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PEER TEAM VISIT REPORT
ON
INSTITUTIONAL ASSESSMENT AND ACCREDITATION
(Third Cycle)

OF

LALA LAJPATRAI COLLEGE OF COMMERCE AND ECONOMICS

LALA LAJPATRAI MARG, MAHALAXMI

MUMBAI - 400 034

STATE: MAHARASHTRA

(TRACK ID: MHCOGN10079)

02nd - 04th July 2015



SUBMITTED TO

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL P.O. BOX NO. 1075, NAGARBHAVI, BANGALORE

PEER TEAM REPORT ON

Institutional Accreditation (Third Cycle) of Lala Lajpatrai College of Commerce and Economics Lala Lajpatrai Marg, Mahalaxmi, Mumbai - 400 034

SECTION-I: GENERAL Information			
1.1 Name & Address of the Institution:	Lala Lajpatrai College o Commerce and Economics Mahalaxmi, Mumbai-400 034 State: Maharashtra		
1.2 Year of Establishment:	1972		
1.3 Current Academic Activities at the Institution (Numbers)			
Faculties/ Schools:	One (Commerce)		
 Departments/ Centres: 	06 -		
Programmes/ Courses offered:	UG: 06 PG: 02 Certificate: 05 Total: 13		
Permanent Faculty Members:	25 (Men: 07; Women: 18)		
Permanent Support Staff:	53 (Technical: 03, Administrative: 50)		
Students:	2787 (Men: 1618, Women: 1169)		
1.4 Three major features in the institutional Context (As perceived by the Peer Team):	 Commerce, Management and IT Domain specific College established and run by a linguistic minority education society Co-educational college affiliated to University of Mumbai, offering UC and PG programmes under grant-in aid as well as self financing mode Centrally located in Mumbai Metro. 		
1.5 Dates of visit of the Peer Team (A detailed visit schedule included as Annexure): 1.6 Composition of the Peer Team	July 02-04, 2015 (Enclosed)		
which undertook the on-site visit:			
Chairperson	Prof. B. A. Prajapati		
Member Co-ordinator	Dr. Zeenat Ara		
Member	Prof. H. S. Sandhu		
NAAC Officer	Dr. Ganesh Hegde		

(Prof. H. S. Sandhu)

(Dr. Zeenat Ara)

(Prof. B. A. Prajapati)

(Dr. Neelam Arora)

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SECTION-II:	NAAC for Quality and Excellence in Higher Education Observations on Key-		
CRITERION WISE ANALYSIS	Aspects		
2.1 Curricular Aspects:			
2.1.1 Curricular Planning and Implementation:	with goals and objective exists. Curriculum planning done through teaching plans and departmental meetings Designed various enrichment programs to bridge the industry-		
2.1.2 Academic Flexibility:	 academic gap at institutional level Academic flexibility with number of elective options available as per the university norms. Follows Credit Based Semester and Grading System Value Added Certificate Courses are offered to meet the industry requirements. 		
2.1.3 Curriculum Enrichment:	 Five value added certificate courses in collaboration with other institutes offered. Good effort made for professional and entrepreneurial skill development of students Seminars, project work, case studies, role play, mandatory industrial internship, etc. arranged 		
2.1.4. Feedback System:	 Feedback from those companies coming for final placement are obtained and suggestions implemented. Feedback on content analysis submitted in the workshops organized by the university for that purpose. 		
2.2 Teaching-Learning & Ev	aluation:		
2.2.1 Student Enrolment and Profile	 Admissions are based on merit in the eligibility examination and no management quota. Widely publicized transparent and merit based admission process in place Adheres to government reservation policy; 50% seats 		
rof. H. S. Sandhu) (Dri Zeerkat Ara)	Prof. B. A Prajapati) (Dr. Neetam Arora)		

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N	AAC for Quality and Excellence in Higher Education community also filled as per
	merit.
2.2.2 Catering to the Student Diversity:	 Meritorious economically weaker students are supported. Student's assessed on the basis of language proficiency and computer literacy and bridge courses, tutorials and remedial classes conducted. Specific facilities for differently abled students developed.
2.2.3 Teaching-Learning Process:	 Annual academic calendar and session plans are prepared and followed. Student centric learning using assigning projects, business games, case studies, industrial visits, compulsory internship, etc. Expert lectures of professionals arranged and Entrepreneurship Mela is organized regularly to boost up professional skills Integration of ICT in combination with face to face class room teaching promoted using SMART boards.
2.2.4 Teacher Quality:	 Selection procedure is as per State Government and University norms Out of 25 permanent teachers, 10 are with Ph.D. degree, 03 M.Phil., 05 with NET/SET and 02 with professional degree of CA, 01 with ICWA and 02 faculty members including Principal are award winners for their academic contribution Many teachers actively participate in conferences, workshops, seminars, etc.
2.2.5 Evaluation Process an Reforms:	 Evaluation methodology communicated to students through orientation program at the beginning. Continuously monitoring of performance of student's progress is in place.

(Dr. Zeanat Ara

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(Dr. Neelant Arora)

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2.2.6 Student Performance and Learning Outcomes:	university average with rising trend and in some programs, it is 100 per cent. • Many students pursue professional career oriented value added courses.
	 Students participate in various skill enhancing career oriented activities.
2.3 Research, Consultancy &	
2.3.1 Promotion of Research:	 Institute has formed Research Cell to promote research activities 03 teachers are university recognized active Ph.D. Guide. Sound system to encourage students to take up live projects
2.3.2 Resource Mobilization for Research:	 Completed 06 Minor and 01 Major Research projects during last four years with financial support from various funding agencies. Absence of seed money and budgetary provision for research activities Resources from corporate sector yet to be mobilized
2.3.3 Research Facilities:	 Institute is a member of <i>INFLIBNET</i> and avails its resources. Granting Study leave for completion of Ph.D. Library with internet and eresources available to facilitate research.
2.3.4 Research Publication and Awards:	 Teachers have published 26 books, contributed chapters in 60 books/proceedings volume, 37 papers in refereed journals and 08 papers in magazines. Research culture among students initiated Participation of teachers in national and international level seminars with presentation of paper is encouraging

(Dr. Zeenat Ara)

(Prof. B. A. Prajapati)

(Dr. Neelam Arora)

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2.3.5 Consultancy:	NAAC for Quality and Excellence in Higher Education Formal consultancy service initiatives yet to take up			
2.3.6 Extension Activities and Institutional Social Responsibility:	 Different clubs formed like- nature club, nurture club, DLLE, WDC, Rotaract club, etc. to carry out various extension activities and are very active. Social and extension activities undertaken in association with NGOs, etc. DLLE, NSS and Women Development Cell conducts programs for creating awareness on different social issues. 			
2.3.7 Collaboration:	 Collaboration with some Industrial units is in place for placement, training, etc. MOUs with 03 professional training institutes done and 05 value added programs offered. Yearly national seminars and conferences organized in association with other organizations. 			
2.4 Infrastructure and Lea				
2.4.1 Physical Facilities:	 Institute has self-contained five storied building with adequate number of class rooms, library space, auditorium, computer laboratories, administrative block, etc. with 77137 sq.m built up area Canteen, recreation room common rooms for boys and girls, water supply facility, etc are available on campus. Tie-ups with some sports associations in the vicinity for playground facility 			
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(Prof. B. A. Prajapati)

(Dr. Neelam Arora)

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NAAC for Quality and Excellence in Higher Education Library is fully automated digital Learning Library as 2.4.2 39908 titles and Resource: subscribes to 66 magazines and iournals. with connectivity Internet e-resources INFLIBNET and exclusive available with an website of the library. Open access system and Book Bank facility provided • Institute has a website, internet 2.4.3 IT Infrastructure: connectivity with WiFi enabled campus All classrooms are equipped with LCD projectors, 12 with SMART Boards and 01 virtual class. 02 fully equipped computer labs with 150 computers in place. Adequate budget allocation is Campus of Maintenance 2.4.4 made for the maintenance of Facilities: buildings, furniture, land, and computers equipment, other infrastructure. In house staff for maintenance available housekeeping, for AMC's computers networking, security services available 2.5 Student Support and Progression: Publishes updated prospectus Mentoring and Student 2.5.1 annually Support: various government Besides, freeships, scholarships, endowments and fee concession available Proactive Placement Cell with good placement records. Presence of anti-ragging and Development Cell Women ensures zero sexual harassment Pass percentage is consistently 2.5.2 Student Progression: above 90% Many students go for professional programmes. to reduce initiated Measures dropout rate through financial support and competence building activities. Bandha)

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NAAC for Quality and Excellence in Higher Education Student participation in various and Participation Student 2.5.3 intra and inter collegiate events Activities: exhibitions, debates, through quiz exchange, stock mock competitions, cultural events like-Hope, Seige, Moodfesta, Prodigy, Marathi DLLE, Mun, Lala Vangmai, etc. is encouraging · Performance of some students at national and international sports event is worth noting. Presence of Students Council, Nature Club, Women Development Cell and participation in various for leadership committees orientation is visible. 2.6 Governance Leadership and Management: Principal and the management Institutional Vision and | 2.6.1 provide academic leadership. Leadership: The vision, mission and objectives as formulated by the founders are practiced by the College. Efforts taken to bring professionalism in commerce and management education. organizational Development and Well defined Strategy 2.6.2 structure with decentralized way of Deployment: functioning. • Target oriented Quality initiatives through constant undertaken feedback from all stakeholders. In-built mechanism developed to check work efficiency. Performance Appraisal conducted Empowerment 2.6.3 Faculty annually Strategies: · Some efforts taken up to develop professional competency through seminars, participation in conferences and workshops • Limited academic international exposure. Statutory audit is done annually 2.6.4 Financial Management and and finance and accounts section Resource Mobilization: is computerized. Budgetary provision Sufficient available · Collection of fees from students, interest of corpus

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N	MAC for Quality and Excellence in Higher Education government aid are the main			
	sources of fund.			
2.6.5 Internal Quality Assurance System:	1			
2.7 Innovations and Best Pr				
2.7.1 Environment Consciousness:	 Staff and students are environmentally sensitized through Nurture and Nature Clubs. Propagating conservation of nature through nature Club activities Green Ganesh eco-friendly initiative under taken 			
2.7.2 Innovations:	 Installation of software in library to convert text into voice and audio inputs through head phones for visually challenged students Installation of electronic waste bin for electronic gadgets International youth exchange program under Rotarat Glub. 			
2.7.3 Best Practices:	 No management quota though eligible being private minority institution and Fees Waiver to the needy students. Fun fair activity conducted for the entertainment of specially gifted children "Coat to Survive" donation of rain coats to poor workers working in rain 			
SECTION-III:	Observations (limit to five			
OVERALL ANALYSIS	major ones)			
3.1 Institutional Strengths:	 Harmonious relationship among all stake holders. Committed qualified and 			
	experienced faculty			

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(Prof. B. A. Prajapati)

Dr. Neelam Arora

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	• Domain specific Institute
	• Up graded physical infrastructure
	• Proactive and Visionary
	management
3.2 Institutional Weaknesses:	 Limited financial support for research. Few collaborations and Industry institutional linkages. Limited space for future expansion. Lack of consultancy initiatives. Absence of Collaborative research To excel as an outstanding
3.3 Institutional Opportunities:	 To excel as all outstanding college in the domain. To involve alumni for internship, placement mentoring and fund raising. Better placements in reputer companies. Engage faculty in corporate consultancy and training. Strengthen institution industry and institution society linkages.
3.4 Institutional Challenges:	 Competition from other college in the urban area. Creating and sustaining space in a competitive job market for students To avail funding from different organizations like UGC, ICSSI DST, etc. Sustenance and internalization of initiatives undertaken. Developing academic collaborations with leading academic institutions an strengthen industrial linkages

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(Prof. B. A. Prajapati)

(Dr. Neelam Arora)

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SECTION-IV: Recommendations for Quality Enhancement of the Institution

- Mass Media Studio be established for improving journalism skills.
- Tie up with professional bodied like: ICA of India, ICWA of India, ICS of India, NSC's Certification Programs, Certification of IRDA, etc. for twinning programs
- Faculty may be encouraged for developing real life case study material by establishing Case Development and Business Lab.
- Placements opportunities in reputed companies with higher pay package be augmented by strengthening Placement Cell.
- Strengthening and institutionalizing research activities by providing seed money/ bringing projects from funding agencies.
- Library may subscribe more e-resources like-Databases of CMIE-PROWESS, Capital Market - CAPITALINE and EBSCO journals.
- Add on Courses in foreign languages such as Arabic, French, Chinese, Japanese, German, etc. be offered as non-credit courses.
- Website of the Institute be made dynamic and institutionalize alumni association.
- IQAC to be more target oriented and contribute for institutionalizing quality by setting bench marks
- Review teaching –learning methodologies and learning outcomes at periodical intervals

I agree with the Observations of the Peer Team as mentioned in this report.

Lala Leipatrai

Seal of the Institution

Signature of the Head of the Institution (Dr. Neelam Arora)

Lale La point Marg. Mumbai - 400 034.

of H. S. Sandhuj 1/5 (Dr. Zeenat Ara)

(Prof. B. A. Prajapati)

(Dr. Neelam Arora)

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Lala Lajpatrai College of Commerce & Economics, Mumbai PTV Dates: July 02-04, 2015

Signatures of the Peer Team Members:

Name and Designation		Signature with
		Date
Prof. B. A. Prajapati	Chairperson	
(Former Vice Chancellor - Veer Narmad South Gujarat University, Surat) Professor & Head, S. K. School of Business Management, PG Dept of		School
Commerce & Management, Hemchandracharya North Gujarat University,		4/7/21/3
PATAN - 384265 GUJARAT	Member	
Dr. Zeenat Ara	Co-ordinator	12
(Former Principal, Govt. College for	Co-ordinator	1 2015
Women, Srinagar, Jammu &		1 July 20
Kashmir) Resi: Zeenat Manzil, R/O Baghat Barzalla, P.O. Sanat Nagar, SRINAGAR-190005 KASHMIR		ars ,
Prof. H. S. Sandhu	Member	
(Former Professor of Management, Guru Nanak Dev University, Amritsar) Resi: 13, Preet Vihar, GT Road,		Jee An
AMRITSAT - 143104 PUNJAB		4)/113
Dr. Ganesh Hegde	NAAC	
Assistant Adviser, NAAC BANGALORE- 560 072	Officer	

Place: Mahalaxmi, Mumbai Date: 04th July 2015

(Dr. Neelam Arora)

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LALA LAJPATRAI COLLEGE OF COMMERCE AND ECONOMICS LAJPATRAI MARG, MAHALAXMI, MUMBAI- 400034 NAAC Peer Team Visit Schedule

Day 0: Sunday, 01st JULY 2015

20:30 - 21.00 hrs Peer Team Discussion - I At the place of stay ... (Private)

Day 1: Monday, 2nd JULY 2015

Session 1: 9:00 - 10.00 hrs

Meeting with the Principal

Session 2: 10:00 - 10:45 hrs

Meeting with the Steering Committee/IQAC Members

Session 3: 10:45 - 13:30 hrs

Visit to the Departments and Support Services

1. Department of Commerce

2. Placement Cell

Session 4: 13:00 - 14:00 hrs

Lunch on Meeting with the Governing Body / Management / State Govt.
Representatives / University Representatives

Session 5: 14:30 - 16:00 hrs

Visit to the Support ServicesContinues......

- 3. NSS
- 4. DLLE
- 5. Library
- 6. WDC
- 7. Examination Cell

Session 6: 16:00 - 16:30 hrs

Interaction with Students

Session 7: 16:30 - 17:00 hrs

Interaction with Parents

Session 8: 17:00 - 17:30 hrs

Interaction with Alumni

Session 9: 17:45 - 18:30 hrs

Cultural Programme by students

20:00 – 21:00 hrs: Team Discussion – II At the place of stay (Private)

(Prof. H. S. Sandhu)

(Dr Zeenat Are

(Prof. B. A. Prajapati)

In Neelam Arora

Lala Lajpatrai College of Commerce & Economics, Mumbai PTV Dates: July 02-04, 2015

Day 2: Tuesday, 03rd JULY 2015

Session 10: 9:00 - 13:00 hrs

Visit to Departments Continues......

- 8. Management Studies
- 9. Mass Media
- 10. Information Technology
- 11. Accounting & Finance
- 12. Banking & Insurance
- 13. Computer Science

13:00 - 14:00 hrs Lunch

Session 11: 14:00 - 16:00 hrs

Visit to the facilities

- (a) Student Council
- (b) Gymkhana and Sports
- (c) Health Centre
- (d) Canteen

Session 12: 16:00 - 16:30 hrs

Interaction with Non-Teaching Staff

Session 13: 16:30 - 18:00 hrs

Checking Documentary evidences

19:00 – 21:00 hrs: Team Discussion – III at the Place of Stay (Private)

Day 3: Wednesday, 04th July, 2015

Session 14: 09:30 - 11:00 hrs

Report writing Continues...

Session 15: 11:00 - 12:00 hrs

Sharing the Peer Team Report with the Principal

Session 16: 12:00 - 13:00 hrs

Finalizing the Peer Team Report

Session 17: 13:00 - 13:30 hrs

Exit Meeting

Sr,No.	Name	Designation	Signature with Date
1	Prof. B. A. Prajapati	Chairperson	Boto 5 4-7-201
2	Dr. Zeenat Ara	Member Co-ordinator	Juny.
3	Prof. II. S. Sandhu	Member	Hu - 1/1/1/1
4	Dr.Ganesh Hegde	NAAC Officer	

Date: 04th July, 2015

Place Mumbai

Commerce of Commer

Dr. Neelam Arora (PRINCHAL)

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	Profile of t	ine Con	-50	Foonomics
anne or the correge	Lala Lajpatrai College of Commerce and Economics State: Mumbai State: Maharashtra			
	Place: Mumbai		State:	Manarashtra
	2nd - 4th July, 20			
	University of Mu			Antonomous
tatus of 8he College	Affiliated $\sqrt{}$	Constitue		Autonomous
inancial Category	Grant-in-aid √		ent funded	Self-financing
Type of College	Men	Women		Co-education √
No. of Departments	Arts: Any Other:	Science: Total:	06	Commerce: 0
No. of Programs	UG: 06 Any Other: 05	PG: 02	M.Phil.:	Ph.D.: tal:- 13
Year of Establishment	1972			
UGC recognition	Under 2 (f) and			m :1 1
Location of the College	Urban √ S	emi-urban	Rural	Tribal
Area of the campus (in acres)	1.25 Acres			
No. of Teachers	Men		Women	Total
Permanent	07		18	25
Temporary (CHB)				
Total no. of Teachers with	04		06	10
Total no. of Teachers with M. Phil.	01		02	03
Total no. of teachers with NET /SET	02		03	05
Total no. of Teachers with P. G.	02		05	07
No. of Non-teaching staff:	Men		Women	Total
Technical Staff	02		01	03
Administrative Staff	33		17	50
Permanent	25		05	30
Temporary	09		14	23
No. of Students:	Men		Women	Total
UG.	1514		1073	2587
PC	104		96	200
M. Phi	i			
Ph. D				
Any Othe				

		Name	Signature with Date
1.	Chairperson	Prof. Prajapati B. A.	Bapocyth, 7-2
2.	Member Coordinator	Dr . Zeenat Ara	13/4/7/15
3.	Member	Prof. H. S. Sandhu	Hss Am 4/7/15
4.	NAAC Officer	Dr. Ganesh Hegde	
			N.0000 17/18

Place: Mumbai Date: July 04, 2015

Signature of the Principal and Seal

Last a supplier stary. Maintai - 400 034.