No to Plastic 26TH Sept 2019	BMC		2	105
Seminar on Voting and Awareness and Voting Right 5th August 2019	Government Voting Office		2	90
Beach Clean Drive by DLLE 4th August 2019	Beach Please and Bhamla Foundation		2	139
View File				

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Intercollege street play competition organized by university	FIRST PRIZE	DLLE -UNIVERSITY OF MUMBAI	12
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
One Day Workshop on "Women Empowerment 29th Sept 2019	Mumbai University	Workshop	2	61
Campaign on Say No to Plastic 26TH Sept 2019	BMC	Campaign	2	105
Voting and Awareness and Voting Right 5th August 2019	Government Voting Office	Seminar	2	90
State Level Seminar on Understanding Gender Spectrum – Expansion Challenges and Right 21st Sept	Department of Life long learning and Education	Seminar	2	500

2019				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Terrarium-Get Close to Nature(9th July 2020) organized jointly with Maharashtra College	551	Nil	1
Webinar on Career Guidance in Animation VFX(13nth Feb 2020) organized in collaboration with H R College	63	Nil	1
Webinar on How to prepare for competitive Exams (22nd Feb 2020) organized in collaboration with H R College	74	Nil	1
Mentoring the Mentors (4th September 2020) organized in collaboration with H R College	50	Nil	1
Online National Webinar on En Route from Transition to Transaction Analysis- Bridging Gap Between Us Them(29th July 2020) with H R College	More than 100	Nil	1
International Conference	28	Nil	1
International Conference	192	Nil	1
National conference on Emerging Innovative trends in humanities ,commerce,science and environment	More than 100	Nil	1
Three days workshop on	More than 6000	Nil	3

Exploring tools for online teachingand learning . Lala Lajpat rai college in collaboration with Poddar college					
[View File](#)					

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Focus on employability	TALLY AND GST	TALLY AND GST	19/08/2019	23/08/2019	38
How to be an effective risk manager	IRM	IRM	18/02/2020	19/02/2020	1
Case Study analysis - Corporate Cases	CASE STUDY	CASE STUDY	21/11/2019	22/11/2019	14
Knowledge of Social Communication skills	SOFT SKILL DEVELOPMENT	SOFT SKILL DEVELOPMENT	27/11/2019	28/12/2020	11
Understanding of primary and secondary markets.	ECONOMIC INDICATOR	ECONOMIC INDICATOR	20/11/2019	21/11/2019	15
Understanding of Financial market.	DYMISTIFYING FINANCIAL MARKET	DYMISTIFYING FINANCIAL MARKET	12/11/2019	13/11/2019	19
Components of Financial Markets Primary Secondary markets	Financial Plan and Economic Indicator	Financial Plan and Economic Indicator	01/11/2019	02/11/2019	40
[View File](#)					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
H R College of Commerce Economics	30/01/2020	Online National Webinar on En Route	352

		from Transition to Transaction Analysis- Bridging Gap Between Us Them	
TALLY AND GST	01/03/2019	Tally And Gst helps one to get use to the application tally erp9.0 . It's a very useful course as most of the firms use this application and helps one to get easy employment as they already know how to work	38
Maharashtra College of Arts,Sci enceCommerce	05/12/2019	Terrarium-Get Close to Nature	551
Maharashtra College of Arts,Sci enceCommerce	05/12/2020	Career Guidance in Foreign Education	53
R A Podar College of Commerce Economics	02/01/2020	Three -Day National Level Workshop on Exploring Mobile Phone as an Effective Tool for Online Teaching and Learning	6000
H R College of Commerce Economics	30/01/2020	Webinar on Career Guidance in Animation VFX	63
H R College of Commerce Economics	30/01/2020	Webinar on How to prepare for competitive Exams	74
H R College of Commerce Economics	30/01/2020	Mentoring the Mentors	50
Financial Plan and Economic Indicator	01/11/2019	Components of Financial Markets Primary Secondary markets	40
Maharashtra College of Arts,Sci enceCommerce	05/12/2019	Upholding Ethical Values During the Pandemic	150
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development

4582500	5229229

4.1.2 – Details of augmentation in infrastructure facilities during the year	
Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Classrooms with Wi-Fi OR LAN	Newly Added
Seminar halls with ICT facilities	Newly Added
Video Centre	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}			
Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL	Fully	2.0	2007

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	1615	260960	599	87142	2214	348102
Reference Books	555	1550007	569	1353079	1124	2903086
e-Books	Nill	Nill	Nill	Nill	Nill	Nill
Journals	60	120205	0	116191	60	236396
e-Journals	Nill	Nill	8	22200	8	22200
Digital Database	1	5900	0	5900	1	11800
CD & Video	Nill	Nill	Nill	Nill	Nill	Nill
Library Automation	Nill	Nill	Nill	Nill	0	Nill
Weeding (hard & soft)	3375	742340	Nill	Nill	3375	742340
Others(s	Nill	Nill	Nill	Nill	Nill	Nill

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nill

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	176	2	176	7	0	22	8	12	14
Added	15	0	15	6	0	2	0	4	2
Total	191	2	191	13	0	24	8	16	16

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

12 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
5119200	1569313	13848164	11300913

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The College has number of facilities available for staff and students. These facilities include Seminar Room, Projectors, Telephone, Soft Ware, Gymkhana, Canteen, Virtual Class Room etc. The students can enter the Gymkhana and Canteen on the basis of their I-Card and use the resources. To enter in the library and issue the books, library card is issued to the students. Regarding maintenance of computers and electronics Annual Maintenance contract is given to service the equipment from time to time. A full-time staff is appointed to look after the house keeping and infrastructure maintenance. In case any equipment needs repair or replace parts, the concerned staff takes the complaint from the students or staff member in writing and contact the maintenance person, who will take the necessary action of repairing and

replacement of the part. After the quotation submitted the bill is duly sanctioned. Once the work is completed the Vendor is paid the bill amount. Regular sanitising and cleaning of the college, office, library and class room is duly carried out. The library regularly maintains the library dusting and cleaning with vacuum cleaners. The books which are no longer in the syllabus and toned out in the damage condition are waded out. The college has the Auditorium and Seminar Room, where the regular programme of the students organised. The organising committee needs to fill the form and book the Auditorium or Seminar Room well in advance giving details of the programme being conducted, like date and number of participants. Procedure : I. To use the physical facilities the following steps are followed. 1) Entry in College, Gymkhana, Library, Canteen, Computer Lab on production of Identity Card. 2) Issue of Books – Library Card. II. For Seminar Hall / Auditorium. 1) Fill a requisition form giving details of date, time and duration of the program. 2) Use the Seminar Hall / Auditorium and follow all the rules and regulations. 3) Submit a report. III. For Buying new Equipments or Replacing or Existing one. 1) The concerned department will write a letter to the Principal requesting for the purchase of the Equipment along with reasons. 2) Principal will review and verify the requisition and forward the same to the Management for approval. 3) Three quotations invited from vendors. The best vendor selected and order placed. IV. For Maintenance of Equipment. Annual Maintenance Contract for servicing and replacing damaged parts is given to reputed service providers. Computers, ACs and other Electronic Equipments are serviced regularly by the service provider. V. Housekeeping. The full time housekeeping staff maintain cleanliness by sanitizing, sweeping and swabbing regularly. Vacuum cleaners are used to clean the library book, racks to keep them dust free.

https://www.lalacollege.edu.in/infrastructure/procedures-and-policies/28

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Free ships and Scholarships	26	56363
Financial Support from Other Sources			
a) National	Other Scholarship	148	730310
b)International	NIL	0	0
[View File]()			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Fit India Movement	29/08/2019	64	University of Mumbai
Sessions on Social Media Mental Health	20/09/2019	78	Mpower Organization- Ms. Priya kolwankar
Drug addiction Awareness	24/09/2019	84	Mr Jamsher Bagwadia
Sessions on	17/07/2019	80	The movement

Depression					
Swaccha Bharat Abhiyan	26/09/2019	80		University of Mumbai	
Blood Donation Drive	17/09/2019	47		KEM Blood Bank	
Stem Cell Registration	08/08/2019	26		Marrow Donor Registry of India(MDRI)	
Thalassemia Minor Detection Awareness Camp	24/01/2020	19		Think Foundation	
Malaria/Dengue Awareness H1N1 Awareness	27/09/2019	18		Brihanmumbai Municipal Corporation(BMC)	
Yoga Workshop	21/06/2019	45		Mr. Kush Panchal	
View File					

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Campus Placement Drive by NIIT	Nill	68	Nill	Nill
2019	Seminar on Career oppor tunities in Aviation Industry by FLY HIGH AVIATION	Nill	150	Nill	Nill
2019	A lecture on 'HOW CAN GOOD COMMUNI CATION BE AN ASSET TO ENHANCE ONE'S PERSONALITY	60	Nill	Nill	Nill
2019	Career Councelling by NIIT for SYBCOM and TYBCOM	Nill	120	Nill	Nill
2019	Career Counselling& Foreign Education -	Nill	200	Nill	10

	EDUBOARD				
2019	Guidance Lecture on MPSC/UPSC Preparation	87	Nill	Nill	Nill
2019	Career Guidance for FY B.Com students on 17th July, 2019	Nill	90	Nill	Nill
2019	Career Guidance for SY B.Com students on 8th August, 2019	Nill	60	Nill	Nill
2019	"Seminar on Introduction to Acturial Science and its Applications in Commerce "	Nill	45	Nill	Nill
2019	"Workshop on Quality Initiative to Exhibit the Power of Vedic Mathematics "	Nill	100	Nill	Nill

[View File](#)

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
19	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
1.Seat llp 2.Fairdeal Realtors 3.Kotak securities	100	35	Nill	Nill	Nill

4.HDFC securities 5.Zoos global 6.DHL 7.Finrex advisors 8.Motilal ostwal 9.Oberoi group 10.Savage and Palmer 11.Gracenote 12.TCS 13.LTI 14.N-genko investments 15.Pacific estates					
			[View File](#)		

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	8	M.Com	P.G	Nill	Further Studies
2019	2	M.Com	P.G	CASS Business School of London	Higher Studies
2019	1	B.F.Mg	Self Finance	Australia	Higher Studies
2019	1	B.F.Mg	Self Finance	Nill	Further Studies
2019	8	B,Sc.IT	Self Finance	Nill	Nill
2019	6	BBI	Self Finance	Nill	Further Studies
2019	5	BAF	Self Finance	Nill	Further Studies
2019	9	BMM	Self Finance	Nill	Further studies
2019	62	BMS	Self Finance	Nill	Further Studies
2019	56	B,COM	Aided College	Nill	Further Studies
[View File](#)					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	0
SET	0
SLET	0
GATE	0
GMAT	0
CAT	0
GRE	0
TOFEL	0
Civil Services	0
Any Other	24
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
JUDO	UNIVERSITY	1
VOLLEYBALL	UNIVERSITY	11
ATHLETICS	UNIVERSITY	7
FOOTBALL	UNIVERSITY	18
SHOOTING	UNIVERSITY	1
KABADI	UNIVERSITY	10
CHESS	UNIVERSITY	4
SWIMMING COMPETITON	UNIVERSITY	3
BADMINTON COMPETITION	UNIVERSITY	1
ANNUAL SPORTS DAY	INSITUTIONAL	350
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Event Manager of the Year Award 2020	National	Nill	1	20216208	Miss. Darshana Bhagat
2019	Event Manager of the Year Award 2020	National	Nill	1	2021517	Miss. Divya Patel
2019	Universal Records Forum	International	Nill	1	TYBMS -D 181901234	Mr. FAIZAN CHARANIA

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students representation and engagement in various Administrative, Co-curricular and Extracurricular activities. (Student council / students representation on various bodies as per established process and norms) To facilitate the holistic development and progression, students are involved in various administrative, co-curricular and extracurricular activities. Students Council is formed every year as per the instructions given by the University of Mumbai. It gives students an opportunity to develop leadership qualities by organizing activities and undertaking service projects. The annual intercollegiate event "Sea Town Fest" is the major activity organized by the students Council and the Cultural Committee. Also some intra-collegiate events like B.Com week and Talent Day (PRISM) are organized by students Council. Students of the Self-Finance courses organize and participate in various intra and intercollegiate events such as Tsunami, Mood Festa, Hope, Technotronix, MEBIDO, Prodigy, etc. The IQAC of the college also has student representatives who play a very important role in contributing to ideas for quality enhancement. The College endeavors to impart moral and ethical values to students by engaging them in various community service activities. College has a very vibrant N.S.S, D.L.L.E and Rotaract Club for this purpose. College supports the students to develop among themselves a sense of social and civic responsibility and to utilize their knowledge to solve the community problems. Participating in various community services also helps the students to develop competence required for group living and sharing of responsibilities. Thus, the students are made to practice national integration and social harmony. The Entrepreneurship Development Cell (EDC) is an association of student entrepreneurs which not only excels to sensitize the spirit of entrepreneurship among the students but also motivate them to harness their skills and turn them into reality. The various activities organized by EDC are Inventure, interactions with successful entrepreneurs (coffee with CEO), mentoring programs, E-Mela etc. The college Magazine committee has also some student representatives in the Editorial Committee to bring out their creativity in terms of their writing and artistic side. They receive training in self-expression through writing. The members of Women Development Cell (WDC) of the college organize various activities on gender sensitization awareness of social issues. Student representatives of Marathi Vangmay Mandal also organize various activities to promote and develop Marathi language and literature. Students of the college participate and excel at various sports events organized at the college, inter-college, inter-University, State and National levels. Student representatives are also involved in organizing Workshops, Seminars and Conferences in the college.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Lala Lajpatrai College of Commerce and Economics was started in 1972 with principal Dr.Rairikar as its first head within a short time it get The reputation of being a grading commerce college for education and cultural activities it was in 1998 that one of the first batch of students enthusiastically decided to form an alumni association. They registered it as the Lala Lajpatrai College Association its main alumni being Mr. Arun Mittal now of Mittal builders and Mr. Sudhanshu Pandey farmer minister from lucknow besides some others. They carried out activities like giving scholarships to needy students helping during the kargil war widows etc. The alumni of the college has made their name in many fields. We have top advocates like Suresh Chheda, Shahu kotare chartered accountant like Shailesh Haribhakti. Pris

industrialist, music bands like bhuli yaadien kiran shambekar, Hema Khanna film stars. Director like world famous Sanjay Leela Bhansali etc. The alumni Lala Lajpatrai College are invited as chief guests or to give a or lecture at a seminar. We have had Mr. Shailesh Haribhakti come and give a lecture to a BAF Students. We also encourage our students to come and teach as guest faculty. We have Prof. Bharat Nadkarni coming to give lectures. Prof. Rahul has become our full time a faculty, very popular and hardworking teacher among students. Another field where our alumni help us in Placements. Very often the Placement cell gets a call where caller says he is an ex- Lala students and they want to hire and he would like to give the first chance to his own college. We have had such opportunities from companies like Crisil, J.P Morgan and other top corporates. Some of our alumni also sponsor our festival like Tsunami of BMS and Sea Town of B.Com and also other events held by the students. Our unique group about 100 of our Alumni have got together and they call their group Lala Lajpatrai College, and they meet once a month. These Lala's ex-students have formed a bond within themselves. They have lunches, dinners, picnics and other activities together. They come to college at times to meet us and are happy to see the growth of the college from their time and want to know what they can do for the college. Once a year Lala's holds an Alumni meet in the college auditorium and campus where over 400-500 Alumni attend for an evening of music, dance and entertainment followed by dinner. They sing, dance and happily remember their old times. Talking of nostalgia, some Alumni must visit the college to get the feel of their classrooms, corridors and canteen. Just a couple of year back we had Shri Sanjay Leela Bhansali who came unannounced and instead of taking the lift walked of stairs, into the corridors and the classrooms where he had been a student. Our Alumni are extremely happy to see the college process from a B.Com to having all courses like BMS, BAF, BBI, BFMg, BMM

5.4.2 – No. of enrolled Alumni:

113

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

1 (Affinity - 22nd June, 2019) STANDARD OPERATING PROCEDURE (SOPs) BEFORE THE EVENT 1. Name of faculties conducting Event: Dr. Asha Agarwal Dr. Rahul Shetty 2. Department: Alumni Committee 3. Criteria details (In which Criteria the Event fits): Criteria 5 4. Objectives of the Program: 1) To rejuvenate memories insights with college alumnus, faculties fellow acquaintances. 2) To bridge the gap between the establish a connect between the institution the alumnus. 5. Programme outcomes: 1) Provided a forum for alumni to exchange views on academic, cultural and social issues in the academic setup of alma matter. 2) Assisted and supported the efforts of Lala Lajpatrai College of Commerce Economics in understanding the sources of obtaining funds for the development of the college. 3) Aided to understand the well-established alumnus for an industry academia collaboration in areas of expertise. 6. Estimated Budget Approx. (Attached-Annexure I): Rs. 24,695 (Note: Refreshments were not considered while preparation of budget) 7. Venue: Auditorium 8. Date of Event: 22nd June, 2019 9. Time: 6pm to 10pm 10. Chief Guest/ Resource Person/ Guest of Honor: Mr. Arun Mittal Mr. Subhash Pandey 11. Tentative Number of participants: Approx. 133 (All inclusive) 12. Gifts if any (Copy of Letter sanctioned by Principal Annexure II): NIL 13. Invitation, Brochure, Permission and Collaboration letters (Attached-Annexure III) 14. Notice prepared and intimation of event on Website: The event was intimated through website. An E-invite was circulated across various social media platforms. DURING THE EVENT

1. Flow of programme: TIME PARTICULARS 6:00 pm Registration 6:30 pm Inaugural function of felicitation of Alumni followed by Musical night 9:00 pm Dinner 2. Attendance of participants (Attached-Annexure V- Kindly refer receipts sheet) (Attendance should be taken only in the format given below) Annexure V Lala Lajpatrai College of Commerce and Economics Attendance Sheet Name of event: Affinity Date: 22nd June, 2019 Department: Alumni Committee Faculty in charge: Name of Students Roll No. Class Div. Phone No Gender Signature 3. Report writing Template 3.1 Executive Summary of the Event: Affinity is an Alumni night organized by the alumni committee of Lala Lajpatrai College of Commerce and Economics. It was scheduled on 22nd June, 2019. Mr. Arun Mittal (owner of Mittal Builders) and Mr. Subhash Pandey (former minister from Lucknow) and also the alumni of the college, were the chief guest for the event. 113 Ex-students participated along with their kith and kin in the event. Registration started at 6 pm. The main auditorium event started at 6:30 pm where the principal madam Dr. Neelam Arora ma'am addressed the audience. Along with Mr. Arun Mittal sir and Mr. Subhash Pandey sir Swachhshree Dr. Subramanya Kusnur, chairman of Aquakraft Projects pvt. Ltd., was also present for the event and launched our new project

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization Institute has a mechanism for delegating authority and providing operational autonomy to all the various functionaries to work towards decentralized governance system. 1. Principal level The Governing Body delegates all the academic and operational decisions based on policy to the various monitoring committees headed by the Principal in order to fulfil the vision and mission of the institute. 2. Faculty level Faculty members are given representation in various committees/cells and allowed to conduct various programs to showcase their abilities. They are encouraged to develop leadership skills by being in charge of various academic, cocurricular and extracurricular activities. They are given authority to conduct seminars/workshops/ conferences/conferences/FDP?s. 3. Student level Students are empowered to play an active role as coordinator of cocurricular and extracurricular activities , social service group coordinator Academic functioning: The college inculcate the culture of collective responsibility among its faculty members, the constitutional departments and nonteaching staffs. The college delegate authority and provides operational autonomy at various level of an organisation. This results in delegation of management process. Under supervision of Principal , Vice Principal, Head of departments and coordinators: The departments are provided academic autonomy which is a concrete step towards effective decentralised governing system which makes the line and staff function smooth. Each department is given full autonomy to plan and prepare academic calendar, schedule activities, designing and assigning different projects, to conduct seminars and workshops, to decide symposia and hands on training programs, guest lecture in the areas which benefits students, faculties and institution at whole. Administrative functioning: The office administrative responsibility distribution and monitoring are handled by the Registrar in tandem with the college authorities. Though budget preparation is an administrative responsibility, individual budgets are prepared at departmental level and final budget is prepared based on those departmental inputs. For effective implementation and improvement of the institute following committees are formed: (list Attached) Participative Management The institute promotes a culture of participative management by involving the staff and students in various activities. All decisions of the institution are governed by management of facts, information and objectives. Both students and faculties

are allowed to express themselves for any suggestions to improve the excellence in any aspect of the Institute.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Research and Development	Lala Lajpatrai college is a PHD research centre and two of our college faculty has enrolled for PhD at college research centre. Funds are allocated to faculty members for attending research based seminar, workshops and faculty development programs. Under Principal and coordinator's guidance various departments of the College organizes National, International conferences, and workshops annually to promote research activity in the institution. The teaching staff is appraised, acknowledged and felicitated for their research paper publications in national and international journals for encouragement and motivation.
Examination and Evaluation	Examinations are decided by the university including evaluation procedures. One Internal assessment each semester this forms the basis for the internal assessment marks to be sent up to the university for inclusion with the annual university examination result for courses and a final external examination at the end of each semester. Examinations are well planned. Continuous assignments and tutorials are taken.
Library, ICT and Physical Infrastructure / Instrumentation	1.Library: Library is automated with Soul software .It is developed with state of the art ICT to augment the needs of the user. Free internet access is available for students and staff, and also printing photo copy facility is available. Few services are cloud based i.e syllabus and question papers. In the year 2019-20 library was updated with 1617 textbooks, 530 Reference books, 32 ebooks and 60 journals. 2. ICT: Usage of ICT: In teaching learning process: 32 LCD projectors are installed at classrooms, departmental seminar rooms, Wi Fi enabled campus separate webinar room for conducting webinar. In administration: Library fee admission biometric employee attendance

	system attendance. 3. Infrastructure / Instrumentation: A total of 174 computers and 20 laptops are operational from which 70 computers are kept in computer lab with internet facility for students
Curriculum Development	Lala Lajpatrai college is the college affiliated to the University of Mumbai and follows the curriculum scheme and syllabus of the affiliating university and also offers some ad on vocational courses. The College also runs Voc. course i.e. Vocational Studies affiliated to Mumbai university as well for which students can enrol along with their regular undergraduate program.
Teaching and Learning	New and modern methods of teaching and learning like field trips, films, PPTS etc. are utilized and regular feedback from students is obtained. The teaching learning outcomes are monitored on regular basis both – at the department and college level. Students are encouraged to participate and guided by faculty to even present papers in National/International conferences. Regular Seminars and Workshops are conducted for effective learning.
Human Resource Management	The College has specific policies and processes for Human Resource Management. In case of recruitment, the interview Panel board comprises of the Principal the Professors and other need based members. External experts are also included in this board for transparency. Screening of applicants is as per norms, agreed, is online before calling for interviews. For a wider applicant based, advertisements in national daily newspapers are published. The College has been a backbone for many allround activities too to ensure a healthy environment for its employees. Cultural Programmes are conducted under Staff Academy to motivate and spread positive energy in the college campus. In this league programmes like Yoga Day, Women's Day are also organized for stress management and awareness. Teaching faculties are given Duty Leave to participate in national and international conferences. To upgrade and enhance the standards of academic environment, Permanent teaching faculties are send to various

	refresher, orientation and Short Term courses and some Departments of the College also conducts refresher , Faculty Development Programme and Short Term Courses.
Industry Interaction / Collaboration	The College has organized many placement derives throughout the year. Many Companies participated. Placement cell of College has Organized Placement Drive with Different Companies. Besides that workshops and interactions are planned and organized with students and teachers to enhance employability skills among the students. College have Entrepreneur cell and activities Conducted through this cell Every year. College willing to start our own Incubation Centre for our Students.
Admission of Students	Admission as per the norms laid down by the university of Mumbai. A dedicated admission team is available which guides students and parents throughout admission process including online filling up of university admission forms

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Administration	The College makes continuous efforts to go paperless in all its administrative and official works. All online and computerized functioning is done to practice transparency while sharing information within the college, faculties and departments
Finance and Accounts	Fully equipped computerized methods are followed to keep tracks and records of all finances of the College. Advanced software is used to keep scanned documents, efiling and budget transactions accurate.
Student Admission and Support	For constant support and assistance to the student community online tools are used to keep in touch and inform them about various notices time to time. Students are notified through college website about result, timetable and various upcoming events. Short messaging services are also used to inform and notify students parents about their wards attendance.
Examination	The College conducts annual Semester Wise examination smoothly. Notices related to exams are also posted and updated on priority basis. Thus the

examination committee in College ensures transparency and quicker methods of conducting exams. Besides that marks of the internal exams and semester exams are also sent to the University online. System is Student Friendly.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	NEELAM ARORA	WORLD ROAD TO CASHLESS ECONOMY	CLARAS COLLEGE OF COMMERCE	500
2019	MAHALAXMI KUMAR	CENTRE FOR EDUCATION SOCIAL DEVELOPMENT	SONAWANE COLLEGE, KALYAN	1750
2019	NIMESH PUNJANI	REVISED CAREER ADVANCEMENT SCHEME	MAHATMA COLLEGE, CHEMBUR	1500
2019	M. C. BARUAH	INTERNATIONAL MULTIDISCIPLINARY CONFERENCE	K. B. COLLEGE OF ARTS COMMERCE	1500
2019	VINAY PANDIT	ANNUAL RESEARCHERS	SUMANDIRAN C. S. P	1800
2019	VINAY PANDIT	CONFERENCE PAPER PUBLISHED IN UGC CARE RESEARCHERS	SUMANDIRAN C. S. P	2000
2019	ASHOK MAHADIK	GOODS SERVICE TAX (GST) (T.Y.B.COM)	HR COLLEGE	1200
2019	VISHAKHA WALIA	STATISTICAL DATA ANALYSIS USING SOFTWARE	S. K. SOMAIYA	2000
2019	PURNIMA SHARMA	THE PAST FUTURE OF FOOD ON THE INDIAN SUBCONTINENT	K R CAMA ORIENTAL INSTITUTE	4000
2019	VISHAKHA WALIA	NATIONAL CONFERENCE ON MANAGEMENT TECHNOLOGY	DECCAN EDUCATION SOCIETY	2000
[View File]()				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	CAS WORKSHOP	Nill	21/09/2019	21/09/2019	23	Nill
2019	ONE DAY NATIONAL SEMINAR	Nill	05/06/2019	05/06/2019	Nill	Nill
2019	IPR SEMINAR	Nill	13/12/2019	13/12/2019	12	Nill
2019	ONE DAY INTERNATIONAL CONFERENCE	Nill	06/02/2020	06/02/2020	9	Nill
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	1	05/03/2020	19/03/2020	14
Faculty Development Programmes	11	09/08/2019	09/08/2019	1
Faculty Development Programme	1	08/06/2020	12/06/2020	5
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	3	Nill	1

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Casual leave, earned leave, medical leave, study leave, maternity leave, Fees instalment for wards of staff, Provident Fund, Loan Facility through institutional cooperative bank or recommendation	College Uniform to nonteaching staff, Felicitation on achievement, Canteen facility with discount, Bank in Campus, R.O drinking water facilities, Mediclaim facility /recommendation.	Doctor on campus, Tie up with nearby hospital, doctor in campus, Canteen facility with discount, canteen facility with discount, Group insurance, Bank on Campus, RO drinking water facilities.

for loan of other Banks, doctor in campus, Tie up with nearby hospital, Felicitation on Achievement, Canteen facility with discount, Bank in Campus, R.O drinking water facilities,

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The financial audit aims at ensuring financial discipline and transparency essential for the smooth running of the institution. It is also crucial for the fulfilments of requisites notified by the University and Joint Director's office from time to time. Since our college is one among the umbrella of institutions under the Lala Lajpatrai Education Trust, balance sheet and budget inputs are also prepared and provided as per the management requirements. Thus, the financial mechanism of the college requires preparation and audit of the institution-level budget balance sheet, inputs for the campus level Trust balance sheet budget. Besides, the cash balance sheets and audited grants statements also encompass the financial mechanism. The institution has very strong internal control system in respect of financial transactions. Each and every financial transaction is carried out under the supervision of head of the institution. Different Committees have been formed to pass various bills of payment. Receipts are given for each and every transaction irrespective of volume of transaction. Similarly every voucher is supported by valid document wherever applicable. The institution has a mechanism for internal and external audit. We have an internal audit mechanism where internal audit is an ongoing continuous process in addition to the external auditors to verify and certify the entire Income and Expenditure and the Capital Expenditure of the Institution each year. Qualified Internal Auditors from external resources have been appointed. Likewise, an external audit is also carried out in an elaborate way on an interval basis. The institutional accounts are audited regularly by both Internal and statutory auditors.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
University of Mumbai	13240	NSS Programs
View File		

6.4.3 – Total corpus fund generated

94551

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NIL	No	NIL
Administrative	Yes	Govt of Maharashtra	Yes	Chartered Accountant P S Hindavali

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

There is no registered Parents Teachers Association but College regularly has Parent Teachers meeting twice a year. Also orientation program is arranged for both students and parents of First year. Attendance committee keeps computerised attendance records for all the years and defaulters in attendance are informed about the same.

6.5.3 – Development programmes for support staff (at least three)

A practical hands-on workshop was arranged for non-teaching staff on how to make online payments through different apps like PayPal, Net Banking, Google Pay, Paytm, etc. Students of TY and SY B.Sc. IT conducted this session in which around 14 participants were there on dated 29.08.2019

6.5.4 – Post Accreditation initiative(s) (mention at least three)

(1)Studio Setup. (2) Business and Case development Lab. (3) Approved Staff. (4)Ph.D Centre two subjects commerce and Trade Transport. (5) Research Promotion. (6) 13 Certificate Courses. (7) Entrepreneruship Development Cell. (8) Compost Pit. (9) Waste Recycling. (10) Rain Water Harvesting. (11) Digitalisation of documents. (12)Dynamic Website. (13)Vocational Courses Syllabus Revision. (14)Signage Board and Public announcement system. (15) International Industrial Visit to Thailand.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	One Day Seminar on Course Content of ACCA	23/07/2019	23/07/2019	23/07/2019	74
2019	One Day Field Visitto BEST Depot	20/08/2019	20/08/2019	20/08/2019	27
2019	Workshop on enhancing communication for personality development	24/08/2019	24/08/2019	24/08/2019	93
2019	One Day Field Visitto Old Age Home	24/08/2019	24/08/2019	24/08/2019	11
2019	One Day Field Visitto King	25/08/2019	25/08/2019	25/08/2019	15

2019	One Day Field Visitto Mentally Retarded School	26/08/2019	26/08/2019	26/08/2019	19
2019	One Day Workshop on Best Out of Waste	28/08/2019	28/08/2019	28/08/2019	80
2019	One Day Field Visitto Shashmira Blind School	30/08/2019	30/08/2019	30/08/2019	12
2019	One Day Clean Up Drive to Dadar Area	30/08/2019	30/08/2019	30/08/2019	40
2019	One Day Field Visitto Destitute home	07/09/2019	07/09/2019	07/09/2019	26

(Note: the first visible row at top is continuation of "George Memorial")

View File

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Mehendi Competition	26/08/2019	26/08/2019	10	0
Cookery Competition	28/08/2019	28/08/2019	9	2
Poster/slogan Writing Competition	31/08/2019	31/08/2019	15	1
Best out of waste Competition	31/08/2019	31/08/2019	5	1
Essay Writing Competition	31/08/2019	31/08/2019	13	3
Rangoli making Competition	19/09/2019	19/09/2019	4	0

Guest lecture on "Gender Sensitization" by WDC	30/08/2019	30/08/2019	27	20
Self-defence Workshop for girls in collaboration with IQAC and Mumbai University	26/09/2019	26/09/2019	40	0
Gender Audit	02/08/2019	02/08/2019	0	0
Fruit Carving Competition	13/01/2020	13/01/2020	4	2
Extempore Competition	04/01/2020	04/01/2020	7	2
PPT Competition on Social Issues	24/01/2020	24/01/2020	12	10
Workshop on Warli Painting in collaboration with Mumbai University and IQAC	29/01/2020	29/01/2020	33	9
Workshop on Self-defence in collaboration with Mumbai University and IQAC	31/01/2020	31/01/2020	0	0
WDC organized Guest Lecture on "Ethics" in collaboration with Mumbai University and IQAC	04/03/2020	04/03/2020	25	0
WDC celebrated Women's Day on	07/03/2020	07/03/2020	0	0
Entrepreneurship Mela 2019-2020 - #Merisakhi	21/12/2020	21/12/2020	0	0
SEMINAR ON CYBER CRIMES by BMM Dept in collaboration with WACA organization	30/11/2019	30/11/2019	30	20

stream competition as a tribute to Unnao and Telangana victims organised by BMM Dept	11/12/2019	11/12/2019	20	30
FY GROUP PRESENTATION COMPETITION on Topic SOCIAL ISSUES & GENDER SENSITIZATION by DLLE Unit	05/08/2019	05/08/2019	10	12
A STATE LEVEL SEMINAR ON UNDERSTANDING THE GENDER SPECTRUM-EXPANSION CHALLANGES AND RIGHTS. organized by DLLE Unit	21/09/2019	21/09/2019	220	200
Gender sensitization Awareness programme in Municipal School by BAF Dept	24/01/2020	24/01/2020	25	25
Seminar on Gender Sensitization by NSS Unit	17/12/2019	17/12/2019	33	21

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
The Institution has facilities for alternate sources of energy and energy conservation measures given as follows: ? During the academic year and 2019-2020, a total of Rs. 3, 34,981.00/- was spent on buying the Captive Solar PV Power Generation Plant. ? Rs. 2, 07,090/- was spent on Rain Water Harvesting. ? Rs. 23,600/- was spent on conducting green audit in the college premises. ? In total Rs. 565671/- (Rs. Five Lakh Sixty-Five Thousand Six Hundred and Seventy-One was spent on green initiatives.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	No	0
Provision for lift	Yes	4
Ramp/Rails	Yes	4
Braille	No	0

Software/facilities		
Rest Rooms	No	0
Scribes for examination	Yes	7
Special skill development for differently abled students	No	0
Any other similar facility	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadva ntages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	Nill	1	01/07/2 019	1	BFM – Homeless Drive	Donating Nylon Tents and Tarpaulin sheets	15
2019	Nill	Nill	30/11/2 019	1	3rd PRE EVENT OF PRODIGY- Beach Clean dri ve(SWACHH BHARAT ABHIYAN)	Beach Clean drive was conducted by Prodigy Team in c ollaborat ion with the Beach Warriors. The cleanup was done from Time :7.30am-1 0.00am ,Venue: Dadar Beach behind Kirti College.	60
2019	Nill	Nill	27/08/2 019	1	A Mental Health Awareness Workshop	BFM Dep artment students collabora ted with The Plane Jar, a we	14

						ll-known NGO which works with people facing psychological issues and provides appropriate solutions through psychological counselling and rehabilitation of the affected persons.	
2019	Nill	Nill	13/08/2019	2	BFM Donation Drive for Kolhapur Sangli Flood Victims	BFM Department students collaborated with YUVA foundation, an NGO, to collect aid material for the flood affected victims of Kolhapur Sangli regions.	25
2019	Nill	1	18/11/2019	10	DLLE Health checkup Drive	DLLE students from BAF DEPT . worked as volunteered for the camp from 18th-28th Novemner,2019 .4 students of the	40

						medical camp were sent each day also from different streams.	
2019	Nill	1	14/08/2019	1	DLLE NGO VISIT	DLLE SYBAF students participated and visited the NGO Kutumba Foundation, Anand Nagar.	20
2019	Nill	1	21/12/2019	1	Entrepreneurship Mela 2019-2020 - #Merisakhi	To sensitize with the local community comprising of women entrepreneurs on 21st December, 2019 that saw the campus of Lala Lajpatrai College flooded with stalls of diverse delicacies and non-food products organized by the Dept. of Add on Vocational C	100
2020	1	Nill	15/01/2020	1	NGO Sports Day	The DLLE Unit BAF volunteers had participated as volunteers in organi	12

2019	Nill	1	17/09/2019	1	NSS – Blood Donation Drive	Awareness about blood donation	84
2020	1	Nill	21/01/2020	1	Tree Plantation Drive	Department organized Tree plantation drive .FYBAF students conducted a tree plantation drive in collaboration with the Bhamla Foundation NGO.The drive was conducted at the banks of the Mithi River,near Mahim Causeway, Bandra.The students along with t	14

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Professional Ethics for Teachers and Colleagues	18/06/2019	Teachers should: i. Treat other members of the profession in the same manner as they themselves wish to be treated ii. Speak respectfully of other teachers and render assistance for professional betterment iii. Refrain from lodging

			unsubstantiated allegations against colleagues to higher authorities and iv. Refrain from allowing consideration of caste, creed, religion, race or sex in their professional endeavour
Code of Professional Ethics for Teachers and Authorities	18/06/2019		Teachers should: i. Discharge their professional responsibilities according to the existing rules and adhere to procedures and methods consistent with their profession in initiating steps through their own institutional bodies and/or professional organisations for change or any such rule detrimental to the professional interest ii. Refrain from undertaking any other employment and commitment including private tuitions and coaching classes which are likely to interfere with their professional responsibilities iii. Cooperate in the formulation of policies of the institution by accepting various offices and discharge responsibilities which such offices may demand iv. Cooperate through their organizations in the formulation of policies of the other institutions and accept offices v. Cooperate with the authorities for the betterment of the institutions keeping in view the interest and in conformity with dignity of the profession vi. Should adhere to the conditions of contract vii. Give and expect due notice before change of position is made and viii. Refrain from

		availing themselves of leave except on unavoidable groundsand as far as practicable with prior intimation, keeping in view their particular responsibility for completion of academic schedule
Code of Professional Ethics for Teachers and Non-Teaching Staff	18/06/2019	i. Teachers should treat the nonteaching staff as colleagues and equal partners in a cooperative undertaking, within every educational institution and ii. Teachers should help in the function of joint staff councils covering both teachers and the nonteaching staff.
Code of Professional Ethics for Teachers and Guardians	18/06/2019	Teachers should: i. Try to see through teachers' bodies and organizations, that institutions maintain contact with the guardians, their students, send reports of their performance to the guardians whenever necessary and meet the guardians in meetings convened for the purpose for mutual exchange of ideas and for the benefit of the institution.
Code of Professional Ethics for Teachers and Society	18/06/2019	Teachers should: i. Recognize that education is a public service and strive to keep the public informed of the educational programmes which are being provided ii. Work to improve education in the community and strengthen the community's moral and intellectual life iii. Be aware of social problems and take part in such activities as would be conducive to the progress of society and hence the country as a whole iv. Perform the duties of citizenship, participate in community activities

			and shoulder responsibilities of public offices v. Refrain from taking part in or subscribing to or assisting in any way activities which tend to promote feeling of hatred or enmity among different communities, religions or linguistic groups but actively work for National integration
Code of Professional Ethics for Teachers and Students	18/06/2019		hers should: Title Date of publication Follow up(max 100 words) Code of Professional Ethics for Teachers and Colleagues 18/06/2018 Teachers should: i. Treat other members of the profession in the same manner as they themselves wish to be treated ii. Speak respectfully of other teachers and render assistance for professional betterment iii. Refrain from lodging unsubstantiated allegations against colleagues to higher authorities and iv. Refrain from allowing consideration of caste, creed, religion, race or sex in their professional endeavour Code of Professional Ethics for Teachers and Authorities 18/06/2018 Teachers should: i. Discharge their professional responsibilities according to the existing rules and adhere to procedures and methods consistent with their profession in initiating steps through their own institutional bodies and/or professional organisations for change or any such rule detrimental to the professional interest ii. Refrain from undertaking any other employment and

commitment including private tuitions and coaching classes which are likely to interfere with their professional responsibilities iii. Cooperate in the formulation of policies of the institution by accepting various offices and discharge responsibilities which such offices may demand iv. Cooperate through their organizations in the formulation of policies of the other institutions and accept offices v. Cooperate with the authorities for the betterment of the institutions keeping in view the interest and in conformity with dignity of the profession vi. Should adhere to the conditions of contract vii. Give and expect due notice before change of position is made and viii. Refrain from availing themselves of leave except on unavoidable groundsand as far as practicable with prior intimation, keeping in view their particular responsibility for completion of academic schedule Code of Professional Ethics for Teachers and NonTeaching Staff 18/06/2018 i. Teachers should treat the nonteaching staff as colleagues and equal partners in a cooperative undertaking, within every educational institution and ii. Teachers should help in the function of joint staff councils covering both teachers and the nonteaching staff. Code of Professional Ethics for Teachers and Guardians 18/06/2018 Teachers

should: i. Try to see through teachers' bodies and organizations, that institutions maintain contact with the guardians, their students, send reports of their performance to the guardians whenever necessary and meet the guardians in meetings convened for the purpose for mutual exchange of ideas and for the benefit of the institution. Code of Professional Ethics for Teachers and Society 18/06/2018 Teachers should: i. Recognize that education is a public service and strive to keep the public informed of the educational programmes which are being provided ii. Work to improve education in the community and strengthen the community's moral and intellectual life iii. Be aware of social problems and take part in such activities as would be conducive to the progress of society and hence the country as a whole iv. Perform the duties of citizenship, participate in community activities and shoulder responsibilities of public offices v. Refrain from taking part in or subscribing to or assisting in any way activities which tend to promote feeling of hatred or enmity among different communities, religions or linguistic groups but actively work for National integration Code of Professional Ethics for Teachers and Students 18/06/2018 hers should: i. Respect the right and dignity of the student in expressing his/her

opinion ii. Deal justly and impartially with students regardless of their religion, caste, political, economic, social and physical characteristics iii. Recognize the difference in aptitude and capabilities among students and strive to meet their individual needs iv. Encourage students to improve their attainments, develop their personalities and at the same time contribute to community welfare v. Inculcate among students scientific outlook and respect for physical labour and ideas of democracy, patriotism and peace vi. Be affectionate to the students and not behave in a vindictive manner towards any of them for any reason vii. Pay attention to only the attainment of the student in the assessment of merit viii. Make themselves available to the students even beyond their class hours and help and guide students without any remuneration or reward ix. Aid students to develop an understanding of our national heritage and national goals and x. Refrain from inciting students against other students, colleagues or administration.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Pandit Dindayal Upadhyay Birth Anniversary – Antyoday Divas	25/09/2019	25/09/2019	57
Maharana Pratapsingh Birth Anniversary	06/06/2019	06/06/2019	25

Rajarshi ShahuMaharaj Birth Anniversary	26/06/2019	26/06/2019	20
Vasantrao Naik Birth Anniversary	01/07/2019	01/07/2019	38
Lokmanya Bal GangadharTilak Death Anniversary	01/08/2019	01/08/2019	64
Sahityaratna Annabhau Sathye Birth Anniversary	01/08/2019	01/08/2019	64
Krantisingh Nana Patil Birth Anniversary	03/08/2019	03/08/2019	36
Mahatma Gandhi Birth Anniversary	02/10/2019	02/10/2019	33
MaharshiValmiki Birth Anniversary	13/10/2019	13/10/2019	32
Dr. A.P.J. Abdul Kalam Birth Anniversary	15/10/2019	15/10/2019	80
[View File](#)			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Sr.No. Title of the program Period from Period To Number of Participants 1 Say No To Platic Drive by BFM Dept 26th Sept 2019 26th Sep 2019 20 2 B.Sc.IT Dept conducted Inter Collegiate exhibition and competition of Green IT Projects in collaboration with Mumbai University where Students made Environmental Friendly projects using new technical concepts. 4 Colleges participated 31st Jan 2020 12 3 Online attendance app was developed by B.Sc.IT Dept to reduce the use of papers for generating defaulter lists. 1st Nov 2019 4 B.Sc.IT Dept distributed ecofriendly colors to students,faculty members on the occasion of Holi. 7th Mar 2019 5 5 BFM - Breathe Mumbai (Tree Plantation Drive) 26th Aug 2019 30th Aug 2019 34 6 BFM - Walk For Mangroves 4th Aug 2019 4th Aug 2019 23 7 DLLE - Beach Cleanup Drive 4th Aug 2019 4th Aug 2019 14 8 Entrepreneurship Develop Cell IQAC - Terrarium - Get Close To Nature 9th Jul 2020 9th Jul 2020 25 9 Environmental Awareness Programme in Municipal School (Social program at community level) by BAF Dept. 22nd Jan,2020 20 10 Go Green Day by BFM Dept 27th Jan, 2020 20 11 How To reduce fuel consumption 12 NSS - Cloth Bag aking Workshop 28th Aug 2019 28th Aug 2019 94 13 NSS - Eco Friendly Ganesha Idol Making Workshop 31st Aug 2019 31st Aug 2019 14 NSS - Eco Friendly Rakhi 13th Aug 14th Aug 13 15 NSS - Plastic and Electronic Waste Drive 26th Jan 2020 31st Jan 2020 16 NSS - Solid Waste Manageent 4th Feb 2020 4th Feb 2020 25 17 NSS - Tree Plantation Drive 8th Jul 2019 9th Jul 2019 25 18 NSS - Tree Plantation Drive 11th Jul 2019 13th Jul 2019 35 19 NSS Swachh Bharat Abhiyan 28th Aug 2019 28th Aug 2019 15 20 Online Awareness Quiz and Inter-College Poster Making Competition organized by DLLE unit 5th June 2020 5th June 2020 10 21 Quint Majors - Fourth Estate seminar on topics Environmental issues crisis And Climate change by BMM Dept 23rd Sep, 2019. 32 22 Solar Energy Pannels inserted 23 WDC - Best out of waste 30th Aug 2019 30th Aug 2019 21

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Response: Best Practice 1 Title of the Practice: College Health Centre for students and staff Objectives: a) To cater to the health benefits for students and staff (teaching and nonteaching) b) To provide health care and medical consultancies to the teaching and non-teaching fraternity along with the student community of the college free of cost. c) To provide a platform where health issues can be easily addressed in time without incurring any cost and other physical restrictions • The above quoted/mentioned program aims at providing in time medical facilities and consultancy required for students and staff • Many a time our staff and students due to their packing working schedule round the clock and sometimes due to the poor socioeconomic background they keep on postponing the visit to the physician to address their health and other medical issues. • Under such circumstances our College Health Centre comes to a handy use where all our students and staff can visit the inhouse health center without wasting time and at zero cost • The preliminary diagnosis and consultancy is provided herein itself. In case, the health a medical issue requires more a serious attention then it/case is referred to the bigger hospital and specialist. The Context: Our College (Lala Lajpatrai College) is situated in the South Mumbai region which is a hub of uptown greater commute Mumbai. Both students and staff commute from far off places (the suburban towns of Mumbai city) to report to college in time. The daily commuting and travel for work and education leaves no time for themselves apart from taking toll in health. In such situation, a place like College Health Centre comes as a saviour that saves both time and petty healthy issues from getting complicated due to timely intervention of Health Care Centre and its physician. This health centre has been actively catering to the health care and medical needs of our students and staff ever since our college was incepted. In a city like Mumbai where half of one's time is spent in commuting for work and education there this Health Centre comes as an apt platform that provides the required support and facilities to address various health issues well in time. The Practice: • The college has a small Health Centre that is located in the mezzanine floor of the college. Dr. Komal Jatania, the General Physician looks after it as its Resident Doctor. • Dr. Komal Jatania is present in the College Health Centre on every Thursday to attend to the medical need of our staff and students. Evidence of Success: • The practice of Health Centre has proved to be a great success in itself apart from being of paramount importance. • In last five years (2015-2016 to 2019-2020) starting from Trustees to Teaching and non-teaching staff and Students all have availed the Health Centre Services and its benefits from time to time. • Due to timely consultation of medical practitioners many an ailment that have the potential to affect both life and lifestyle have been averted Problems Encountered and Resources Required: • Infrastructure limitation. Due to lack of space, we are not able to provide the space to the health centre for the regular running and maintenance. Clash of timing between the visiting Doctor's visiting hours and staff's timing (work timing). Resources Required: • A full time Medical Offer/Resident doctor who will be around at least half a day everyday so that all can avail the facility without much hassle. Best Practice 2 Response: 7.2.1 Rain Water Harvesting Title of the Practice: Rain Water Harvesting in the college that benefits the nearby and local communities Objectives: • At the rate the ground water is getting depleted the rain water harvesting is a necessity of the day. To share our bit of responsibility towards the conservation of water and accountability towards conserving environment, we at Lala Lajpatrai College have started Rain Water Harvesting this/last year in 20 • This Rain Water Harvesting was incepted in our college with an objective to save the rain water from being getting wasted so that the demand for water can be met through the ground water. • This rain water harvesting was also intended for the rain water harvestable from the roof and the maneuvering yard of the College premises. The Context: • Mumbai is an Island City surrounded by water bodies all around – the water which cannot be used for drinking. Mumbai being a financial capital of the Country is

overcrowded with population. Mumbai's water supply comes from seven different lakes spread across called Modak Sagar, Tansa Lake, Vehar Lake, Tulsi Lake, Upper Vaitarna, Bhusta and Middle Vaitarna. These lakes too in return are dependent on monsoon rains. Every time the Lake's water level goes down people in Mumbai have to face water crisis. • To take lessons from such crisis and also to show our responsibilities towards environment. We at Lala Lajpatrai College have incepted Rain Water Harvesting that will benefit our neighbourhoods who can utilize the ground water through boring pumps and taps as well. Practice: • On 13/12/2018 Rain Water Harvesting was initiated in our college backyard that included Rain Water Harvesting filtration unit below ground with excavation, filter material, perforated media for water percolation, protecting brickwork with covering material and Sign Board etc. • A PVC pipe 6" dia is put underground to facilitate rain water's collecting and movement for harvesting. • Pipe protection Net too has been put up for the protection and sustenance of water drain pipes. • The underground tank has the capacity of 208000 litres water for storage. Evidence of Success: With the available rainwater of 4347000 litres during monsoon where the water requirement for 3200 people for various purposes is 208000 there every day 208000 litres can be fulfilled by Rainwater Harvesting alone for flush water. Best Practice 3 College open merit scholarship is given to meritorious students by the College Trust. During the academic year 2018-2019 Four (04) students were given free-ship for the whole year. Their tuition fees for S.Y.B.Com. and T.Y.B.Com. was waived off.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://www.lalacollege.edu.in/about/best-practices/10

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Institutional Distinctiveness Response : Global exposure of our students and faculties through academic and sociocultural exchange programme is our unique institutional distinctiveness. • Providing a global platform to both our students and teachers is a part of our vision and mission plan towards which the entire college is committed to attain this and is working towards its betterment so that it reaches the next level whereby our students can seek both education and employment in the Global platform. Our courses are designed with tie ups from the foreign Universities whereby our students undertake the courses and appear for examinations in India while the Certificates/Degree/Diplomas are awarded by the foreign University. Along with these academic courses we also have IndoGerman Cultural exchange programme under which our students visit Germany to understand the sociocultural and educational perspectives of Germany. IndoGerman Exchange Programme : • Under this IndoGerman Cultural Exchange programme even those students who do not belong to the sound economic background and can not afford to go around are given a chance to visit Germany. • Under this Exchange Programme students have to bear up only 25 of the expenses while remaining 75 of the expenses are completely born by the College Management that includes air travel tickets, lodging and boarding is provided by German students. German students visit India and are hosted by our students. • The following have been our students thrust area under Global Exposure under which various efforts and related works have carried out in last five years. • Our College (Lala Lajpatrai College) has been sending 5 to 6 (five to six) students for the IndoGerman Exchange Programme since last eight (08) years. • Our students go to Germany in the month of May for three weeks and stay with their German host families. They learn about the culture, education experiencing the hospitality of the German

host families and beautiful sights of Germany. • In tern, when these German students visit India they are hosted by our students. International Conference : • College organized an International Conference on 10 March 2019 in collaboration with University of Mumbai and Centre for Educational and Social development. International Industrial Visit : • The student got International exposure as the College organized an International Tour to Spain. The students visited Barcelona, Madrid, Valencia and Seville. The students visited Barcelona and Valencia University. They also visited Ladro Factory in Valencia which is a Factory of Porcelain Artifacts. Collaboration with Association of Chartered Certified Accountants : • The college offers Educational Course in International Accounting and Finance with Association of Chartered Certified Accountant's Program. The College has signed an MOU with FINPLAN International Education to impart the training. 44 students are currently being trained through regular lectures and practical training to make them globally competent.

Provide the weblink of the institution
http://lalacollege.edu.in/about/institutional-distinctiveness/14

8.Future Plans of Actions for Next Academic Year

 Future Plans of action for the next academic year 2020-2021 IQAC of our College have planned the following activities for the next academic year 2020-2021. Frequent meetings of IQAC members with CDC, statutory and non-statutory body members to be plan so that different potential areas can be identified to do different outcome based activities for all stakeholders from NAAC perspective. The need for learning Google form with its usage and utility was highlighted so that faculties will be aware of the same. In this era where copy write and plagiarism is of at most concern, IQAC has planned webinar/ Seminar to be organise on IPR. Investment in today's scenario is considered to be very crucial and one should know the market in relation to Shares and Mutual funds as one of the options for investment thus, webinar/ Seminar has to be plan and organise on Equity/shares / Mutual funds. To organise a Workshop on MOODLE E- Learning Management System was also the need of an hour so that faculties can learn how to operate learning management system MOODLE. With these planned activities IQAC of the college will focused on activities related to social initiative and Holistic Development. In this time to understand psychology of the students in relation to awareness, GK and subject knowledge, IQAC has found the need to understand the same thus, workshop on Psychometric test will be ideal to organise. Also, different domains like students Career opportunities, creativity in Business and advertisement, Preparation of Competitive Exam, Rights to Minorities, Study abroad and process involved in that may be organise. IQAC will plan different activities in collaboration with WDC Women Development Cell in prominent domain like Self-defence, Self-empowerment etc. Different competition for girls students may also be considered for empowering them. Also, to know the potential of students in different domains Online Quiz will be plan and organise by IQAC. For unveiling the research knowledge, IQAC has plan for National and International Conferences which may act as a reservoir of rich knowledge. Apart from these plan activities there may be unplan activities in the academic year 2020-2021 on other Social Issues Holistic Development, Curricular, Cocurricular and other domains which benefits all stakeholders.