



SELF STUDY REPORT

FOR

4th CYCLE OF ACCREDITATION

LALA LAJPATRAI COLLEGE OF COMMERCE AND ECONOMICS

LALA LAJPATRAI MARG, GOVERNMENT COLONY, HAJI ALI, MAHALAXMI,
400034

www.lalacollege.edu.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Lala Lajpatrai Memorial Trust (LLMT) was registered on **13th July 1959** with an aim to establish, conduct, control and manage school, institutes, academics and colleges for promoting education in all departments by ways and modes best suited to the needs of the people irrespective of their caste, religion and creed. It aimed at promoting cultural, literal and social welfare of the people. The Trust acquired the present **plot of land, located on the Western Coast of Mumbai city on lease from the Government**. A seven storied building was constructed on the land for educational purpose. On **10th February 1972** the Trust **leased the building to Lala Lajpatrai Institute (LLI) for educational purpose**. The Institute founded a **College in Commerce and Economics stream in the year 1972**. The College was named after the great freedom fighter and Lion of Punjab, Shri Lala Lajpatraiji. **In 1995, the Lala Lajpatrai Institute of Management was (LLIM) founded** to meet the growing demand of management education. **In 2005, Lala Lajpatrai College of Law (LLCL) was started** by the institute to offer the LLB degree. The College received status of Punjabi linguistic minority as on 14th November 2007.

The College continued to grow under the dynamic leadership of the chairman of the **Trust Dr. Kamalji Gupta and the Trustee Dr. Sunilji Gupta**. The College was **first among very few Colleges in the city of Mumbai to get accredited from NAAC in the year 2000**. The College introduced postgraduate courses in **M.Com. with specializations in Business Management and Advanced Accountancy in the year 2002-2003**. The College offers a number of self-financed courses such as **BMS, BBI, BAF, BSC.IT, BMM and BFMG**. **Research Center in the subject of Commerce and Trade, Transport and Industry** were established in the year **2015**.

Vision

“To provide comprehensive education, which will train our students to be globally competitive and socially responsible citizens”

Mission

- To provide education and training to students in the fields of Commerce, Trade, Management and Information and Technology so as to make them fit and ready for the industry.
- To collaborate Academia with Industry for equipping our students with relevant knowledge, skills and attitude.
- And above all, to make our graduates socially sensitive with high sense of civility.

Objectives:

- To adopt a holistic approach towards education and encourage research and innovation.
- To provide all students with an equal opportunity for self-development and growth.
- To enable students to explore their potentials and capitalize on them to make their careers.

- To become able and contributing members of the society.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Central location in South Mumbai with convenient access through road and railway for students from across city.
- Legacy of 50 years offering a mix blend of traditional aided as well as professional development unaided programmes.
- Number of Add-on Vocational Programmes and Certificate Programmes in association with industry and reputed private agencies.
- The College has 22 functional MOUs, which includes international MOU, for achieving better synergy for academic development of the intuition.
- The College has Research Centres in Commerce and Trade, Transport and Industry specialization to provides support for quality research.
- The College offers programmes in Law and Management in the same premises giving students an opportunity for vertical mobility.
- The College has roped in about 150 visiting faculty from academic and industrial fields to give practical exposure to students.
- The College has rich library (Green Library) with various IT enabled services offered to students through its own website and QR Codes.
- As per the demand of the changing higher education scenario under NEP, 2020, the College offers programmes in Arts, Science, Commerce and Management fields.
- The College is ready to seek academic autonomy to offer demand driven employment oriented programmes in collaboration with industry.

Institutional Weakness

- Space constraints in the metropolitan city like Mumbai for further expansion within the sane premises.
- Limited autonomy in respect of introduction of new programmes and development course curriculum under affiliation system.
- Withdrawal of non-salary grants by the government with limited fees and increasing expenses due to salary hike puts financial pressure on the resources.
- Limited capacity to generate financial resources for providing better academic and physical facilities to students due to university approved fees structures.

Institutional Opportunity

- Greater opportunities for expansion in new fields with autonomy and implementation of NEP in the state from the A.Y. 2023-2024.
- Possibility of greater tie-ups with industry and institutions of excellence at national and international level for offering employment oriented programmes.
- Greater integration with industry and business houses for placements due to location in the commercial capital of India.

- More focus on research and innovations, especially applied research in the fields of Commerce and Management.

Institutional Challenge

- Increasing numbers of private self-financed colleges in the vicinity leading to unhealthy competition.
- Changing expectations of students and other stakeholders due to changing higher education scenario in the country.
- Encouraging students for competitive examinations and higher studies due to employment focus of students in cities at an early age.
- Employment of full-time faculty with high pay packages as per VII Pay guidelines due to financial constraints.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

- The Institution is affiliated to the University of Mumbai and offers traditional courses **B.Com. and M.Com. (Accountancy and Business Management)** along with **self-financed professional development programmes, viz., BMS, BBI, BAF, BSC.IT, BMM and BFMG** recognized by the University of Mumbai. The College has two **Research Centres** under the Faculty of Commerce and Management.
- The College offers **five Add-on Vocational Certificate Courses** recognized by the **University of Mumbai** leading to the award of **Certificate, Diploma and Advanced Diploma**. A total of **845 students have benefited from these courses**.
- During the last five years, the College has offered as many as **43 Certificate Courses** and has trained **3272 students**.
- Curricular activities are well planned using **Academic Calendar**. The College ensures effective curricular delivery through **Orientation Programmes, Remedial Coaching, Bridge Courses, Mentoring, Tutorials, Daily Lecture Monitoring Records** and various **student-centric teaching methodologies such as flipped classrooms, case studies, field visits, online resources, assignments, practicals, workshops and seminars**.
- The students' progress is monitored through **Continuous Internal Assessment (CIA)** which includes **periodic tests, assignments, project work, presentations, field visits, tutorials, practicals, viva-voce and internships**. Research progress is monitored through **Six-Monthly Progress Report**. **69.25% of registered students have undertaken field projects/internships**.
- Cross cutting issues such as **professional ethics, gender issues, human values and those related to environment and sustainability** have been amply included in the course **curriculum** framed by statutory bodies of the University of Mumbai. The **NSS units and DLLE units** of the College organise various programmes within the college and in neighbourhood community for practical applications of these issues with the help of students.
- The College seeks feedback on **'Course Curriculum'** of each programme from various stakeholders such as **Students, Teachers, Employers, Parents and Alumni** and on **'Teachers' Quality'** from **students**. The feedback so collected is analyzed and reports are prepared. **Feedback on Course Curriculum** is submitted to the **Board of Studies, University of Mumbai for the improvements in syllabus**. **Teachers** are oriented with respect to their **strengths and weaknesses on the basis of**

feedback received and called upon to improve upon. The **report is submitted to the Management** through the Principal. The **Action taken reports** are made available on the **College website**.

Teaching-learning and Evaluation

- **Enrollment percentage for UG and PG programmes stood at 94.1% and for Ph.D. at 100%.**
- **Reservation Policy is implemented for 50% of the seats remaining after reserving 50% of the seats for minority.** The enrollment of the reserved category students stood at **22.43%** The **Cell for Welfare of SC, ST, OBC and Minority Students** assist students in admissions and scholarships.
- Teachers use **student-centric methodologies** which include **Experiential Learning (practicals, internships, field based projects, viva-voce, talks, etc.), Participative Learning (tutorials, field visits and industrial visits), Problem Methodologies (class assignments, practical sessions, and case studies) and ICT tools (PPTs, YouTube videos, game-based learning applications such as Mentimeter and Kahoot, LMS developed on MOODLE, Google Classrooms and Edmodo, MS Excel and GeoGebra and research tools like SPSS and student version of MYSTAT).**
- **181 student-centric workshops** have been organised. **Guidance Lecture Series** for UG and PG students is the unique feature of the College.
- Of the total **37 full-time sanctioned teaching posts, 93.51% are filled on regular basis. Student to full-time teacher ratio is 111:1.** The pool of visiting faculty from **academia, industry and professional bodies include 142 experts.** Of **34 full-time teachers, 17 are Ph.D., 20 are NET/SET and 10 teachers have professional qualifications.**
- Learning gaps are bridged through **bridge courses, remedial coaching and tutorials. 69.25% students undertake field project/internships.**
- **The College conducts FY and SY examinations on behalf of the University.** Transparency is ensured by **constitution of Examination Committee, setting 3 sets of questions papers, masking and coding of answer books, centralized assessment programme and moderation of answer papers.** The University transmits **question papers digitally one hour before the examinations. Assessment of answer books is done through Online Marking System (OMS).** Aggrieved students are provided with **photocopy and revaluation** is done on request.
- **POs and COs have been clearly stated and displayed and their achievement is analysed using Result Analysis, Feedback on Curriculum and Students Progressions. The pass percentage stood at 93.45%, which is much higher than the University average.**
- **Students Satisfaction Survey (SSS) is conducted and the analysis of outcomes is made available on the website.**

Research, Innovations and Extension

- **Two Minor Research Projects** funded by the University of Mumbai have been completed.
- The College has **two research centres (Commerce and Trade Transport and Industry).** There are **four Ph.D. guides. 9 students** have been awarded and **16 students** are pursuing **Ph.D.**
- **Five National Level and six International Level conferences** have been organised, of which one was held at **Bangkok, Thailand.** The **research outcomes** have been published.
- **ED Cell** organises various activities viz., motivational sessions, workshops, internships, industrial visits, seminars and e-fest. Students participate in **Avishkar – a State Level Research Convention.** They have **won 6 awards, including ‘Overall Championship’ for the best research project. B-plans** conceived by students have won **14 awards, including one at the national level (MHRD, GoI).**

- The College has organised **46 workshops on Research Methodology, IPR and Entrepreneurship**.
- **151 research papers** have been **published**. Teachers have authored **11 books** and have contributed **3 chapters in various edited books**.
- NSS and DLLE units have organised **135 outreach and extension activities**. Some of the prestigious awards won by **NSS Units and DLLE Unit** are:

NSS Unit	Best NSS Unit, Silver Medal for Anti-spitting Campaign, First Place in Waste Collection Drive, Third Place in Youth Against COVID Competition
Ms. Kranti Ukey	Best NSS Programme Officer, Best Area Co-ordinator and Karmaveer Award
Mr. Prafull Shinde	Best NSS Volunteer Award
Ms. Prachi Sawant	Most Valuable Student of the Camp at National Integration Camp held at Coimbatore by Ministry of Youth Affairs and Sports, GoI and Regional Directorate of NSS, Chennai
15th Avishkar Research Convention	First Rank in the Final Round
National Level Navpravartan Research Convention by MHRD, GoI	Best Research Paper Award
Ms. Aditi Ghodekar	'Covid Warrior Award' at the hands of the Minister, Higher Education, for her exemplary work during pandemic
Udaan – University Fest	DLLE Units won Second Prize in Poster Making, First Prize for Best Stage Play &

- The College has **23 functional MOUs**, which also include MOU with **Dhurakij Pundit University, Bangkok**, related to **students exchange, faculty exchange, organization of certificate courses and conferences**. The students **German Exchange Program of Rotary Club** is another important milestone. As a part of **Exchange Programme**, the College **students have visited Spain** and the College has offered a **Certificate Course in Spanish**.

Infrastructure and Learning Resources

- The campus plot area is **0.67 acres**. Due to horizontal constraints, the college building has **G+7 Levels**. **Total built-up area used by the College is 59090.67 sq.ft.**
- There are **25 classrooms** of which **12 are air-conditioned** and **24 have ICT facility**. There is a **Seminar Hall (120 seating capacity)** and a **Conference Hall (24 seating capacity)**.
- **Two IT Labs**, having **27 and 45 work stations** respectively, connected to **100 mbps internet**, and printer and scanner.
- **College Auditorium** is **air-conditioned with 650 seating capacity**. **IQAC, Students' Council, NSS and DLLE, ED Cell & Career Counselling Centre, Health & Counselling Centre and Girls' Common Room and Women Development Cell** are available.
- **Canteen** provides **hygienic food at subsidized rates**. **Garden** has **61 trees and 36 plants**. **Compost pit** generates **300 kgs compost**.
- **Indoor and outdoor games** facilities are available. **Cricket pitch** is hired at **Shivaji Park**. **Coach** is made available. There is a well-equipped **gymnasium**.
- **Expenditure on infrastructure augmentation** stood at **18.61%** and **on repairs and maintenance** stood at **9.13%** of **total expenditure excluding salary**.
- **Library** is automated (**LMS Soul Version 3.0**) with **41699 books, 60 journals, 19 online journals, 9 newspapers, e-resources (N-list database)** and **databases such as EBSCO, JGATE and CMIE-Prowess**. **Library organizes training session on use of e-resources**.

- **UGC Resource Centre** provides access to **e-resources** and **online databases**. The **reading hall** has a capacity of **120 students**. **Video-conferencing** facility is available.
- The library has its website (www.lalalibrary.weebly.com). Library provides 24X7 remote access to **question papers, syllabus and e-books** through **QR Codes**. Since its launch in 2018, **QP download count is 338896 and syllabus download count is 6235**.
- **17 rare books, 125 Marathi books, College Magazines, Annual Reports and Memorial Lectures since inception in Digitized Forms** can be accessed on through QR Codes (**Green Library**).
- The College has **176 computers and 24 laptops** with **licensed Windows Operating System**. College has **licensed software like MS-Office and Tally**. The Student-Computer ratio is **19:1**.
- There are **25 wall mounted projectors, 2 Sound Systems, 39 Printers, 1 photocopier, 4 scanners standalone and 32 scanners in-built in printers**.
- **100% internet-connectivity through 100 mbps wired line connected with LAN. Wi-fi connectivity is available at selected places**. The College has AMC for up keeping of IT resources.

Student Support and Progression

- Students belonging to the **Reserved Category** are provided with scholarships by the **Social Welfare Department and the Management**. The **Committee for the Welfare of SC, ST, OBC and Minority** assist students in applying for scholarships. **487 students** have been provided scholarships by the **Social Welfare Department** and **118 students have been provided freeships and scholarships by the Lala Trust and 50 students by other private Trusts**.
- **63 Capacity Building and Skills Enhancement programmes** have been organised. The College organizes **career counseling and guidance sessions** for various competitive examinations and career prospects. **47 careers counseling and guidance sessions** have been organized, which have benefitted **2409 students**.
- The Institution has a transparent mechanism for timely redressal of grievances including sexual harassment and ragging cases. **Committees orient students** about the UGC guidelines with respect to the same. **Various guidelines of the UGC with respect to the same are available on the college website**. Students are made to sign **Anti-ragging Pledge as per the UGC Guidelines**.
- As per the records available with the College, **14.64% students** have either **progressed to higher education** or have been **placed through campus placements**. Also as per the records available with the college **118 students have qualified various state, national and international level examinations during the last five years**.
- The College students participate in various cultural and sports events at intra-college level, inter-college level and university level. The College students have won a total of **43 awards in cultural and sports events** during the last five years.
- The College organizes several students-driven inter-collegiate events such **Hunar (DLLE), Technotronix (B.Sc. – IT), Tsunami (BMS), Entrepreneurship Mela and Inventure (EDC), Mebido (BAMMC), Epitome (BBI), Prodigy (BAF), Ignite (BFMg.), Sankalp (NSS), Sea-two Fest (B.Com.), Hope (Self-financed Department) and Prism (Students Council)**. All these events are **planned and executed by students under the guidance of Prof-in-charge**. The **finances for these programmes** are arranged by students **through sponsorship from companies and private agencies**. These endeavours help students develop their overall personality.
- **Lala Lajpatrai College Association** was formed in the **year 1998** and was **registered under the Societies Registration Act, 1860/Trust Registration Act, 1882**. The Alumni members visit college during various programmes. They also conduct workshops for the benefit of students.

Governance, Leadership and Management

- **Vision and mission and Institutional organogram** have been displayed. The **Principal is the academic, administrative and financial head**. She is assisted by **two Vice-principals and seven Programme Co-ordinators**. Various committees have been constituted with **students' representation**. All **decision-making powers have been delegated** at the appropriate levels.
- In line with vision and mission, the College offers several professional development programmes, **5 Add-on Vocational** and several **Certificate Courses** with research facility. The College offers **Certificate Courses in Spanish, Japanese and Chinese** arranges international visits (**40 students visited Spain**) and **students exchange (18 students visited Germany)**.
- The College has a **Comprehensive Policy Document**. Strategic Plans are deployed for each functional area, viz., **Teaching and Learning, Assessment and Evaluation, Co-curricular Activities, Extension Activities and Quality Sustenance and Enhancement Initiatives**. **Perspective Plan (2022-23 to 2026-27)** has been prepared.
- **University Statues and UGC guidelines** are followed w.r.t. **service rules, appointment procedures, promotions under CAS, etc. Service Books are maintained**. There are **zero pendencies** at the College Level.
- **E-governance initiatives** have been taken in **Administration, Finance and Accounts, Student Admission and Support and Examination**.
- **Teachers and non-teaching staff members** have attended several training programmes. **Registration Fees and Publication Fees have been reimbursed to all**.
- **26 non-teaching staff members** have availed the benefit of **interest-free loan of Rs. 25000**. **Uniforms** are given to **Class IV employees**. **House-keeping staff** is provided with **hand-gloves, face mask and other accessories**. **Canteen facility** is provided at **subsidized rate**.
- **Academic Audit** has been conducted. **Administrative Audit** is conducted to ensure **zero pendencies**.
- **Teachers' performance is evaluated using AAR as per the UGC Guidelines**.
- **Separate accounts for Aided Section and Unaided Section** are maintained and **audited**. There are **no major audit objections**.
- **No donation is accepted in cash or kind**. **Institutional budgets is discussed in the CDC**. **Purchase Committee** makes all **major purchase decisions**.
- IQAC has **institutionalised Academic Calendar, Lecture Plan, Students Feedback, Lecture Monitoring Report, Mentoring Report, Programme Report, AAR and Feedback Mechanism**.
- **PO sand COs have been identified, displayed and are evaluated**. **Workshops on teaching-learning methodologies, API and NAAC criteria** have been organised.
- **Regular IQAC meeting are conducted, yearly plan of action is prepared, all AQARs have been submitted and compliance report of Third NAAC Cycle has been prepared**.

Institutional Values and Best Practices

- The institution is dedicated to the **cause of education of Minority and socially and economically underprivileged, especially girls**. The College has healthy **Female to Male Ratio of 2:3**.
- **Course curriculum includes issues pertaining to women and their rights**. DLLE students undertake **Survey of Women's Status (S.W.S.)** as a part of field project.
- **WDC organises workshops and seminars for creating gender sensitivity**. **Gender Audit** has been conducted.
- **Women Safety Measures** such as **provision of security, CCTV Surveillance, Girls' Common Room and Sanitary Napkin Vending Machine** have been initiated.
- **Couselling Facility by a certified counsellor** is provided. **ICC has been constituted**. No grievance has been received by ICC.
- As a commitment to environment sustainability, **Solar Panels and Rain Water Harvesting System have been installed, single-use plastic is banned, existing lights are replaced with LED and electrical apparatus are replaced with 5-star rated apparatus in a phased manner**.
- **Three Bin System** is used for solid waste management. **Liquid waste is discharged into waste management system of the Corporation**.
- **E-waste is handed over to licensed e-waste buyer**. **Composting pit** generates **300 kg. manurer**. **Green Audit and Energy Audit** have been conducted. **Facility of ramp, wheel chair and scribes are provided to the PwDs**. The **College Garden** has **61 trees and 36 plants**, which have been labelled using **QR Codes**.
- **Students** are encouraged to **register for voters' card**, The **College premises and staff is made available for polling**.
- To ensure inclusiveness, **reservations are adhered to in 50% of the seats left after making provision for Minorities**. **Committee for Welfare of SC, ST, OBC and Minority** assists students in **admission and scholarships**. Trust gives scholarship/freeships.
- **Lala Lajpatrai Memorial Lecture** is organised since 1972. Commemorative days are celebrated. **Punjabi Association** introduces students to **Punjabi language and culture**.
- **Marathi Vangmay Mandal** organizes events to promote Marathi arts, culture and literature. **Marathi Bhasha Diwas** is celebrated on 27th February.
- The College organizes **'SANKALP' – an Intercollegiate University Level Theme based Socio-Cultural Fest** to ensure inclusiveness.
- **International Yoga Day** is celebrated. **Traditional day** is organised to **celebrate the attire of various states**.
- The College organises several events to ensure inclusiveness which includes events promoting **voters' rights and rights of LGBT**.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	LALA LAJPATRAI COLLEGE OF COMMERCE AND ECONOMICS
Address	Lala Lajpatrai Marg, Government Colony, Haji Ali, Mahalaxmi,
City	Mumbai
State	Maharashtra
Pin	400034
Website	www.lalacollege.edu.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Neelam Arora	022-23548240	9869140130	022-2353289 6	principal.llc@gmail.com
IQAC / CIQA coordinator	Vinay Kumar Pandit	022-23548241	9821992197	022-2353289 6	drvinaypandit@lalacollege.edu.in

Status of the Institution	
Institution Status	Grant-in-aid and Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	Yes Minority Certificate final compressed.pdf
If Yes, Specify minority status	
Religious	
Linguistic	Punjabi Linguistic
Any Other	

Establishment Details					
State	University name	Document			
Maharashtra	University of Mumbai	View Document			
Details of UGC recognition					
Under Section	Date	View Document			
2f of UGC	03-09-2014	View Document			
12B of UGC	03-09-2014	View Document			
Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)					
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks	
No contents					

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Lala Lajpatrai Marg, Government Colony, Haji Ali, Mahalaxmi,	Urban	0.6	7131.46

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BCom,Commerce	36	HSC	English	60	31
UG	BCom,Commerce	36	HSC	English	60	32
UG	BCom,Commerce	36	HSC	English	120	106
UG	BCom,Commerce	36	HSC	English	480	454
UG	BA,Arts	36	HSC	English	120	66
UG	BSc,Science	36	HSC	English	72	68
UG	BMS,Management	36	HSC	English	240	217
PG	MCom,Commerce	24	GRADUATION	English	60	58
PG	MCom,Management	24	GRADUATION	English	80	64
Doctoral (Ph.D)	PhD or DPhil,Commerce	36	POST GRADUATION	English	8	8
Doctoral (Ph.D)	PhD or DPhil,Commerce	36	POST GRADUATION	English	8	8

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				10				16			
Recruited	0	0	0	0	4	6	0	10	4	9	0	13
Yet to Recruit	0				0				3			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				17			
Recruited	0	0	0	0	0	0	0	0	4	6	0	10
Yet to Recruit	0				0				7			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				35
Recruited	12	21	0	33
Yet to Recruit				2
Sanctioned by the Management/Society or Other Authorized Bodies				37
Recruited	19	18	0	37
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	3	5	0	4	5	0	17
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
		26	32	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	577	56	0	0	633
	Female	327	9	1	0	337
	Others	0	0	0	0	0
PG	Male	50	0	0	0	50
	Female	72	0	0	0	72
	Others	0	0	0	0	0
Doctoral (Ph.D)	Male	3	0	0	0	3
	Female	5	1	0	0	6
	Others	0	0	0	0	0
Diploma	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0
Certificate / Awareness	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	7	21	38	34
	Female	4	12	34	44
	Others	0	0	0	0
ST	Male	0	0	1	1
	Female	0	0	1	1
	Others	0	0	0	0
OBC	Male	15	41	84	96
	Female	18	33	91	103
	Others	0	0	0	0
General	Male	2249	2097	1877	1713
	Female	1468	1449	1301	1199
	Others	0	0	0	0
Others	Male	1	6	11	19
	Female	0	1	2	6
	Others	0	0	0	0
Total		3762	3660	3440	3216

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	<p>Lala Lajpatrai College of Commerce is an affiliated college to the University of Mumbai. Being an affiliated college, the College is ready to provide necessary support and infrastructure for running multidisciplinary and inter-disciplinary UG and PG programmes as per the directives of the University of Mumbai. At present, the College offers programmes in Commerce, Science, Arts and Management streams. (1) Programmes Offered in Commerce Stream: B.Com., BAF, BBI, B.FMg, M.Com - Advanced Accountancy and Business Management (2) Programmes Offered in Arts Stream: Bachelor of Arts in Multimedia and Mass Communication (BAMMC) (3) Programmes Offered in Science</p>
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	<p>Stream: Bachelor of Science (Information Technology) (B.Sc. IT) (4) Programmes Offered in Management Stream: Bachelor of Management Studies (BMS), The Trust also runs programmes leading to Masters Degree in Management Studies and Bachelors degree in Law. The College has Research Centers in Commerce providing research degree in Commerce and Trade, Transport and Industry. In addition to these, the College offers Advanced Diploma Course in Computer Application, Advanced Diploma Course in E-Commerce, Advanced Diploma in Taxation Procedures and Practices, Advanced Diploma in Tourism and Travel Management and Advanced Diploma in Principles & Practice of Insurance approved by the University of Mumbai. Considering the socio-economic condition of the region, the College offers a number of certificate courses in association with reputed private agencies. The College is situated in metropolitan city of Mumbai, which is developing rapidly. This may provide opportunity for introducing various job oriented courses for students in collaboration with industry. Industrial and commercial developments in the region will provide opportunity to the College to avail necessary teaching staff for new courses as per the National Education Policy, 2020.</p>
2. Academic bank of credits (ABC):	<p>Academic Bank of Credit is an integral part of the National Education Policy (NEP) 2020, which is a digital repository of credits earned by students. The College is well aware that ABC Framework will enable students to study one course in a year in one institution and switch to another one during the next year. Considering the importance of Academic Bank of Credit for the success of National Education Policy, the College has oriented its students about the importance of ABC Framework and has initiated the process of encouraging all its students to download digilocker and register on the ABC portal. The College plans to seek autonomy post-NAAC Accreditation. The process of registering students on ABC portal will be taken up once the College is granted autonomy.</p>
3. Skill development:	<p>The College offers a number of Skill Enhancement Courses which are very popular among the students. Some of these programmes are (1) Certificate Course in Soft Skills and Self Development (2) Certificate Course in Case Study (3) Certificate Course in</p>

	<p>Mutual Fund (4) Certificate Course in Basics of Securities & Economic Indicator (5) Certificate Course in Graphic Designing (6) Basic Level Certificate Course in Chinese Language (Mandarin) (7) Certificate Course in Digital Media Marketing, (8) Certificate Course in Tally, ERP With GST (9) Certificate Course in Financial Plan and Economic Indicator (10) Certificate Course in Ethical Hacking (11) Certificate Course in Event Management (12) Certificate Course in Blogging (13) Certificate Course in Advance Excel (12) Certificate Course in Travel & Tourism (13) Beginner's Level Certificate Course in Spanish Language (14) Certificate Course in Custom Clearance Documentation Executive – Export (15) Certificate Course in Financial Plan (16) Certificate Course in Demystifying Financial Market (17) Certificate course in Risk Management (18) Certificate course in Coral Draw (19) ACCA - Fundamental Level (20) ACCA - Knowledge Level (21) ACCA - FIA + Knowledge Level (22) ACCA - FIA (Foundation in Accountancy) (23) Certificate Course in Shipping & Logistics (24) Online Certificate Course in Cooking (25) Online Certificate Course in Mental Well-Being (26) Online Certificate Course in CANAVA design and (27) Online Basic Level Certificate Course in Foreign Language. These programmes aim at developing skills necessary for enhancing the employability of the students. Under the National Education Policy, the College will strengthen these courses by integrating them with the formal curriculum and entering into tie-ups with the industry for the effective implantation of the same.</p>
<p>4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):</p>	<p>As a step in the direction of the furtherance of the goals of the New Education Policy, the College is well-equipped in terms of human resource and infrastructure to offer courses in languages such as Marathi, Hindi, Sanskrit and Spoken English to its students. The College also plans to start a Certificate Course in Yoga and Medication for the benefit of students. There is an increasing need to impart instructions in teachings and relevance of Bhagvad Gita from manager's perspective. The College is may also explore the possibility of starting courses in music and Indian art and culture, given the appropriate policy framework by the University of Mumbai under the New Education Policy.</p>
<p>5. Focus on Outcome based education (OBE):</p>	<p>The College Staff is well trained in terms of</p>

	<p>Programme Outcomes (PO) and Course Outcomes (CO). Teachers are sent to various workshops for syllabus revision and examination reforms. They are trained to make use of innovative teaching-learning processes to ensure that the teaching-learning processes are outcome oriented. For the subjects like Business Communication and Mathematics and Statistic, tutorials of batch size of 25 are conducted to give personal attention to each student. Students in the subject of Foundation Course are given Project Work on various social and political issues such as (1) Substance Abuse – Impact on Youth and Challenges for the Future (2) HIV/AIDS – Awareness, Prevention, Treatment and Services (3) Problems of the Elderly – Causes, Implications and Response (4) Issue of Child Labour – Magnitude, Causes, Effects and Response (5) Child Abuse – Effects and Ways to Prevent (6) Trafficking of Women – Causes, Effects and Response, (6) Increasing Urbanisation, Problems of Housing, Health and Sanitation, (7) Changing Lifestyles and Impact on Culture in a Globalised World (8) Farmers’ Suicides and Agrarian Distress (9) Debate regarding Genetically Modified Crops (10) Development Projects and Human Rights Violations and (11) Increasing Crime/Suicides among Youth. Similarly, the students of M.Com. are given research projects to imbibe a culture of research among them. Various certificate courses focus more on outcome and probably for this reason these programmes are very popular among students. The College will endeavour to strengthen the framework of various certificate courses at its disposal.</p>
6. Distance education/online education:	<p>Considering the space constraints in the metropolitan city like Mumbai, certain non-technical programmes can be offered through online mode at reasonable fees to working and adult population. The College plans to tie-up with Yashwantrao Chavan Maharashtra Open University, Nashik with a view to offer its various programmes through distance mode at the college. The College has study centre of Institute of Distance and Open Learning (IDOL), University of Mumbai. The College has necessary infrastructure and manpower to provide various non-technical courses through distance mode.</p>

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes, the College has constituted Electoral Literacy Club (ELC). The composition of the Electoral Literacy Club is as under: Name of the Member Designation Ms. Vishakha Walia Faculty Representative Dr. Vaidehi Kamath Faculty Representative Ms. Miloni Shah Faculty Representative Ms. Varsha Gorad Non-teaching Staff Representative Mr. Prem Pawar Student Member Mr. Avi Malde Student Member Ms. Ohanna Student member
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Yes, students' co-ordinator and co-ordinating faculty members have been appointed by the College. ELC is functional and representative in character. The Club draws members from teaching staff, non-teaching staff and students community.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	Our College faculties and students, from ELC, NSS & DLLE and other committees, take initiatives to create awareness about the need for Voter Registration, participation in voting process by means of seminars, poster making and Slogan writing competitions, rallies, etc., and also conduct on campus Voter Registration Drives. Our College Staff, both teaching & non-teaching are actively involved in assisting District Election administration as and when there has been a need for it. For instance, we send our staff for performing duties during General Elections and Assembly Elections as per the orders issued by the state administration. We participated in the SWEEP Campaign, an initiative by Election Commission, during the State Assembly Elections 2019 in which College Staff and students were asked to undertake the pledge stating that they would necessarily and ethically cast their vote, realizing that it is their National Duty. In line with the same, we also started a campaign in our college: "Have You Enrolled yourself in the Voters List?" under which information was sought in the College Admission Form from students about their registration in voters list. Also, those, who were not registered as voters, were asked to submit an undertaking that they would do so at the earliest after completing 18 yrs of age (A.Y. 2017-18, 2018-19, 2019-20)
4. Any socially relevant projects/initiatives taken by	Awareness Drives such as seminars, rallies, poster

<p>College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.</p>	<p>making and slogan writing competitions are organized to sensitize masses about their duty of active participation in electoral process. Some of the activities organized by Electoral Literacy Cell: Academic Year 2021-2022 Feb-March, 2022 - Participation in Online Voters Awareness Contest organized by Election Commission of India 25th Jan., 2022 - National Voters Day – Webinar on Your Vote Your Voice - Appeal for Registration through Poster Making, Slogan Writing and Singing Competitions 6th Dec., 2021 - Art for Rights 21st - 25th Nov., 2021 – Voters Registration Drive Academic Year 2019-2020 25th Jan., 2020 – National Voters Day Pledge Taking 24th & 25th Jan., 2020 – Rally & Pamphlet Distribution on Voters Awareness 21st Oct. 2019 – Election duty done by College Staff for Maharashtra Assembly Election 2019 Aug., 2019 – ‘ShammbarTakke Sahi’ on Voters Registry June, 2019 – Campaign “Have You Enrolled Your Name In The Voters List” Academic Year 2018-2019 29th Apr. 2019 – Election duty done by College Staff in General Election to Lok Sabha - 2019 5th Apr., 2019 – General Election Awareness 25th Jan., 2019 – National Voters Day Pledge Taking and Debate session for Students 5th Jan., 2019 – EVM Demonstration and Awareness 12th Dec., 2018 – Voters Awareness for Physically Handicapped Jun-Aug., 2018 – Campaign “Have You Enrolled Your Name In The Voters List” Academic Year 2017-2018 12th Jul. 2017 – Seminar for Voters Awareness 6th Jun., 2017 – Campaign “Have You Enrolled Your Name In The Voters List”</p>
<p>5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.</p>	<p>Most of our first year students are below 18 years of age. Also among SY & TY, we do have good number of students who are not yet registered for voting. In order to encourage these students to register for voting, the college had started a Campaign “Have You Enrolled yourself in the Voters List?”, as explained above. We are in constant contact with the Worli Election Office, under which our college comes, and with their help we organize workshops and seminars wherein students are given the necessary information and guidance for voter registration, both online and offline, change in voter cards, etc.</p>

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
3762	3660	3440	3215	3239

File Description	Document
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Institutional data in the prescribed format	View Document

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 38

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
33	32	33	35	32

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
155.52	117.71	165.26	160.48	187.27

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

The Institution is affiliated to the University of Mumbai and offers **traditional as well as self-financed professional development programmes** of the University. The College also offers a number of **Vocational Courses approved by the University and Certificate Courses in collaborations with external agencies**. The curriculum delivery process is executed in four stages:

1. Curriculum Planning:

- The College prepares **Academic Calendar** based on the University Circular and displays it on the **College Website and Notice Boards**.
- The Heads convene **departmental meetings** at regular intervals to plan and control the curriculum delivery process.
- Full-time teachers are assigned workload as per the **UGC Norms**. **Visiting and guest faculty** from industry are invited for specialized lectures.
- **Time-table Committee** prepares timetable and displays on the Notice Boards and College Website.
- Faculties **formulate Teaching Plan** as per the guidelines of the University and prepare **Instructional Materials**.

2. Curriculum Delivery:

- **Orientation Programme** is organized for new entrants. **Remedial Coaching** for slow learners and **Bridge Courses** at the entry level are conducted.
- **Mentorship Sessions** are organized. Lectures are strictly conducted as per the time-table. Teachers document daily activities **in Annual Assessment Report (AAR)**.
- **Lecture delivery process** is supervised by the **Heads**. **Daily Lecture Monitoring Reports** are generated.
- Faculties use **Student-centric Methods (Participative, Problem Solving, Experiential Learning, ICT tools etc.)** to add value to teaching and learning.
- **Add-on Vocational Courses and Certificate Courses** are offered to develop multi-disciplinary skills among students.
- Participation in **Workshops, Competitions and Internships** is encouraged. **Industry and Field Visits** are organized to provide real world exposures.

3. Continuous Internal Evaluation (CIE):

- Tentative schedule of **Continuous Internal Evaluation (CIE)** is reflected in Academic Calendar.
- Internal assessment can take form of **periodic tests, assignments, projects, presentations, field visits, etc.** as per the guidelines of the University.
- For **Business Communication and Mathematics and Statistics**, CIE is conducted in the form of **tutorials** with 25 students per batch.
- For **Computer System and Applications**, **practicals** and **viva-voce** are conducted with 25 students per batch.
- For **Foundation Course**, students are assigned individual projects on social and national issues.
- For **PG programmes**, **projects based on field work or internship** are assigned, which are evaluated internally as well as externally.
- **Progress of research students** is monitored through **Six Monthly Progress Report** and **Presentations**.

4. Monitoring and Documentation Process:

The monitoring and documentation process for curriculum delivery is undertaken at three levels.

At the Principal's Level:

- **The Principal** monitors and controls the curriculum delivery process and calls for **periodic reports** which include **Academic Calendar, Departmental Workload, Time-table** and **Lecture Monitoring Report**.

At the IQAC Level:

- **The IQAC** prepares Academic Calendar, seeks **Feedback on Teachers' Quality and Course Contents** and enriches **teaching-learning and evaluation process** through workshops and seminars.

At the Heads' Level:

- Heads ensure that lectures are engaged as per the Time-table and calls for reports from teachers in the form of **AAR, Teaching Plans, Syllabus Completion Certificates and Result Analysis**.

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1.2 Academic Flexibility

1.2.1 Number of Add on /Certificate/Value added programs offered during the last five years

Response: 51

File Description	Document
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Institutional data in the prescribed format	View Document

1.2.2 Percentage of students enrolled in Certificate/ Add-on/Value added programs as against the total number of students during the last five years

Response: 25

1.2.2.1 Number of students enrolled in subject related Certificate/ Add-on/Value added programs year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
2313	211	480	571	754

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1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Response:

The institution believes in all round development of its students. The syllabus developed by Board of Studies (BoS) for various programmes integrate various cross-cutting issues related to professional ethics, gender equality, human values, environment protection and sustainability. These issues have been addressed in the various courses as described below:

- Professional Ethics:** Professional Ethics is concerned with the maintenance of high ethical and moral standards that govern a profession and its members. Courses such as **Business Ethics (F.Y.B.Com.)**, **Foundation Course (F.Y.B.Com. & S.Y.B.Com.)**, **Advertising (S.Y.B.Com.)**, **Financial Accountancy & Auditing (F.Y.B.Com., S.Y.B.Com. T.Y.B.Com. & M.Com.)**, **Integrated Marketing Communication (S.Y.BMS)**, **Sales and Distribution (T.Y.BMS)**, **Customer Relationship Management (T.Y.BMS)**, **Retail Management (T.Y.BMS)**, **Technical Communication Skills (F.Y.B.Sc. IT)**, **Business Environment (F.Y.BAF)**, **Auditing (S.Y.BAF)**, **Organizational Behaviour (S.Y.BBI)**, **Entrepreneurship Management (S.Y.BBI)**, **Financial**

Reporting & Analysis (T.Y.BBI), Strategic Management (T.Y.BBI), Investigative Journalism (T.Y.BAMMC), Media Laws and Ethics (T.Y.BAMMC), Business Environment (F.Y.BFMG), Business Ethics (T.Y.BFMG), Research Methodology in Business (M.Com.) and Business Ethics and CSR (M.Com.) create awareness about ethics followed by specific professions.

2. **Gender Equity:** Gender equality means treating all genders with fairness and equity with any discrimination. Courses like **Foundation Course (F.Y. & S.Y. for all programmes)**, which is a compulsory course for all programmes exposes students to importance of treating all genders fairly. **Women Development Cell (WDC) and Department of Life Long Learning and Extension (DLLE)** undertake various activities to sensitize students towards gender equality and role of women in society.
3. **Human Values:** Human values are virtues that guide human behavior. Some of the human values that are integrated into the curriculum are Equality Justice, Accountability, Transparency, Honesty, Responsibility, Respect for Diversity in Religion, Culture, Gender Equity, etc. Courses like **Business Communication (F.Y.BMS & F.Y.BBI), Foundation Course (F.Y. and S.Y. all programmes), Principles of Management (S.Y.B.Com.) and Business Ethics and CSR (M.Com.)** inculcate these values in the learners.
4. **Environment and Sustainability:** Many courses focus on the environmental and sustainability aspect as it is one of most challenging issues facing mankind. **Courses like Environmental Studies (F.Y.B.Com.), Foundation Course (F.Y. and S.Y. all programmes), Green IT (F.Y.B.Sc. IT), Business Environment (F.Y.BFMG) and Environmental Science (F.Y.BFMG)** focus on these issues. The College also undertakes 'Tree Plantation Drive' in its campus every year to highlight the importance of trees for mankind.

Apart from curriculum, the College organizes a number of workshops on various cross-cutting issues under Women Development Cell, National Service Scheme (NSS) and Department of Life Long Learning and Extension (DLLE).

File Description	Document
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1.3.2 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 68.82

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 2589

File Description	Document
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Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website (Yes or No)

Response: Yes

File Description	Document
Upload supporting document	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Enrolment percentage

Response: 94.1

2.1.1.1 Number of students admitted year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1371	1326	1364	1177	1237

2.1.1.2 Number of sanctioned seats year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1463	1454	1434	1256	1274

File Description

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Upload supporting document

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Institutional data in the prescribed format

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2.1.2 Percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (Exclusive of supernumerary seats)

Response: 22.43

2.1.2.1 Number of actual students admitted from the reserved categories year - wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	1	71	47	188

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
290	289	284	251	255

File Description	Document
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Institutional data in the prescribed format	View Document

2.2 Student Teacher Ratio

2.2.1 Student – Full time Teacher Ratio (Data for the latest completed academic year)

Response: 114

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences using ICT tools

Response:

The teachers evolve various student-centric methods to improve learning outcomes. At the same time, workshops and guest lectures are organized at regular intervals by each department to make teaching-learning process student centric. As a result, the **institutional results** have been much higher than average results of the University, at **above 90%** every year. Broadly, various methodologies employed by the faculties include:

Experiential Learning

- Postgraduate students undertake **research-based projects and internships** (30 days) to enhance their understanding of the subject through interactions with respondents and practically working with experts in the industry.
- **Project Work and Viva-voce** are the integral parts of all self-financed professional programmes such as BMS, BBI, BFMg, BAF and BAMMC, which give students a practical exposure of the crux of the subject matter.
- Students at undergraduate level undertake **field based projects on various social issues** such as Gender Equity, Corruption, and Problems of Disabled and Elderly to learn through interaction, surveys and experimentation for Foundation Course at FY and SY Levels.
- **NDTV Spotlight Events**, involving talks with actors, journalists and other stalwarts from the field of Media and demonstration of tools for shooting and editing, are routine activities of the BAMMC Department which enriches the students with studio shooting experience.

Participative Learning:

- **Tutorials (25 Students per Batch)** in the subject of **Business Communication** make use of extensive practice sessions on various skills such as letter writing, paragraph writing, report writing and others, thus helping learners to understand the concepts better.
- **Field visits to RBI, BSE, NSE and various industries** are organised on regular basis. It also includes orientation and illustrations of the procedures by Experts from their domains, clearing their doubts and enabling them to gather a first-hand experience.

Problem Solving Methodologies:

- **Tutorials (25 Students per Batch)** in **Mathematics and Statistics** make use of **class assignments** to help students to solve complex problems under the guidance of the teacher.
- **Practical sessions (20 Students per Batch)** in **Computer System and Applications** enable students to have hands-on practice on various aspects of programming.
- **Self-financed programmes and course in Business Law** make extensive use of **case studies** to help students to comprehend the practical applicability of the problem at hand.

Use of ICT in Teaching and Learning Process:

- Teachers make extensive use of various **online tools such as PPTs, YouTube videos, game based learning applications such as Mentimeter and Kahoot** to make teaching-learning process interesting.
- All teachers are registered on **LMS developed on MOODLE**. They also make use of other platforms such as **Google Classrooms and Edmodo** for sharing notes and submission of assignments.
- For the course in Statistics and Accounts, teachers make use of various online problem solving methodologies in **MSExcel and GeoGebra**.
- **Research based ICT tools such as SPSS and student version of MYSTAT** are used by research students for data analysis.

In order to provide the best to its students, the College strives to keep pace with ever-evolving technology. Regular training through FDPs and workshops is imparted to equip faculties with necessary skills and expertise for effective incorporation of ICT in Teaching – Learning process.

File Description	Document
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2.4 Teacher Profile and Quality

2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years

Response: 100

2.4.1.1 Number of Sanctioned posts / required positions for teaching staff/ full time teachers year

wise during the last five years:

2021-22	2020-21	2019-20	2018-19	2017-18
33	32	33	35	32

File Description	Document
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2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 77.58

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
26	26	27	25	24

File Description	Document
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Institutional data in the prescribed format	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

Being an affiliated college, the framework of internal and external examination is decided by the University.

Mechanism for Assessment:

- For all **UG aided Programmes**, external examination is of 100 marks per course per semester. It is only for **Foundation Course Paper I, II, III and IV at F.Y. and S.Y. Levels and Computer Systems and Applications Paper III, IV, V and VI at S.Y. and T.Y. Levels respectively**, external examination is of 75 marks and internal examination is of 25 marks.

- For all **UG Self-financed Programmes**, external examination is of 75 marks and internal examination is of 25 marks per course per semester. **The internal assessment consists of two components – 20 marks for Class Test and 5 marks for Class Attendance, Class Participation and Discipline.**
- For all **PG Programmes**, external examination is of 60 marks and internal examination is of 40 marks per course per semester.

Mechanism for Ensuring Transparency in Assessment:

First and Second Year Examinations for UG levels are conducted by the College on behalf of the University. Third Year Examination for UG Level and all Examinations for PG level are conducted by the University.

Some measures for ensuring transparency in examinations at the College Level:

- **Examination Committee:** Examination Committees, consisting of senior teachers and the Principal as the Chief Conductor, have been constituted for all examinations.
- **Three Sets of Question Paper:** Three sets of question papers are submitted in sealed envelope to the Committee, from which one is randomly selected by the Chief Conductor.
- **Masking and Coding:** Answer Books are masked and coded, so as to maintain confidentiality and ensure transparency in assessment.
- **Centralised Assessment:** Answer books are centrally assessed in the College premises under the Central Assessment Programme (CAP).

Some measures for ensuring transparency in examinations at the University Level:

- **Online Transmission of Question Paper:** Question Papers are transmitted online just one hour before the examination for printing.
- **Online Screen-based Marking (OSM) System:** Answer books are scanned and made available online for assessment.

Moderation of Answer Books:

The answer books assessed by the examiners are moderated as per the University Circular No. Exam/CAP/604/2015 dated 09.04.2015. There is a system of 100% moderation of answer papers of students who fail examination by 10% of the total marks and those who secure more than 60% of the total marks in any course. From the remaining answer books, i.e. those securing marks between 41% to 59%, 10% of the papers are moderated.

Redressal of Grievances:

All grievances related to the Internal and External Examination are dealt with in fair, transparent and time-bound manner as per the University Circular No. Exam/Photo&Rev./College/VCD/4636-A of 2010 dated 05.04.2010.

- **Photocopy:** A student is provided with a photocopy of his assessed answer book on demand within stipulated time period.
- **Revaluation:** A student can also apply for revaluation. The original marks are masked, and the

paper is re-evaluated. If there is deviation of more than 10% in re-assessment, then the candidate is awarded the revised mark.

A student may apply for both a photocopy of assessed answer book and its revaluation.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website and attainment of POs and COs are evaluated

Response:

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes and Courses are clearly stated and communicated to all stakeholders in multiple ways. The Departmental Heads orient students and parents about COs and POs during orientation programme. COs and POs are displayed on the College website and are available in the College Library.

Attainment of POs and COs:

The College employs multiple strategies to evaluate the attainment of programme outcomes and course outcomes.

- Program Outcomes (POs) and Program Specific Outcomes (PSOs) are accomplished through curriculum.
- Course Outcomes (COs) are defined for each course and are mapped to POs and PSOs.
- A set of performance evaluation criteria is used for quantitative assessment of COs.

The College employs direct as well as indirect methods for the evaluation, assessment and measurement of POs or PSOs.

Direct Assessment Method:

- **Continuous Assessment:** COs are assessed through Continuous Internal Assessment (CIA) which has a weightage of 25%.
- **Semester-end Theory Examinations:** COs are evaluated at various difficulty levels using Blooms Taxonomy Levels in Semester-end Examination.

Indirect Assessment Method:

The College also employs several indirect methods to measure achievement of POs and COs.

Formative Evaluation:

- Individual projects on social issues are used for internal evaluation in Foundation Course Paper I, II, III and IV.
- Batch-wise weekly practicals are conducted for internal assessment for the course of Computer Systems and Applications.
- Class Tests are used for all courses at M.Com. level. Students are assigned research based project work at Sem. III and IV.

Result Analysis:

Learning outcomes are also evaluated through Result Analysis conducted at the end of each Semester.

Year	2022	2021	2020	2019	2018
Students Passed the Examination	1211	1073	1110	833	826
Total number of Students Appeared for Final Year Exam.	1223	1095	1117	977	995
Pass % per year	99.02%	97.99%	99.37%	85.26%	83.02%

Students Progression:

Higher the progression, better is the achievement of learning objectives.

Year	2022	2021	2020	2019	2018
Students Progressing to Higher Education	98	105	116	100	122
Total number of Students Appeared for Final Year Exam.	1223	1095	1117	977	995
Pass % per year	8.01%	9.59%	10.39%	10.24%	12.26%

Campus Placements:

Employability is one of the important programme objectives, which is assessed on the basis of number of students placed through campus placements.

Year	2022	2021	2020	2019	2018

No. of students benefitted by career counselling.	489	772	378	449	321
No. of students placed through campus placement	112	52	9	17	9
Total number of Students Appeared for Final Year Exam.	1223	1095	1117	977	995
% of students benefitted by career counseling per year	39.98	70.50	33.84	45.96	32.26
% of students placed through campus placement	22.90	6.74	2.38	3.79	2.80

Feedback on Syllabus:

The College seeks feedback on syllabus from various stakeholders such as students, teachers, parents, employer and alumni. The outcome of such feedback is conveyed to the Board of Studies to bring about suitable improvements in syllabus as per the expectations of the stakeholders.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.2 Pass percentage of Students during last five years

Response: 93.45

2.6.2.1 Number of final year students who passed the university examination year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1211	1073	1110	833	826

2.6.2.2 Number of final year students who appeared for the university examination year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1223	1095	1117	977	995

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2.7 Student Satisfaction Survey**2.7.1 Online student satisfaction survey regarding teaching learning process****Response:** 3.47

File Description	Document
Upload database of all students on roll	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0.35

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0.35	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

The institution has created an eco-system for research and innovations.

Research Centre:

The College two research centres affiliated to the University of Mumbai.

Research Centre	Specialization	Guide	University	Ph.D. Awarded	Ph.D. Ongoing
Commerce Management	&Commerce	Dr. Suryakant Lasune	University of Mumbai	--	8
	Trade, Transport & Industry	Dr. Neelam Arora		1	8
	Commerce Management	&Dr. Rajesh Mankani	JJT University, Rajasthan	5	5
	Media Journalism	&Dr. Sangeeta Makkad		--	2

National and International Conferences:

The College has organized **five National Level and six International Level conferences**, of which one international conference was held at **Bangkok, Thailand**, during the last 5 years.

Sr. No.	Year	Title of Seminar/ Conference	Collaborating Partner
1.	2017-18	National Conference On Vision 2050: A Road Ahead (07/04/2018)	University of Mumbai
2.	2017-18	International Conference on Modern Trends in Business, Economics, Management & Social Sciences (10/03/2018)	Jagdish Prasad Jhabar Tibrewala University Rajasthan
3	2018-19	National Conference on Issues in Humanities, Environment, Commerce, Management and Technology: An Innovative Multidisciplinary Approach (29/09/2018)	University of Mumbai
4	2018-19	Multidisciplinary International Conference on Commerce, Management, Technology, Humanities & Social Sciences (10/03/2019)	Centre for Educational Social Development (C.E.S.D), Tamil Nadu
5.	2019-20	International Multi-Disciplinary Conference on “Business, Commerce, Management, Law, Humanities & Social Sciences” (Hotel Ramada D’ma, Bangkok, Thailand) (06/02/2020)	University of Swa Foundation, Panama – India Tamil Nadu
6.	2020-21	Interdisciplinary National Conference on “Emerging and Innovative Trends In Humanities, Commerce, Science, and Environment” (05/06/2020)	University of Mumbai
7	2020-21	International Conference on “Changing Business Dynamics & Sustainability in the VUCA World” (20/06/2020)	Dhurakij Pundit University Thailand
8.	2020-21	National Online Conference on Effects Of Covid-19 & Lockdown On Trade, Industries, Modern Businesses & Different Sectors of Economy (13/02/2021)	IDOL, University Of Mumbai and IIDE, Technical Partner
9.	2020-21	International Conference on “Opportunity in Adversity – The New Global Success Mantra” (30/03/2021)	Dhurakij Pundit University Thailand
10.	2021-22	National Multi-Disciplinary Conference On “Emerging Trends and Adaptation Of Different Sectors of Economy to Changing Environment”, (23/09/2021)	IDOL, University Of Mumbai and IIDE, Technical Partner
11.	2021-22	International Conference on Adapt, Innovate or Perish – Futuristic Trends In Global Business” (18/12/2021)	Dhurakij Pundit University Thailand

The research outputs of these conferences have been published in the form of conference proceedings.

Entrepreneurship Development Cell:

The College has an ED Cell to inculcate and nurture entrepreneurial skills among students. It is a student-run activity guided by teachers. It organises various activities viz., motivational sessions, workshops, internships, industrial visits, seminars and e-fest. The students participate in Avishkar – a State Level Research Convention. The students have won total 6 awards, including Overall Championship in Commerce, Management and Law category, for the best research projects. In addition to that the B-plans

conceived by the students have won 14 awards, including one at the national level (MHRD, GoI), at various Business Model Competitions.

Memorandum of Understanding (MOUs):

Of the total 22 functional MOUs for students' exchange, organisation of national and international conferences and offering various certificate courses for the development of skills and abilities of students.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.2.2 Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 46

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
12	13	5	7	9

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards

3.3.1 Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.89

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
2	10	22	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.37

3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1	2	0	5	6

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

The College envisions making its students not only globally competitive, but also socially responsible through extension activities organised by NSS and DLLE.

- 1.Environment Conservation: Tree Plantation Drives (Bhamala Foundation), Plastic and E-waste Collection Drives, Beach Clean-up Drives (MCGM, Beach Warriors, Beach Please), and Swaccha Baharat Abhiyan (Divisional Railway Manager, Mumbai Central) are organised. Compost Pit (Stree Mukti Sangathana) in college generates approx. 200 kgs. of compost annually.**
- 2.Healthcare Activities: Free Health Check-ups (Shraddha Charitable Trust and Health**

- Spring), Bone Marrow Registry, Hepatitis and Thalassemia Detection Camp (Marrow Donor Registry of India and Thing Foundation) are organised. HIV and AIDS Awareness Drives (Maharashtra District AIDS Control Society (MDACS) and Red Ribbon Club) are organised. Blood Donation Drives (Government Blood Banks) are organised. The volunteers assisted BMC in conducting health check-up camps in BMC Schools and Pulse Polio Immunisation Drives.
3. **Socio-cultural Fests:** Theme based events like competitions, panel discussions, seminars and other activities for creating awareness about LGBT (MAVA, Humsafar Trust), Intellectually-Disabled Children and Young Adults (Society for Vocational Rehabilitation of the Retarded), Astitva Ek Pechaan and OM Creations), Old Aged People (St. John Infirmary and Share to Care Old Age Home), Children in TATA Memorial Hospital (Ashadan, NGO), Orphans (Smile Foundation), Slum Dwellers (Kutumbha Foundation and Share to Care), etc. are organized every year.
 4. **Rural Camp:** Seven days Rural Residential Camp is organized at Mahuli Village, Dist. Shahpur. Community development activities like construction of Check dams, Toilet Blocks and Soak Pits in association with Village Panchayat and Zila Parishad are undertaken. Reading Library through book donation drive has been set up in Zilla Parishad School, Mahuli (Awale).
 5. **Road Safety Awareness:** NSS unit assists Traffic Police department in crowd management during festivals. During Road Safety Week (United Way), the volunteers participate in drives for creating awareness about Road Safety.
 6. **Voter Awareness:** Electoral Literacy Club, which works in association with the Election Office, Worli, Maharashtra Chief Electoral Office and 'Mark Your Presence' carries out voter awareness and registration drives.
 7. **Covid-19:** Online and Door-to-Door Awareness Drives regarding safety protocols and vaccination were undertaken. Safety Kit and Ration Kit Donation Drives were undertaken. NSS team collected more than 1000 units of blood by participating in various Blood Donation Drives at Railway Stations (Divisional Railway Manager), which was appreciated by University and Government of Maharashtra.
 8. **Disaster Management:** NSS volunteers undergo training in Disaster Management organised by Disaster Management Cell, MCGM. During Kerala Floods (2018) and Floods in Western Maharashtra, volunteers undertook Flood Relief Collection Drives and collected funds and other essentials for victims.
 9. **Educational Aid:** DLLE unit donates stationary to 'Each One Teach One (NGO)' and collects funds from societies to support students financially.

Impact of Sensitizing Students on Social Issues:

- Integrating social issue in curriculum exposes students to various social issues at the local, regional and national level and creates social consciousness among them.
- Students become aware of social problems and learn to contribute to society. This leads to the holistic development of students and make them responsible citizens.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.2 Awards and recognitions received for extension activities from government / government recognised bodies**Response:**

College has two NSS Units (200 students) and DLLE Unit (250 volunteers) affiliated the UoM.

Activity & Organising Agency	Award	
2017-2018		
NSS		
Road Safety Drive, United Way, NGO	First, Second & Third Prize in Po Best Road Safety Club, Best Leader	
Swacch Bharat Abhiyan, Divisional Railway Manager (DRM)	Appreciation Letter	
Blood Donation, KEM Hospital		
Senior Citizen Help Desk, Tardeo Police Station		
AIDS Awareness, MDACS	Special Appreciation Trophy	
DLLE		
Intercollegiate Fest, UoM	Second Prize in Poster Making	
Each one Teach One, NGO	Appreciation Certificate	
2018-2019		
NSS		
Meat Less Day, K.C College	Consolation Prize in Poetry Writin	
Road Safety Drive, United Way, NGO	14 Road Safety Leader Trophies Safety Club & Best Road Safe (District Level)	
DLLE		
ELYSIUM (Fest) - Inter-collegiate Fest, Amlani College	Third Prize in Essay Writing	
Annual Event of 'Each One Teach One', NGO	Appreciation Certificate	
Udaan – Intercollegiate Fest, DLLE, UoM	Consolation Prize in Poster Makin	
2019 – 2020		
NSS		
Road Safety Drive, Motor Vehicle Department, GoM	Appreciation Trophy	
DLLE		
Each One Teach One, NGO	Appreciation Trophy	
Udaan – Intercollegiate Fest, DLLE, UoM	First Prize for Best Street Play	
2020-2021		
NSS		
Inter-collegiate Painting Competition, S.M. Shetty College	Second & Third Prize in Painting	
ESTRADE – Inter-collegiate Fest, R.A. Poddar College	First Runner Up (Overall)	
Abhirup Yuva Sansad, Yuvak Biradari (Bharat), NGO	First Place at State Level	
Spit Free India Campaign, NSS Cell, UoM	Silver Medal at University Level	

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Waste Collection Drive, Mazi Vasundhara (UNDP), NSS Cell, UoM	First Place at University Level	
Road Safety Awareness Drive, United Way, NGO	43 Road Safety Leader Trophies	
Avishkar-15th Intercollegiate Research Convention, UoM	First Rank (Team) (Total 6 Awards)	
Remarkable work during Covid-19, Education Department, GoM	NSS Covid Warrior – District Level Award	
Youth against Covid, UNICEF INDIA and NSS Cell, UoM	Third Place at University Level	
Appreciation Award to NSS Programme, Krisha Foundation, NGO	National Late Hariram Chimandas Punjabi Karmaveer Award	
Blood Donation, Jagjivan Ram Hospital (Western Railway)	Appreciation for contributions Donation Camps at Railway Station	
NSS Cell, UoM	District Level Best NSS Unit Programme Officer & University Area Coordinator	
2021 – 2022		
NSS		
Abhirup Yuva Sansad, Yuvak Biradari (Bharat), NGO	Two Best Parliamentarian Awards	
Olakh – Inter-collegiate Fest, Ramnarain Ruia College	First Place in Poster Making	
New India @ 75 Campaign, MDACS	Third Prize (I-Phase) & First Prize in Gif Making, Third Prize in Painting (II-Phase), Second Prize in Poster Making (II-Phase) & Cash Prize Rs. 2000	
National Level Navpravartan Research Convention, SST College & MHRD, GoI	First Prize for Best Research Paper Prize Rs. 2000	
NIC, Ministry of Youth Affairs and Sports, GoI & Regional Directorate, NSS, Chennai	Most Valuable Student of the Campaign	
DLLE		
Donation to Each One Teach One, NGO, for distributing stationery to poor	Appreciation Letter	
Rangmanch – Intercollegiate Fest, Usha Pravin Gandhi College	Four Certificates in different Events	
ELYSIUM – Inter-collegiate Fest, Amlani College	First Prize in Elocution	
Inter-collegiate Fest, KPB Hinduja College	Second Prize in Poem Writing	
Udaan – Intercollegiate Fest, DLLE, UoM	Consolation Prize in Poster Making & Elocution	

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organised in collaboration with industry, community and NGOs) during the last five years

Response: 135

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
39	23	35	19	19

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.5 Collaboration

3.5.1 Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 20

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 Availability of adequate infrastructure and physical facilities viz., classrooms, laboratories, ICT facilities, cultural activities, gymnasium, yoga centre etc. in the institution

Response:

The College has adequate infrastructure for effective engagement of teaching-learning, co-curricular and extra-curricular activities.

Plot Details:

- Location: Western Coast facing the Arabian Sea.
- Plot Area: 0.67 acres.
- Total Built-up Area: 59090.67 sq.ft. (5489.70 sq.m.)

Physical Facilities for Teaching:

Class Room No.	Floor	Area (sq.ft.)	Capacity	ICT Facility (Projector-CPU)	AC
201	2	736.25	80	Yes	2
202	2	676.87	60	Yes	2
203	2	676.87	60	Yes	2
301	3	1151.88	120	Yes	--
302	3	1377.50	120	Yes	-
303	3	1032.89	120	Yes	-
304	3	1042.03	120	Yes	-
305	3	938.13	120	Yes	-
306	3	475.00	60	---	-
307	3	1377.50	120	Yes	-
401	4	1377.50	120	Yes	-
402	4	907.50	120	Yes	-
403	4	881.72	120	Yes	-
404	4	1095.47	120	Yes	-
405	4	997.50	120	Yes	-
406	4	1377.50	120	Yes	-
501	5	665.00	60	Yes	2
502	5	700.63	60	Yes	2
503	5	538.83	60	Yes	2
504	5	1024.06	120	Yes	2
505	5	1032.89	120	Yes	3
506	5	712.50	60	Yes	2
507	5	700.63	60	Yes	2
508	5	676.88	60	Yes	2
509	5	676.88	60	Yes	3

Seminar Hall	6	1436.87	120	Yes	2
Conference Hall	6	510.46	24	Yes	2

Physical Facilities for Computing:

Description	Floor	Area (sq.ft.)	Capacity	Facilities
IT Lab-I	4	415.63	27	27 Computers, Printer, LAN Connection, Wi-Fi (Speed 10 mbps), 2 ACs and Camera
IT Lab-II	5	597.19	45	45 Computers, Two Printers, LAN, Wi-Fi (Speed 10 mbps), 2 ACs and 2 Cameras

Physical Facilities for Learning and Research:

- Library is fully automated (LMS Soul Version 3.0) with 41699 books, 60 journals, 19 online journals, 9 newspapers, e-resources (N-list database) and access to various databases such as EBSCO, JGATE and CMIE-Prowess.

Description	Floor	Area (sq.ft.)	Capacity	Facilities
Books Section	2	1120.31	--	Partial Open Access
UGC Resource Centre	2	--	5	E-resources and Online Databases, Printing and Scanning
Reading Hall	2	2166.33	120	Projector-CPU, 6 Fans, 6 Tube Lights
Research Centre & VC Room	4	517.50	40	Projector, VC Setup, Public Announcement System, 3 Desktops

Physical Facilities for Co-curricular and Extra-curricular Activities:

Description	Floor	Area (sq.ft.)
Campus Area (Canteen, Photocopy Centre, Badminton Court, Garden, Compost Pit, Security Cabins)	Gr.	25985.40
IQAC Cell	Gr.	243.75
Auditorium (Centrally AC with 650 Capacity)	Gr.	8850.00
Girls' Common Room & WDC	2	309.375
Health & Counselling Centre	2	309.375
Guest Room	2	309.375
Students' Council Room	3	102.00
NSS and DLLE Room	3	157.50
Entrepreneurship Development Cell (EDP) & Career Counselling Centre	3	187.03
Studio	5	160.31

Physical Facilities for Sports:

Description	Floor	Area (sq.m.)	Facilities
Outdoor Sports	Gr.	185.87	Badminton Court, Football, Swimming, Volley Ball (Crickets) (Cricket ground is rented at Shivaji Park, Prabhadevi)
Indoor Games	Gr.	138.00	Carom Board, Chess Boards & Table Tennis
Gymnasium	Mez.	22.29	---

Facilities for Yoga:

Celebrated on 21st June every year, more than 100 students and teachers participate in it.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.1.2 Percentage of expenditure, excluding salary for infrastructure augmentation during last five years (INR in Lakhs)

Response: 18.92

4.1.2.1 Expenditure for infrastructure augmentation, excluding salary during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
25.17	22.39	33.53	38.75	28.88

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS), subscription to e-resources, amount spent on purchase of books, journals and per day usage of library

Response:

The Library is fully air-conditioned with separate sections for books, journals, e-journals (UGC Resource Centre) and Reading Hall.

	Capacity	Facilities
Books Section	--	Partial Open Access Library
UGC Resource Centre	5	Access to Online E-resources & Databases, Printing and Scanning
Reading Hall	120	--

Library Resources:

Number of Books	41699
Journals	66
Online Journals	19

Newspapers	9	
E-resources (N-list database)	---	
Databases	EBSCO, JGATE and CMIE-Prowess	
Books in CD Format	500	
Rare Books (Digitised Form)	17	
Website	lalalibrary.weebly.com	
Blog	lalalibrary.wordpress.com	
Timings	7.00 a.m. to 5.00 p.m.	

Integrated Library Management System (ILMS)

Library automation was started as early as 2004 with 'SOUL 1.0'. With the gradual up-gradation to 'SOUL 2.0' **Bar-coding of documents was done** and **bar-coded library membership cards** were introduced in 2007. With this, the Library became **one of the first few college libraries in Mumbai using barcode technology for circulation**. Today, library is **fully automated** with **ILMS 'Web Centric SOUL 3.0'**, having 14 clients attached to it.

Subscription to E-resources

UGC Resource Centre, developed under the UGC XI Plan, provides access to **e-resources and e-databases** and a facility of printing and scanning to students.

N-List database provides access to thousands of full text e-journals. The library has full access to databases like **EBSCO, JGATE, CMIE-Prowess bibliographical** and **full text journals** through Lala Lajpatrai Institute of Management (our sister institute). The e-versions of few subscribed printed journals and journals in open access are also made available to library users. Access to **e-Shodh Sindhu** and **Shodh Ganga** is available through INFLIBNET.

'**CALIBRE**' **e-book management software** is used to manage and retrieve/access e-books.

Training Sessions on E-resources:

Library organizes training session on use of e-resources for UG and PG students at the beginning of college sessions.

Green Library:

Library provides 24X7 remote access to **question papers, syllabus and e-books** through cloud-based service integrated with **QR Codes available on the college website**. It also delivers e-services through **library website** and **blog**. Since its launch in Oct. 2018, **the count of download of question papers stood at 338896 and that of syllabus stood at 6235** as on **14 January, 2023**.

17 rare books, 125 Marathi books, College Magazines, Annual Reports and Lala Lajpatrai Memorial Lectures from inception of the College to the date in Digitized Forms can be accessed on 'Institutional Depository' on the college LAN network through QR Codes.

All these environmental-friendly service are a step towards the concept of **Green Library**.

Amount Spent on Books & Journals

Particulars	2021-2022	2020-2021	2019-2020	2018-2019	2017-2018
Books	995	405	1168	2170	2653
Value	1142234	1627002	1980266	2285208	2637123
Journals	42	Nil	59	60	66
Value	141651	Nil	117610	102916	86196
e-Journals	14	Nil	8	Nil	Nil
Value	39900	Nil	22200	Nil	Nil
Newspapers	18	Nil	23	23	23
Value	12164	Nil	32794	36183	35074
Database	N-List	N-List	N-List	N-List	N-List
Value	5,900	5,900	5,900	5,900	5,900

Per Day Usage of Library (Number of Footfalls divided by number of working days in year):

Particulars	2021-2022	2020-2021	2019-2020	2018-2019	2017-2018
Students	25	--	111	139	144
Teachers	4	--	19	18	21

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Response:

Considering the rising importance of IT and other related technology in teaching-learning and evaluation processes, the College has developed robust IT infrastructure with regular maintenance and updating over a period of time.

Computers:

The College has a total of 176 and 24 laptops. Computers are replaced with the new ones on the expiry of their shelf life.

Sr.No.	Particulars	2021-2022	2020-2021	2019-2020	2018-2019	2017-2018
1.	Computers	14	01	17	19	--
	Value	685364	94400	578068	569810	--
2.	Laptops	4	1	1	--	--
	Value	189571	68027	139900	--	--

Licensed Softwares:

All computers and laptops have licensed Windows Operating System. College has licensed software for teaching programming language and applications like MS-Office and Tally. The software's in these computers are updated with the latest version periodically.

Sr.No.	Particulars	2021-2022	2020-2021	2019-2020	2018-2019	2017-2018
1.	Licensed Software (%)	100%	100%	100%	100%	100%
	Windows OS					
	MS Office					
	Tally					
	Value	--	--	31240	56640	--

Overhead Projectors:

The College has a total of 25 wall mounted overhead projectors, out of which 24 have been installed in the classrooms and 01 is installed in Seminar Hall.

Sr.No.	Particulars	2021-2022	2020-2021	2019-2020	2018-2019	2017-2018
--------	-------------	-----------	-----------	-----------	-----------	-----------

1.	Overhead Projectors	--	--	02	--	--
	Value	--	--	77880	--	--

Printers and Photocopiers:

The College has total of 39 Printers and 1 photocopier.

Sr.No.	Particulars	2021-2022	2020-2021	2019-2020	2018-2019	2017-2018
1.	Printers	04	--	01	--	--
	Value	73514	--	14400	--	--
2.	Photo copiers	--	--	--	--	--
	Value	--	--	--	--	--

Scanners:

The College has a total of 04 scanners standalone and 32 scanners in-built in printers.

Sr.No.	Particulars	2021-2022	2020-2021	2019-2020	2018-2019	2017-2018
1.	Scanners (standalone)	01	--	02	01	--
	Value	18762	--	36100	19942	--
2.	Scanner (Inbuilt)	04	--	01	--	--
	Value	--	--	--	--	--

Sound System:

The College has **2 Sound Systems**. One of them is installed in Seminar Hall and the other one is used for functions organized on Indoor and Outdoor Stage.

IT Accessories:

The College regularly purchases IT accessories, like keyboard, mouse, microphone, camera, external hard disk, pen drive, etc. as per the requirements.

Internet and Wi-fi Connectivity:

All computers in the college premises have 100% internet connectivity through 100 **mbps wired line**

connected with LAN. Wi-fi connectivity is available at selected places in the College premises.

Annual Maintenance Contract (AMC) for Maintenance of IT Resources:

The College has AMC with Soft Link Computers since last 5 years for the up keeping and maintenance of IT resources and software updation. The AMC is renewed every year.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3.2 Student – Computer ratio (Data for the latest completed academic year)

Response: 27.66

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 136

File Description	Document
Upload supporting document	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years (INR in Lakhs)

Response: 9.28

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
13.09	24.74	8.99	16.84	9.31

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Percentage of students benefited by scholarships and freeships provided by the Government and Non-Government agencies during last five years

Response: 3.78

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government and Non-Government agencies year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
82	64	195	184	130

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.2 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: A. All of the above

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 13.91

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
489	772	378	449	321

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.4 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: A. All of the above

File Description	Document
Upload supporting document	View Document

5.2 Student Progression

5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 14.64

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
210	157	125	117	131

5.2.1.2 Number of outgoing students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1211	1073	1110	833	826

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.2.2 Percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 100

5.2.2.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations) year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
25	25	29	21	18

5.2.2.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
25	25	29	21	18

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 43

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at

national/international level (award for a team event should be counted as one) year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
16	6	5	8	8

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 19.8

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
19	13	25	22	20

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

There is a registered Alumni Association that contributes significantly to the development of the institution through various support services.

Lala Lajpatrai College of Commerce and Economics was founded in the year 1972. Since then, there are many students who have brought laurels to the College through their contribution in the fields of industry, politics, television and films, education, society and sports.

Well-known Alumni of the College:

Sr. No	Name of the Students	Industries
1	Shri Arun Mittal	M.D of Mittal Group of Industries
2	Shri Shailesh Harikakti	Chairman and M.D of Haribhakti Group of Industries and President of IMC, Mumbai
3	Shri Vinod Rathod	Playback Singer
4	Shri Neemesh Shah	Eminent Stock Broker
5	Shri Ramesh Jain	M.D, C.M. Textiles
6	Shri P.O.Oak	President and CEO, TATA Shares, Registrar
7	Shri Shravan Rathod	Music Director
8	Shri Ashok Thakeria	Film Producer
9	Shri Champak Jain	Film Producer and the Director of Venus Recording
10	Mrs. Nikita Wadia	Film Star and Actress
11	Shri Harish Patel	Actor
12	Late Shri Shankar Nag	Actor and Director
13	Ms. Chenna Ruparel	Film Star
14	Mr. Subhash Pandey	Minister, Politician
15	Mr. Suresh Chheda	Advocate, Mumbai High Court
16	Mr. Shahu Kotare	Chartered Accountant
17	Ms. Hema Khanna	Films and Television
18	Kiran Shambekar	Film Direction
19	Mr. Sanjay Leela Bhansali	Film Direction

Lala Lajpatrai College Association was formed in the year 1998 and was registered under the Societies Registration Act, 1860/Trust Registration Act, 1882. The lead in the formation of Association was taken by Mr. Arun Mittal (Mittal Builders) and Mr. Sudhanshu Pandey (Former Minister, Uttar Pradesh). They carried out activities like giving scholarships to needy students and helping war widows of Kargil.

Main Activities of the Association:

1. Alumni are invited to the College for various programmes as chief guests or guest of honour to guide and motivate students.
2. They contribute in terms of guest lectures on various ongoing economic or social issues related to curriculum.
3. They help in placement of our students in their own firms or other firms in their industry.
4. Some of them also sponsor college festivals like Tsunami of BMS and Sea Town of B.Com. organized by the students.
5. Alumni meet is organised once a year in which 400-500 of our alumni visit the college and cherish their memories.
6. Some alumni also support economically weaker students by paying their college fees and providing

them with books.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance and leadership is in accordance with vision and mission of the institution and it is visible in various institutional practices such as decentralization and participation in the institutional governance

Response:

The institutional vision and mission guide every activity of the College since its inception.

<https://www.lalacollege.edu.in/1/institutional-organogram>

Nature of Governance and Leadership:

- The **Principal is the academic, administrative and financial head**. She is assisted by **two Vice-principals** and **seven Programme Co-ordinators**. She plans and implements academic, co-curricular and extra-curricular activities with the help of various committees:

https://www.lalacollege.edu.in/uploads/button_files/Committee-List-22-23.pdf

Students are represented on the various statutory and non-statutory committees. The committees prepare their **Annual Activity Calendar**, which is reflected in the **Institutional Academic Calendar**.

- The day-to-day expenses are approved by the Principal. **Major college development decisions are taken by the CDC.**
- The **College Bank Account is jointly operated by the Principal and a Trustee.**

Reflection of Vision and Mission in Institutional Practices:

Every activity of the institution is planned keeping in mind the institutional vision and mission.

(A) Comprehensive Education:

- In line with vision and mission, the College offers number of professional development programmes such as **BAF, BBI, BFM, BAMMC, BMS and B.Sc. (IT)** in order to make its **education offerings comprehensive**.
- The College offers array of **Add-on Vocational** and **Certificate Courses in varied fields**.

Add-on Vocational Courses:

<https://www.lalacollege.edu.in/2/about-vocational-courses>

Certificate Courses:

<https://www.lalacollege.edu.in/2/about-vocational-courses>

- The College has **Research Centres in Commerce with specialization in Commerce and Trade, Transport and Industry.**

(B) Globally Competitive Students:

- The College offers **Certificate Courses in Spanish, Japanese and Chinese** in order to make its students globally competitive.
- Visits to foreign countries are organized to expose students to industries in abroad. **40 students** have visited **Iladro Porcelain Artifacts Factory, Torres Wineries and Danone Factory in Spain.**
- Under the **German Exchange Program of Rotract Club (International)**, students are **exchanged between India and Germany.** During the last five years, **18 students have visited Germany** under this Programme. Of the total cost, **75% of the cost is borne by the Management.**
- The College started ACCA Course (UK equivalence of CA) in collaboration with Finplan International Education. A total of 79 students have completed this course during the last five years.

(C) Socially Responsible Students:

- **NSS, DLLE and WDC** organise a number of activities **to sensitize students towards social issues and make them socially responsible.**

(D) Academic-Industry Collaborations:

- The College has **22 functional MOUs to integrate Academia with Industry.**

Operational Autonomy:

- All decision-making powers have been delegated at the appropriate levels for taking quick decisions and prompt action.
- All our **decision-making bodies and their functioning are based on** the guidelines set out by the **vision and mission.**
- Various statutory and non-statutory committees with representatives from teaching staff, non-teaching staff and students, where needed, have been constituted.

Participative Management:

The institution purely operates on the principles of participative management.

- Decisions at the level of the Management in consultation with the Principal
- Decisions at the level of the Principal in consultation with teaching and non-teaching staff
- Decisions pertaining to students in consultation with the Students' Council.
- Decisions pertaining to Class III and IV employees in consultation with the senior member in the office.
- Decisions pertaining to admissions, examinations, etc. in consultation with their respective Committees.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, deployment of institutional Strategic/ perspective/development plan etc

Response:

The College makes use of strategic plans (for annual goals) and perspective plan (for long-term objectives).

Policy Document:

The College has a comprehensive Policy Document displayed on the website to ensure uniformity in actions.

<https://www.lalacollege.edu.in/1/institutional-policy-document>

Strategic Plan:

Strategic Plans are deployed for each functional area on annual basis.

Strategic Plan for Teaching and Learning:

- **Academic Calendar**, a reflection of various academic, co-curricular and extra-curricular activities, is displayed on the website.
- **Time-table**, prepared by time-table committee, is displayed on the Website and Notice Board.
- **Lecture Plans** are designed by each teacher and daily activities are recorded in the AAR as per UGC guidelines.

Strategic Plan for Assessment and Evaluation:

- Tentative schedule of **Continuous Internal Assessment (CIA)** and **Semester End Examinations** is reflected in **Academic Calendar**.
- **Examination time-table** is prepared and displayed by the Examination Committee well in advance on Notice Board.

Strategic Plan for Co-curricular Activities:

- Various statutory and non-statutory committees prepare their annual plans which are reflected in the Academic Calendar.

Strategic Plan for Extension Activities:

- **NSS and DLLE Committee** plan and implement various extension activities as per the guidelines of the University.

Strategic Plan for Quality Sustenance and Enhancement Initiatives:

- **IQAC** plans various **Quality Sustenance and Enhancement activities** in the periodic IQAC meetings.

Perspective (Development) Plan:

Perspective Plan is a long-term plan prepared by the Management in consultation with the Principal, CDC and IQAC every five years.

Highlights of the Perspective Plan – 2022-23 to 2026-27:

<https://www.lalacollege.edu.in/uploads/archive/P-Plan.pdf>

Institutional Organogram (Administrative Setup):

The administrative set up of the institution has been so designed to facilitate quick decisions and prompt action. The authority has been percolated down to students' level in the matters pertaining to them. There is complete decentralization, still high degree of cohesiveness in the key decision pertaining to academics,

co-curricular, extra-curricular and development activities of the institution.

<https://www.lalacollege.edu.in/1/institutional-organogram>

It is displayed on the college website.

Governing Body:

- **Lala Lajpatrai Institute (LLI)**, the Governing body of **Lala Lajpatrai College** is the Apex decision-making body.

Principal:

- The Principal is the Academic, Administrative and Financial Head of the Institution.

College Development Committee (CDC):

- CDC is a directive organ. All college activities are broadly discussed, approved and documented in the minutes of its meetings.

Internal Quality Assurance Cell (IQAC):

- Regular meetings of IQAC are conducted and proceedings are minutised and documented.

Teachers and Library Staff:

- Principal being the academic head, all teachers and Librarian and Library Staff directly report to the Principal.

Office Administration:

- Salary, University and government related matters, maintenance of campus, and other routine matters are taken care of by the Office.

Committees:

- Committees with representatives from non-teaching staff and students have been constituted.

Appointment and Service Rules:

- **All appointments** are made as per the guidelines of **Joint Director, Higher Education, Mumbai Region, purely on merit basis.**
- **University Statues and UGC guidelines** are followed with respect to **service rules, appointment procedures, promotions under CAS,** etc.
- **Service Books are maintained for all approved faculty** as per the Government guidelines.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2.2 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Upload supporting document	View Document

6.3 Faculty Empowerment Strategies**6.3.1 The institution has effective welfare measures and Performance Appraisal System for teaching and non-teaching staff****Response:**

The College sincerely strives for enhanced and sustained job satisfaction of its staff – **The Lala College Family**, through various welfare measures.

Statutory Welfare Measures for the Staff:

- **Staff is paid salary in first week of the month, irrespective of the receipt of Salary Grant.** This

employee-friendly gesture shows the caring approach of our management.

- **Service books of retiring employees are updated and processed on time** to enable them to receive retirement benefits like GPF, Pension, Gratuity, etc. in time.
- **Proposals for promotion are processed quickly.** PBAS formats are collected annually by IQAC. Duty leaves are granted for orientation and refresher courses, participating in seminars/conferences, etc.
- **Casual Leaves, Earned Leaves, Maternity leave, Medical Leave, Leave Travel Concession, etc.** are granted to the staff as per the Statute.
- Issues related to **Medical Leave and Reimbursement** are expedited at the college level and forwarded to the concerned authority promptly.

Management Initiated Welfare Measures for the Staff:

- **Teaching and Non-teaching posts in self-financed departments (unaided) are filled on the basis of same principles as the aided one.**
- **Staff in Self-financed Departments is given salary in the first Week of every month.** Leaves are granted to them as per the Statute. **PF and GIS benefits** are given to non-teaching staff.
- **Seminars and Workshops** are conducted for sharpening teaching-learning and research abilities of teachers and office skills of clerical staff.
- **Workshops on CAS are conducted** to orient teachers about the latest API guidelines to ensure placements on time.
- **Registration Fees for conferences and seminars and Publication Fees for research publications** are reimbursed to staff.
- **Interest free loan with a cap of Rs. 25000/- per staff member** is provided during the emergency.
- **Preference in employment to the deserving and fully qualified ex-students and wards of the staff.**
- **Uniforms** are given to **Class IV employees** and **umbrella and rain coats** are given to non-teaching staff during the rainy season.
- **House-keeping staff** is provided with **hand-gloves, face mask and other accessories.**
- **Canteen facility** is provided at **subsidized rate.** **Retiring staff is felicitated** for their fruitful long-term service.

Performance Appraisal System:

We have a robust, transparent and multi-layered performance appraisal system for the staff.

- **Academic Audit** was conducted by the **Committee Appointed by the University of Mumbai** and follow-up actions have been taken on its suggestions.
- **Administrative Audit** of pending office work is conducted by an **internal committee** and pendencies, if any, are cleared on priority basis. The compliance report is submitted to the Management.
- IQAC has designed **Annual Assessment Report (AAR)** suggested by the **UGC as per its Notification No. July 18, 2018/ASHADHA 27, 1940 dated 18 July, 2018.** Teachers write AAR on day-to-day basis. At the year-end, the same is submitted to the Management with the Principal's

remark.

- **The performance appraisal of the non-teaching staff is undertaken by the Principal as per the Policy Document on Non-teaching Staff.**
- Feedback on ‘**Teachers’ Quality**’, obtained from the students, is shared with individual teachers for improvements.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 55.76

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
7	04	18	30	33

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years

Response: 15.73

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
9	8	6	1	4

6.3.3.2 Number of non-teaching staff year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
2	0	5	3	3

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

The Principal, being financial head, strategizes for resource mobilization with the consent of the Governing body of “Lala Lajpatrai Institute (LLI).”The College has two sections – Aided and Unaided.

Sources of Mobilization of Financial Resources:**For Aided Section:**

- **Staff Salary of aided section is disbursed by the Department of Joint Directorate Collegiate Education, Government of Maharashtra.**
- **Students’ Fees collected as per the Guidelines of the University of Mumbai issued in the year 2008.**
- **Research project grants from University of Mumbai (disbursed to the concerned researcher)**
- **Grants for funding various programmes of National Service Scheme (NSS) from the University of Mumbai.**
- **State Government Scholarships and Freeships (disbursed to the concerned students)**
- Interest earned on savings bank accounts and fixed deposits
- Other Income sources (For example: sale of scrap)

For Unaided Section:

- Students’ Fees collected as per the Guidelines of the University of Mumbai issued in the year 2008.

The College does not accept any kind of donation from external sources either in cash or in kind.

Optimum Utilisation of Financial Resources:

- **Institutional Budget:** Every year annual budget is prepared well in advance as per the needs and requirements of the various departments. It is approved in the **College Development Committee (CDC)**.
- **Purchase Committee:** The committee considers requirements from different departments, invites quotations, prepares comparative statements, negotiates with suppliers and then issues purchase order.
- **Accounts and Audit:** All funds mobilized are properly accounted in the books of account. All assets acquired by the institution are recorded on the Stock Register. Internal and external audits are conducted by a statutory auditor appointed in the CDC.

The internal and external audits of the College are conducted on regular basis.

Internal Audit:

Internal audit is conducted annually by an approved auditor appointed by the Governing Body in CDC. Internal Audit of the College Accounts was looked after by CA Prakash Hindivali upto 2020-2021 and since 2021-2022, SPSJ and Associates LLP is looking after the same.

External Audit:

(A) External Audit by the Joint Director, Mumbai Region, Higher Education, Government of Maharashtra:

- The office of the Joint Director Higher Education, Mumbai conducts statutory audit to ensure proper utilisation of salary grants released by the Government of Maharashtra. The same has been completed till 2017-18. There are no major audit objections from the Joint Director's Office.

(B) External Audit by the Management:

External audit for the accounts of Aided as well as Unaided Sections is carried out by M/s C. B. Pokale & Co., Chartered Accountants.

- **Financial Year 2017-18:** Audit Report was submitted on 31.07.2018
- **Financial Year 2018-19:** Audit Report was submitted on 30.07.2019
- **Financial Year 2019-20:** Audit Report was submitted on 07.01.2021.
- **Financial Year 2020-21:** Audit Report was submitted on 17.11.2021
- **Financial Year 2021-22:** Audit Report was submitted on 30.07.2022.

There are no major audit objections from the Auditor.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

IQAC, since its inception in 2000, has contributed immensely toward quality improvement and sustenance.

Institutionalisation of Quality Assurance Strategies and Processes:

- The process of preparing **Academic Calendar** has been institutionalised with clear demarcation of curricular and co-curricular and extra-curricular activities by inviting inputs from all stakeholders.
- Formats of various documents such as **Lecture Plan, Students Feedback, Lecture Monitoring Report, Mentoring Report, Programme Report and MoUs** have been standardised.
- **An ecosystem for nurturing talents and skills of students through MOUs with external agencies** has been institutionalised. A total of **21 MOUs** have been signed during the last five years.

Review of Teaching-learning Processes, Structures and Methodologies:

- IQAC has encouraging faculties to introduce **certificate, value-added, skill-based, short-term courses**. The College offers **5 Add-on Vocational Courses** and **32 Certificate Courses**.
- **Workshops** have been organised for encouraging teachers to make use of advanced learning tools and innovative teaching methodologies.
- **POs and COs** have been identified for various programmes and courses for the **objective measurement of learning outcomes**.
- **Mechanism for monitoring the lectures on day-today basis** has been developed to ensure smooth conduct of lectures.

- **Mechanism for reviewing and reporting the mentoring activities/sessions** has been developed.
- **Annual Assessment Report (AAR) as per the UGC guidelines** has been developed with the help of experts from other institutions.
- **Feedback mechanism has been standardised and appropriate actions are being taken on the outcomes.**

Assessment of Learning Outcomes:

Learning outcomes are measured objectively at the end of the years using multiple methodologies.

- **Learning outcomes in terms of POs and COs are assessed and evaluated annually on the basis of results and progression.**
- **Result Analysis is undertaken to monitor and assess the incremental improvements** across all programmes.
- **AAR as per the UGC, 2018 guidelines is used to monitor teaching, other and research activities of teachers.**

Quality Sustenance and Enhancement Workshops organised by IQAC:

- **Workshops and seminars on quality sustenance and quality enhancement** are organised on regular basis.

Other Initiatives for Quality Sustenance and Enhancement:

- Some important recommendations of the IQAC, which have been accepted and implemented:
 - ICT-enabled Classrooms,
 - Energy Audit,
 - Green Audit
 - Structural Audit,
 - Installing Solar Energy Panels,
 - Rain Water Harvesting, etc.
- **Peer Team Visit Report of the Third Cycle** has been brainstormed in IQAC meetings and compliances have been made. The **Compliance Report** of the same is available on the College Website:

- IQAC prepares a **Plan of Action** at the end of every academic year for the next academic year and the same is implemented with the help of various committees. The **Action Taken Reports of the last five years are available on the website** at the following link:

<https://www.lalacollege.edu.in/1/iqac>

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5.2 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements
2. Collaborative quality initiatives with other institution(s)/ membership of international networks
3. Participation in NIRF
4. any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA, ISO Certification etc

Response: B. Any 3 of the above

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity and Institutional initiatives to celebrate / organize national and international commemorative days, events and festivals during the last five years

Response:

Measures for the Promotion of Gender Equity:

The College vision clearly reflects its commitments to make its students not only globally competitive, but also socially responsible. The institution is dedicated to the **cause of education of Minority and socially and economically underprivileged, especially girls**. About **65% of the staff and the Principal of the College are females**, which reflect its commitments to women empowerment. The College has healthy **Female to Male Ratio of 2:3**.

Promotion of Gender Equity through Curricular Activities:

Course curriculum includes many issues pertaining to women such as **Women Entrepreneurs, Disparities arising out of Gender, Violence against Women, Female Foeticide (declining sex ratio), Portrayal of Women in Media, Role of Women in Politics, Trafficking of Women and Constitutional and Legal Rights of Women**.

Students **conduct surveys, organize street plays and poster-making competition on issues related to women** as a part of **project work in Foundation Course**.

Promotion of Gender Equity through Co-curricular Activities:

Of the six types of Extension Work Projects under the **Department of Life Long Learning and Extension (DLLE)**, one of the most popular projects among students is the **Survey of Women's Status (S.W.S)**. This is a field based project, whereby students visit various parts of the city to assess the status of women in the area with the help of a well-structured questionnaire and prepare and submit a report on the same.

Women Development Cell (WDC) organises number of workshops and seminars for creating gender sensitivity among various stakeholders. The details of various programmes organised by WDC during the last five years have been attached in the supporting documents.

Gender Audit has been conducted by a committee headed by the President, Stree Mukti Sanghtana.

Facilities for Women Safety and Security:**Provisions for Safety and Security:**

- Provision of Security from reputed agency.
- CCTV Surveillance in Campus and Building.
- Girls' Common Room with attached toilet.
- Sanitary napkin vending machine.
- Peons on each floor to maintain discipline.
- Code of conduct for stakeholders.
- Presentable Dress Code.
- Compulsory wearing of I-Card.
- Regular Meetings with Parents.

Counselling:

- Counselling Facility by Asha Agarwal, a certified counsellor between 11.00 a.m. to 1.30 p.m. from Monday to Friday.

Internal Complaint Committee (ICC)

- ICC has been constituted. Regular meetings are conducted. No grievance has been received by ICC during the assessment period.

Institutional initiatives to celebrate/organize national and international commemorative days, events and festivals:

The College organises various international, national and state level commemorative days, events and festivals to sensitize its stakeholders towards the constitutional obligations, human values and rights, duties and responsibilities of citizens.

LLC also celebrates and observes **birth and death Anniversary of Lala Lajpatrai** after whom the college has been named to pay tribute to his contributions to the nation. On these days his statue is garlanded and **scholars of high eminence and repute are invited to deliver talks** to enlighten students, faculties and staff on varied social, economic and political issues.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.1.2 The Institution has facilities and initiatives for

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste
3. Water conservation
4. Green campus initiatives
5. Disabled-friendly, barrier free environment

Response: A. 4 or All of the above

File Description	Document
Upload supporting document	View Document

7.1.3 Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. Green audit / Environment audit
2. Energy audit
3. Clean and green campus initiatives
4. Beyond the campus environmental promotion activities

Response: A. All of the above

File Description	Document
Upload supporting document	View Document

7.1.4 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic diversity and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

Our institution takes numerous initiatives in providing an inclusive environment to the students.

Inclusiveness in Administrative Processes:

- **Admission Process:** Admissions to all programmes are based on merit without any discrimination.
- **Committees:** All committees have an eclectic mix of gender, cultural, communal, linguistic and socio-economic diversities.

Integrating Socially Backward Classes:

- **Reservation of Seats:** The College follows reservation policy after keeping aside 50% of the total

seats for Minority quota.

- **Committee for Welfare of Backward Classes:** The Committee assists students in applying for various scholarship schemes.

Integrating Economically Weaker Sections:

- **Collection of Fees in Instalments:** Economically weaker students are permitted to pay fees in convenient instalments.
- **Scholarship and Freeship:** Trust provides scholarship/freeship to deserving students from economically weaker sections.

Integrating Vernacular Medium Students:

- **Spoken English Course:** The Course is an attempt to integrate students from vernacular medium into the mainstream.
- Teachers make use of **Hindi or Marathi** in class in order to make these students understand complex concepts.

Promotion of Inclusiveness Environment:

- **Celebration of National Festivals:** The college celebrates various commemorative days like Independence Day, Republic Day, Constitution Day, Communal Harmony Day and Human Rights Day to inculcate a spirit of 'Unity in Diversity'.
- **Punjabi Association:** It introduces students to Sikhism, its values and ideals, organizes Kirtan and Satsangs and visits to Gurdwaras.
- **Course in Punjabi Language:** A Punjabi language learning class/lecture sessions are organized from time to time.
- **Marathi Vangmay Mandal:** It organizes various academic and cultural activities to promote Marathi arts, culture and literature.
- **Marathi Bhasha Diwas** is celebrated on 27th February by organising various literary and academic events for the promotion of Marathi language.
- **SANKALP:** The College organizes 'SANKALP' – an Intercollegiate University Level Theme based Socio-Cultural Fest with the aim of sensitising the youth about social issues like gender inclusion, women's issues, children's issues, intellectual disability, hunger and malnutrition and tribal colours of India.

Themes of the Fest:

2018-19 – 'Avhaanatmak' - Not Disabled, Just Differently-Abled'

2019-20 – Sakas Aahara Kade Vatchal

2020-21 - Tribal Colours of Indi

- **Yoga:** International Yoga day is celebrated on 21 June every year to develop spirit of patience and tolerance among students.
- **Traditional Day:** The Council organizes traditional day to celebrate the attire of various states.

Activities Organised to Promote Constitutional Values:

Voters' Awareness Programme	NSS Unit organizes Voter's Awareness Program to encourage students to register for voting.
Constitutional Responsibilities	The College premises provides for polling booths during elections and staff for election duties.
Promotion of Ethical Practices	Sessions on IPR and Patents Laws are organised to highlight ethical practices <i>w.r.t</i> Patent Laws .
Awareness about LGB	Issues related to LGBT and Transgenders find place in project work for Foundation Course .
Awareness about Environment	Tree Plantation Drives, Cleanliness Drive and Anti-plastic Campaigns are organised. .
'Shramdan' in Villages	NSS Unit organizes Seven Days Residential Camp for contributing to rural development.
Anti-ragging Campaign	Anti-ragging Committee encourages students to submit No Ragging Pledge .
Activities by NSS, WDC and DLLE	NSS, DLLE and WDC units organizes several programmes for the promotion of social values.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Best Practice – I

1: Title of the Best Practice

Professional Development of Students through Career-oriented Add-on Vocational Courses and Certificate Courses

The Context:

One of the objectives of the NEP is to enhance employability for students. In order to keep pace with the changing industrial and business requirements, the College sought approval for UGC sponsored Add-on Vocational Courses from the University of Mumbai and continued them till date even after withdrawal of grants for these courses by the UGC. The College also provides many short duration skill enhancement courses with an aim to bring about holistic development of students.

Objective:

To provide job-oriented add-on vocational courses and skill enhancement certificate courses to create employment opportunities for students.

The Practices:

The College offers vocational programmes in five different specialisations and awards:

1. Certificate (after First Year)
2. Diploma (after Second Year)
3. Advanced Diploma (after Third Year)

During the assessment period, a total of 845 students have been benefitted from these Add-on Vocational Courses. In addition to that the College has offered as many as 43 Certificate Courses, which have benefitted 3272 students. These courses are high in demand not only among students of College, but also among the students of other colleges in South Mumbai.

Evidence of Success:

Outcomes of Add-on Vocational Courses:	Total Students	
	(2017-18 to 202	
Course in Computer Application		
Certificate	68	
Diploma	56	
Advanced Diploma	43	

Course in E-Commerce		
Certificate	91	
Diploma	71	
Advanced Diploma	42	
Course in Taxation Procedures & Practices		
Certificate	93	
Diploma	100	
Advanced Diploma	46	
Course in Tourism & Travel Management		
Certificate	60	
Diploma	59	
Advanced Diploma	36	
Course in Principles & Practice of Insurance		
Certificate	26	
Diploma	32	
Advanced Diploma	25	
Total Beneficiaries	848	

Outcome of Certificate Courses:	Total Students	
	(2017-18 to 202	
Chinese Language (Mandarin – Advanced & Basic)	21	
Spanish Language (Basic)	15	
Advance Excel	17	
Basics of Securities & Economic Indicator	242	
Blogging	6	
Case Study	68	
Coral Draw	7	
Custom Clearance Documentation Executive – Export	21	
Demystifying Financial Market	19	
Digital Media Marketing	479	
Ethical Hacking	52	
Event Management	55	
Graphic Designing	79	
Mutual Fund	146	
Risk Management	10	
Soft Skills Development	540	
Tally, ERP With GST	104	
Travel & Tourism	10	
ACCA	79	
Cooking	441	
Mental Well-Being	330	
CANVA Design	242	
Japanese	289	
Total Beneficiaries	3272	

Problems Encountered:

Under the UGC Scheme, Add-on Vocational Courses were in huge demand due to their practical approach. However, post discontinuation of UGC grants, the demand for these courses reduced with number of students shrinking. However, Lala College has continued all these courses. Certificate courses in collaborations with private agencies lack university certification. However, post-NAAC under autonomous system, the College will have greater liberty to recognise and certify such employment oriented courses.

Resources Required:

MOU with private training agencies, Classrooms, Computer Lab, Laboratory Facility as per the Course Requirements, Skilled Faculty, Other Infrastructure, MOU with industry for placement.

Best Practice – II

1: Title of the Best Practice

Digitisation of Library Resources and 24x7 Accesses through QR Codes and Library Website

The Context:

Library is considered to be a store house of knowledge and temple of learning. A good library is the heart of any educational institution. Past few decades have seen far reaching developments in technological and communication fields. The world has come to the finger tips of people. In such an environment, it is necessary that the offerings of library should be made available to students at their finger tips for 24 X 7 access. This will not only enhance the utility of library resources, but it will also save time and use of paper.

Objective:

To provide library resources to students 24X7 through paperless online system based on dedicated library platform via. website and QR code.

The Practices:

Integrated Library Management System (ILMS):

Lala College library started the process of library automation in the year 2004 with 'SOUL 1.0'. With

the gradual up-gradation to 'SOUL 2.0', **bar-coding of documents was done** and **bar-coded library membership cards** were introduced in 2007. With this, the Library became **one of the first few college libraries in Mumbai using barcode technology for circulation**. Today, library is **fully automated** with **ILMS 'Web Centric SOUL 3.0'**.

E-Resources:

UGC Resource Centre provides access to **e-resources and e-databases**. **N-List database** provides access to thousands of full text e-journals. The library has full access to databases like **EBSCO, JGATE, CMIE-Prowess bibliographical and full text journals** through LLIM (our sister institute). Access to **e-Shodh Sindhu** and **Shodh Ganga** is available through INFLIBNET. **'CALIBRE' e-book management software** is used to manage and retrieve/access e-books.

Library organizes **training session on use of e-resources** for UG and PG students.

Independent Website:

The College has its **independent website**, which provides library access to all students 24 X 7.

<http://lalalibrary.weebly.com/>

The library website provides access to **N-List Database, E-Books, E-Journals, various learning softwares, digitised college annual reports, digitized Lala Lajpatrai Memorial Lectures since 1972, Union Budget and Economic Surveys of India since 2000-2001 and various educational videos**. The website also gives access to **the Constitution of India, RTI Act, 2005 and the NEP, 2020** to the users.

Green Library Initiatives:

Library provides 24X7 remote accesses to **question papers, syllabus and e-books** through cloud-based service integrated with **QR Codes**.

The library has taken up the task of digitizing its records in phased manners. At present, **17 rare books, 125 Marathi books, College Magazines, Annual Reports and Lala Lajpatrai Memorial Lectures from inception of the College to the date are made available in Digitized Forms through QR Codes**. All these environmental-friendly service are a step towards the concept of **Green Library**.

Evidence of Success:

The online initiatives of library had been great success. Since its launch in Oct. 2018, **the count of download of question papers stood at 338896 and that of syllabus stood at 6235** as on **14 January**,

2023. The library gradually stopped photocopying. This way these services have become environmental friendly. These QR codes are made available on **College ID cards**. The total numbers of **website hits** since 2018 is **9105**.

In order to **encourage use of library resources in physical set up**, the library declares the names of **Best Library Users** on its website.

Problems Encountered:

The Library did not encounter any problem in implementing these unique services due to active support from the Principal and the Management. The library has little challenges in training its own staff and especially students in getting trained to use these services. Therefore, the library organizes training sessions for teachers and students.

Resources Required:

Documents, photos and records in physical forms, staff trained in proper scanning and converting resources in e-forms, computer and scanner and cloud storage.

File Description	Document
Best practices as hosted on the Institutional website	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Lala Lajpatrai Memorial Trust (LLMT) was registered on **13th July 1959** with an aim to establish, conduct, control and manage school, institutes, academics and colleges for promoting education in all departments by ways and modes best suited to the needs of people irrespective of their caste, religion and creed. It aimed at promoting cultural, literal and social welfare of the people. The Trust acquired the present **plot of land, located on the Western Coast of Mumbai city on lease from the Government**. A seven storied building was constructed on the land for educational purpose. On **10th February 1972** the Trust **leased the building to Lala Lajpatrai Institute (LLI) for educational purpose**. The Institute founded a **College in Commerce and Economics stream in the year 1972**. The College was named after the great freedom fighter and Lion of Punjab, Shri Lala Lajpatraiji. **In 1995, Lala Lajpatrai Institute of**

Management was (LLIM) founded to meet the growing demand of management education. **In 2005, Lala Lajpatrai College of Law (LLCL) was started** by the institute. The College received status of Punjabi linguistic minority on 14th November 2007.

The College continued to grow under the dynamic leadership of **Dr. Kamalji Gupta**, the chairman of the **Trust and Dr. Sunilji Gupta, a Trustee**. The College was **first among very few Colleges in the city of Mumbai to get accredited by NAAC in the year 2000**. The College introduced postgraduate courses in **M.Com. with specializations in Business Management and Advanced Accountancy in the year 2002-2003**. The College offers a number of self-financed courses such as **BMS, BBI, BAF, BSc. (IT), BAMMC and BFMg. Research Center in the subject of Commerce and Trade, Transport and Industry** were established in the year **2015**.

The College was granted Add-on Vocational Courses by the **UGC in five different specialization, viz., Computer Application, E-Commerce, Taxation Procedures & Practices, Tourism & Travel Management and Principles & Practice of Insurance**. The students completing these courses are awarded **Certificate, Diploma and Advance Diploma** on completion of **first, second and third year** of courses, respectively. These courses were highly popular among students. However, **on discontinuation of grants from the UGC, most Colleges closed down these courses**. However, **Lala College continued these courses with the approval of the University**. In addition to that Lala College offers host of Certificate Courses in collaboration with a number of reputed private agencies. During the last 5 years, the College has offered as many as **43 Certificate Courses and has trained 3272 students in varied fields including foreign languages like Chinese, Spanish and Japanese**. These courses are **high in demand not only among students of the College, but also among the students of other colleges in South Mumbai**.

The College has research centres in **Commerce (Commerce) and Commerce (Trade, Transport and Industry)**. There are **four research guides** of whom two are associated with the University of Mumbai and two with JJT University, Rajasthan. A total of **9 students have completed their Ph.D.** under their guidance and **23 students are pursuing Ph.D.** at present. The College has organized **6 international and 5 national conferences, including one held at Bangkok, Thailand**. The **proceedings of these conferences have been published**. The **Academic Audit** was undertaken by a committee appointed by **University of Mumbai** in 2018. The College students participate in **'Avishkar – a State Level Research Convention'** organized by the **University of Mumbai**. A research project by students has won **'Overall Championship in Commerce, Management and Law Category at 15th Inter-collegiate Avishkar Research Convention'**. There are many other awards at the credit of ED Cell of the College.

The College has **23 functional MOUs** in varied fields with national and international educational institutions and private agencies, including a MOU with **Dhurakij Pundit University, Bangkok**. These MOUs are related to **students exchange, faculty exchange, organization of certificate courses for students and organization of national and international conferences**. The students **German Exchange Program** along with **Rotary Club** is another important milestone. As a part of the **Exchange Programme**, the College students have visited **Spain** and the College has offered a **Certificate Course in Spanish**.

The College works towards meeting its vision and mission of not only by providing **Quality and Comprehensive Education** through **Industry-Academia Collaboration**, but also by inculcating **Social Values** and make students socially sensitive with a high sense of civility. The College has vibrant **NSS and DLLE units**, which **organize many social events**. **Dr. Minum Saksena** is the **Field Co-ordinator for**

DLLE units in six other Colleges in South Mumbai. Ms. Kranti Ukey, who is also the district co-ordinator for Mumbai City, has been honoured as the ‘Best NSS Programme Officer’ and ‘Best Area Co-ordinator’ by the NSS Cell, University of Mumbai. The NSS Unit has been honoured as the ‘Best NSS Unit’ by the University. There are several other awards at the credit of the NSS Unit. Gender Audit has been conducted to assess the commitments of the College towards Gender Equity.

The College organizes several students-driven inter-collegiate events such **Hunar (DLLE), Technotronix (B.Sc. – IT), Tsunami (BMS), Entrepreneurship Mela and Inventure (EDC), Mebido (BAMMC), Epitome (BBI), Prodigy (BAF), Ignite (BFMg.), Sankalp (NSS), Sea-two Fest (B.Com.), Hope (Self-financed Department) and Prism (Students Council).** All these events are planned and executed by students. The students arrange finances for these programmes through sponsorships. These endeavours help them develop their overall personality. The students also participate in inter-college activities and bring laurels to the institution. The students have bagged several **national, state, university and inter-college level awards in cultural and sports events.**

Some of the institutional level environment sustainability initiatives include installation of **solar panels, rainwater-harvesting system, composting pit, substitution of traditional lights with LEDs, green and clean campus initiatives,** and so on. The College has undertaken **Environment Audit and Energy Audit.**

The College stands out to be unique due to its **ideal location on the Western Coast of India in front of the Arabian Sea, its add-on vocational and certificate courses, local, state and national level MOUs, user-friendly initiatives by the library, highest number of academic and cultural events planned and organized by students, research conferences and workshops,** and most importantly its **social contributions through the activities of NSS and DLLE.** The College is **all-gearred up to take a small step towards the opportunities offered by the National Education Policy, 2020 through academic autonomy post-Accreditation, which may transform into a big leap towards providing quality education in near future.**

File Description	Document
Appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

Nil

Concluding Remarks :

The College is ready to face the challenges and grab the opportunities to be offered by National Education Policy (NEP) with at present offering of the College includes programmes in Arts, Science, Commerce and Management streams. The Trust offers degree programmes in Management and Law streams in the same premises. The College is ready to collaborate with Arts and Science colleges in the vicinity. The College already has 23 MOUs at local, national and international levels in different fields such as teachers exchange, students exchange, introduction of certificate courses, and organization of national and international conferences. The College is, thus, ready to offer multi-disciplinary and inter-disciplinary programmes skilled based and employment oriented programmes to students as per their choice under the NEP. The College looks forward to seek autonomy post-accreditation so as to have autonomy in terms of designing of new programmes and courses in collaborations with industry and offer certificate courses as per the needs and requirements of the industrial and business sector.

The Entrepreneurship Cell is a step in the direction of setting up of incubation center so as to enable students to conceive new and productive business ideas. Various awards won by the research projects and B-plans of ours students at university level is a testimony of the same.

The College looks forwards to integrate with research institutions like Tata Institute of Social Sciences (ITIIS) to promote quality research.

Education is incomplete without its integration with society. The College has vibrant NSS and DLLE unit. The NSS and DLLE volunteers have won several awards at the university level to make some contributions to the society. These endeavors on the part of students will go a long way in carrying forward the integration between education institutions and society at large. For the holistic personality development of the students, college will continue to motivate the students to participate in sports and cultural events.

The College is well-known for organization of several inter-collegiate level students' events. These events help in developing the students organizing skill. They learn administrative and financial management in practice during the organizing of events.

Given conducive policy framework and support, the College aspires to grow and develop into an independent university with major offerings in the fields of Commerce, Management and Law.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.2.1	<p>Number of Add on /Certificate/Value added programs offered during the last five years</p> <p>Answer before DVV Verification : 118 Answer After DVV Verification :51</p>																				
1.3.2	<p>Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)</p> <p>1.3.2.1. Number of students undertaking project work/field work / internships Answer before DVV Verification : 2605 Answer after DVV Verification: 2589</p>																				
2.4.1	<p>Percentage of full-time teachers against sanctioned posts during the last five years</p> <p>2.4.1.1. Number of Sanctioned posts / required positions for teaching staff/ full time teachers year wise during the last five years: Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>37</td> <td>37</td> <td>37</td> <td>37</td> <td>37</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>33</td> <td>32</td> <td>33</td> <td>35</td> <td>32</td> </tr> </tbody> </table> <p>Remark : As per document attached</p>	2021-22	2020-21	2019-20	2018-19	2017-18	37	37	37	37	37	2021-22	2020-21	2019-20	2018-19	2017-18	33	32	33	35	32
2021-22	2020-21	2019-20	2018-19	2017-18																	
37	37	37	37	37																	
2021-22	2020-21	2019-20	2018-19	2017-18																	
33	32	33	35	32																	
3.1.1	<p><i>Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)</i></p> <p>3.1.1.1. Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs) Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>35000</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>0.35</td> <td>0</td> <td>0</td> </tr> </tbody> </table>	2021-22	2020-21	2019-20	2018-19	2017-18	0	0	35000	0	0	2021-22	2020-21	2019-20	2018-19	2017-18	0	0	0.35	0	0
2021-22	2020-21	2019-20	2018-19	2017-18																	
0	0	35000	0	0																	
2021-22	2020-21	2019-20	2018-19	2017-18																	
0	0	0.35	0	0																	

3.3.1	<p>Number of research papers published per teacher in the Journals notified on UGC care list during the last five years</p> <p>3.3.1.1. Number of research papers in the Journals notified on UGC CARE list year wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="306 389 1046 524"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>30</td> <td>10</td> <td>28</td> <td>28</td> <td>55</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="306 602 1046 736"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>2</td> <td>10</td> <td>22</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Remark : Other papers are not published in the UGC CARE list Journals</p>	2021-22	2020-21	2019-20	2018-19	2017-18	30	10	28	28	55	2021-22	2020-21	2019-20	2018-19	2017-18	2	10	22	0	0
2021-22	2020-21	2019-20	2018-19	2017-18																	
30	10	28	28	55																	
2021-22	2020-21	2019-20	2018-19	2017-18																	
2	10	22	0	0																	
3.5.1	<p>Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.</p> <p>Answer before DVV Verification :</p> <p>Answer After DVV Verification :20</p> <p>Remark : Other MoUs expired</p>																				
4.3.2	<p>Student – Computer ratio (Data for the latest completed academic year)</p> <p>4.3.2.1. Number of computers available for students usage during the latest completed academic year:</p> <p>Answer before DVV Verification : 200</p> <p>Answer after DVV Verification: 136</p> <p>Remark : Not provide bills and stock registers of computers purchased</p>																				
6.3.2	<p>Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years</p> <p>6.3.2.1. Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="306 1814 1046 1948"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>18</td> <td>13</td> <td>27</td> <td>32</td> <td>33</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="306 2027 1046 2085"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	2021-22	2020-21	2019-20	2018-19	2017-18	18	13	27	32	33	2021-22	2020-21	2019-20	2018-19	2017-18					
2021-22	2020-21	2019-20	2018-19	2017-18																	
18	13	27	32	33																	
2021-22	2020-21	2019-20	2018-19	2017-18																	

7	04	18	30	33
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Remark : Data edited with the document submitted by the HEI

6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years

6.3.3.1. Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
14	15	17	18	17

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
9	8	6	1	4

6.3.3.2. Number of non-teaching staff year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18

6.5.2 Quality assurance initiatives of the institution include:

- 1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
- 2. Collaborative quality initiatives with other institution(s)/ membership of international networks**
- 3. Participation in NIRF**
- 4. any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA, ISO Certification etc**

Answer before DVV Verification : B. Any 3 of the above

Answer After DVV Verification: B. Any 3 of the above

2.Extended Profile Deviations

ID	Extended Questions										
1.2	<p>Number of teaching staff / full time teachers year wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>34</td> <td>34</td> <td>37</td> <td>35</td> <td>33</td> </tr> </tbody> </table>	2021-22	2020-21	2019-20	2018-19	2017-18	34	34	37	35	33
2021-22	2020-21	2019-20	2018-19	2017-18							
34	34	37	35	33							

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
33	32	33	35	32

2.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
155.52	117.71	165.26	160.48	200.22

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
155.52	117.71	165.26	160.48	187.27